FINANCIAL STATEMENTS AND INDEPENDENT ACCOUNTANT'S REVIEW REPORT DECEMBER 31, 2022

DECEMBER 31, 2022

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

The Select Board Town of Monkton, Vermont

We have reviewed the accompanying modified cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Monkton, Vermont, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting described in Note 1. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Town of Monkton, Vermont and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

The Select Board Town of Monkton, Vermont

Supplementary Information

The combining schedules of nonmajor governmental funds are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to such information in order for it to be in conformity with the modified cash basis of accounting described in Note 1. We have not audited such information and do not express an opinion on it.

The schedule of budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. We have not audited or reviewed such information and do not express an opinion, a conclusion, nor provide any assurance on it.

Pace & Hawley, LLC

Berlin, Vermont

June 13, 2023

TOWN OF MONKTON, VERMONT Statement of Net Position - Modified Cash Basis December 31, 2022

	_	Governmental Activities
Assets Current assets: Cash and cash equivalents	\$	1,076,341
Noncurrent assets: Capital Assets (Accumulated depreciation) Total noncurrent assets Total assets		5,068,625 (1,267,404) 3,801,221 4,877,562
Liabilities Current liabilities: Notes and bonds payable, current portion		123,953
Noncurrent liabilities: Notes and bonds payable, less current portion Total liabilities		1,546,506 1,670,459
Deferred inflows of resources Property taxes received in advance		8,054
Net position Net investment in capital assets Restricted Unrestricted Total net position	\$	2,130,762 502,727 565,560 3,199,049

TOWN OF MONKTON, VERMONT Statement of Activities - Modified Cash Basis For the Year Ended December 31, 2022

				Progran	n Rev		•	Expense) Revenue a nange in Net Positior
Functions/Programs		Expenses		Charges for Services		Operating Grants and Contributions	_	Governmental Activities
Sovernmental activities	φ	E00 422	c	05.076	Φ	204 255	Φ	(40,004)
General government	\$	509,132	\$	95,876	\$	394,355	\$	(18,901)
Highway		1,005,349		1,330		361,263		(642,756)
Library		51,693		- 4 C4E		7,354		(44,339)
Recreation		17,016		4,645		1,065		(11,306)
_and and wildlife conservation		2,187		-		-		(2,187)
Appropriations		99,249		-		-		(99,249)
Interest on bonds and notes payable		30,745		<u> </u>		-		(30,745)
Total governmental activities	\$	1,715,371	\$ <u> </u>	101,851	\$	764,037		(849,483)
			Ge	neral revenues				
			P	roperty taxes				1,109,253
			Ir	nterest and pena	Ities o	on delinquent taxes	3	11,936
			Ir	nterest on cash o	lepos	its		5,550
			N	liscellaneous				5,516
				Total general revenues				1,132,255
			Ch	ange in net posit	ion			282,772
			Ne	t position, beginr	ning o	f year		2,916,277
			Ne	t position, end of	year		\$	3,199,049

TOWN OF MONKTON, VERMONT Balance Sheet - Modified Cash Basis - Governmental Funds December 31, 2022

	_	General Fund		Highway Fund	ı	griculture ar Natural Area Conservation Fund	а	Municipal Building Fund	ARPA Fund	G	Nonmajor overnmenta Funds	al	Total Governmental Funds
Assets	Φ	4.050	Φ	45.077	Φ	405 404	Φ	4 474	FF4 407	Φ	000 540	Φ	4.070.044
Cash and cash equivalents Due from other funds	\$	1,052 2,311	Ф	45,677 92,474	\$	185,464	Ф	1,471 \$	554,167 -	\$	288,510	Ф	1,076,341 94,785
Total assets	\$	3,363	\$	138,151	\$	185,464	\$	1,471 \$	554,167	\$	288,510	\$	1,171,126
Liabilities, deferred inflows of resources and fund balances Liabilities: Due to other funds	\$		\$	<u>-</u>	\$	<u>-</u>	\$	94,785 \$	<u>-</u>	\$	<u>-</u>	\$	94,785
Deferred inflows of resources: Property taxes received in advance		8,054											8,054
Fund balances: Restricted Committed Unassigned Total fund balances		(4,691) (4,691)		- 138,151 - 138,151		- 185,464 - 185,464		- - (93,314) (93,314)	554,167 - - 554,167		109,398 179,112 - 288,510		663,565 502,727 (98,005) 1,068,287
Total liabilities, deferred inflows of resources and fund balances	\$	3,363	\$	138,151	\$	185,464	\$	1,471 \$	554,167	\$	288,510	\$	1,171,126

Reconciliation of the Balance Sheet - Modified Cash Basis - Governmental Funds to the Government-wide Statement of Net Position - Modified Cash Basis December 31, 2022

Total fund balances - governmental funds

\$ 1,068,287

Amounts reported for governmental activities in the government-wide statement of net position are different because:

Capital assets used in governmental funds are not current financial resources and therefore are not reported in the government funds balance sheet:

Capital assets	5,068,625
Accumulated depreciation	(1,267,404)

Long-term liabilities, including notes and bonds payable, are not due and payable in the current year and therefore are not reported in the governmental funds balance sheet

(1,670,459)

Net position - governmental activities

\$ 3,199,049

Statement of Revenues, Expenditures and Changes in Fund Balances Modified Cash Basis - Governmental Funds For the Year Ended December 31, 2022

(Page 1 of 2)

	_	General Fund	. <u>-</u>	Highway Fund	_	Agriculture and Natural Area Conservation Fund	Municipal Building Fund		ARPA Fund		Nonmajor overnmental Funds	Total Governmental Funds
Revenues												
Property taxes	\$	397,867	\$	579,716	\$	65,000 \$	-	\$	-	\$	66,670 \$	1,109,253
Penalties and interest on												
delinquent taxes		11,936		-		-	-		-		-	11,936
Intergovernmental		63,190		361,263		-	-		312,525		21,142	758,120
Licenses, permits and fines		50,850		1,330		-	-		-		-	52,180
Charges for services		37,377		-		-	-		-		4,645	42,022
Interest on cash deposits		5,486		-		42	-		-		22	5,550
Donations		10,000		-		-	200		-		3,367	13,567
Miscellaneous		513		4,883			102	_		_	18	5,516
Total revenues		577,219		947,192		65,042	302	_	312,525	_	95,864	1,998,144
Expenditures												
Current:												
General government		338,305		-		-	19,598		70,736		30,488	459,127
Highways, streets and bridges		-		912,810		-	-		-		-	912,810
Library		-		-		-	-		-		51,038	51,038
Recreation		-		-		-	-		-		16,388	16,388
Land conservation		-		-		2,187	-		-		-	2,187
Appropriations		99,249		-		-	-		-		-	99,249
Capital outlay		-		82,453		-	-		-		-	82,453
Debt service - principal		85,000		38,953		-	-		-		-	123,953
Debt service - interest		26,802		3,943							<u>-</u> _	30,745
Total expenditures		549,356		1,038,159		2,187	19,598		70,736		97,914	1,777,950
Excess of revenues								_		_		
or (expenditures)		27,863		(90,967))	62,855	(19,296)	_	241,789	_	(2,050)	220,194
Continued												

See independent accountant's review report.

Statement of Revenues, Expenditures and Changes in Fund Balances Modified Cash Basis - Governmental Funds For the Year Ended December 31, 2022

(Page 2 of 2)

			Agriculture and				
			Natural Area	Municipal		Nonmajor	Total
	General	Highway	Conservation	Building	ARPA	Governmental	Governmental
Continued	Fund	Fund	Fund	Fund	Fund	Funds	Funds
Net change in fund balances	27,863	(90,967)	62,855	(19,296)	241,789	(2,050)	220,194
Fund balances, beginning of year	(32,554)	229,118	122,609	(74,018)	312,378	290,560	848,093
Fund balances, end of year	\$ (4,691) \$	138,151	\$ <u>185,464</u> \$	(93,314) \$	554,167	\$ 288,510 \$	1,068,287

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Modified Cash Basis Governmental Funds to the Government-wide Statement of Activities - Modified Cash Basis For the Year Ended December 31, 2022

Net change in fund balances - governmental funds	\$	220,194
Amounts reported for governmental activities in the government-wide statement of activities are different because:		
Governmental funds report capital outlays as expenditures however, in the statement of activities, the cost of these assets is depreciated over their estimated useful lives:		
Capital outlay Current year depreciation		82,453 (143,828)
Bond and note proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond and note principal is an expenditure in the governmental funds but the repayment reduces long-term liabilities in the statement of net position:		
Repayment of bond and notes payable	-	123,953

282,772

Change in net position - governmental activities

TOWN OF MONKTON, VERMONT Statement of Fiduciary Net Position Modified Cash Basis - Fiduciary Fund December 31, 2022

	Custodial Fund
Assets Cash and cash equivalents	\$ 42,657
Liabilities Due to other governments	42,657
Net position	\$

TOWN OF MONKTON, VERMONT Statement of Changes in Fiduciary Net Position Modified Cash Basis - Fiduciary Fund December 31, 2022

	_	Custodial Fund
Additions Statewide education taxes collected for other governments	\$	3,589,937
Deductions Statewide education taxes paid to other governments		3,589,937
Change in net position		-
Net position, beginning of year		
Net position, end of year	\$	_

1. Summary of significant accounting policies

The Town of Monkton, Vermont (herein the "Town") operates under a Select Board form of government and provides the following services: highways and streets, health and social services, community/economic development, recreation, public improvements, planning and zoning and administrative services.

As discussed further in Note 1.C., these financial statements are presented on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America ("GAAP") established by the Governmental Accounting Standards Board ("GASB"). These modified cash basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP, in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting.

A. <u>Financial reporting entity</u> - The Town is a primary unit of government under reporting criteria established by the GASB. In evaluating how to define the government for financial reporting purposes, management has considered all potential component units and evaluated them against the criteria established by the GASB. Based on these criteria, there are no other entities that are considered to be component units of the Town that should be included in these financial statements.

B. Basis of presentation

Fund accounting: The accounts of the Town are organized on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Government-wide statements: The statement of net position and the statement of activities present financial information about the Town's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. The effect of interfund activity has been removed from these statements.

Fund financial statements: Fund financial statements are presented according to each fund category; governmental and fiduciary. Separate financial statements are provided for each of these categories. Major governmental funds are reported as separate columns in the fund financial statements. Non-major governmental funds are reported aggregate as a single column in the fund financial statements.

The Town reports the following major governmental funds:

General Fund - The General Fund is used to account for the primary activity of the Town. Revenues and other sources of revenue used to finance the fundamental operations of the Town are included in this fund. This fund is charged with all costs of operating the government for which a separate fund has not been established.

Highway Fund - The Highway Fund is used to account for activities related to the highway department.

Agriculture and Natural Area Conservation Fund - The "ANAC" fund is used to account for activities related to protecting farmland, woodland, natural and recreational areas.

Municipal Building Fund - The Municipal Building Fund accounts for resources and activity associated with the construction of the new Town Hall and Russell Memorial Library.

ARPA Fund - The ARPA fund is used to account for activities associated with COVID-19 assistance received as part of the American Rescue Plan Act.

1. Summary of significant accounting policies (continued)

The Town also reports fiduciary activities in a custodial fund used to report statewide education property taxes collected on behalf of the State of Vermont and paid to other governments.

C. <u>Measurement focus and basis of accounting</u> - The accounting and financial reporting treatment applied to a fund is determined by its measurement focus and basis of accounting. Measurement focus refers to what items are reported on the financial statements. Basis of accounting refers to when cash receipts and cash disbursements are recognized in the accounts and reported in the financial statements. Basis of accounting refers to the timing of measurement made, regardless of the measurement focus applied.

<u>Measurement focus</u>: The government-wide financial statements and fiduciary fund financial statements are reported using the economic resources measurement focus, within the limitations of the modified cash basis of accounting. The accounting objectives of this measurement focus are the determination of changes in net position and net financial position. All assets, deferred outflows, liabilities, deferred inflows associated with their activities are generally reported within the limitations of the modified cash basis of accounting.

Governmental fund financial statements are reported using the current financial resources measurement focus within the limitations of the modified cash basis of accounting. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources for a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Basis of accounting: The financial statements are presented on a modified cash basis of accounting, which is a basis of accounting other than GAAP as established by the GASB. This basis of accounting involves modifications to the cash basis of accounting to report in the statements of net position, or balance sheets, cash transactions or events that provide a benefit or result in an obligation that covers a period greater than the period in which the cash transaction or event occurred. Such reported balances include amounts due to the State of Vermont or local school district for statewide education property taxes, payroll withholdings, property taxes received in advance and amounts outstanding on its lines of credit, interfund receivables and payables. Capital assets and long-term debt arising from cash and cash equivalent transactions are reported on the statement of net position.

This modified cash basis of accounting differs from GAAP primarily because certain assets and their related revenues and certain liabilities and their related expenses or expenditures are not recorded in these financial statements. In addition, other economic assets, deferred outflows, liabilities, and deferred inflows that do not arise from a cash transaction or event are not reported, and the measurement of reported assets and liabilities does not involve adjustment to fair value.

If the Town utilized the basis of accounting recognized as generally accepted in the United States, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide and fiduciary fund financial statements would be presented on the accrual basis of accounting.

D. <u>Governmental fund equity</u> - In the fund financial statements, governmental fund balance is presented in five possible categories:

Nonspendable - Resources which cannot be spent because they are either a) not in spendable form; or b) legally or contractually required to be maintained intact.

Restricted - Resources with constraints placed on the use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

1. Summary of significant accounting policies (continued)

Committed - Resources which are subject to limitations the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner. For the purposes of defining the committed fund balance category, the Town considers the taxpayers, through voted Town Articles, its highest level of decision-making authority.

Assigned - Resources neither restricted nor committed for which a government has a stated intended use as established by the Select Board, or a body or official to which the Select Board has delegated the authority, to assign amounts for specific purposes.

Unassigned - Resources which cannot be properly classified in one of the other four categories. The General Fund is the only fund that reports a positive unassigned fund balance amount. Unassigned balances also include any negative residual balance resulting from expenditures exceeding amounts restricted, committed, or assigned for a specific purpose.

For the classification of governmental fund balances, the Town does not have a formal policy regarding which classification should be reduced first when more than one classification is available. However, the Town has generally considered an expenditure to be made from the most restrictive first when more than one classification is available.

For the classification of net position, the Town does not have a formal policy regarding which classification should be reduced first when more than one classification is available. However, the Town has generally considered an expense to be made from the most restrictive first when more than one classification is available.

E. <u>Budgetary accounting</u> - The Town uses the following procedure in establishing the General Fund and Highway Fund budgets presented in the financial statements:

Budgets are approved at the annual Town Meeting. Any budget changes require voter approval. There were no budget amendments during the year.

- F. <u>Estimates</u> The preparation of the financial statements require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, or expenses, during the reported period. Actual results could differ from those estimates.
- G. <u>Cash and cash equivalents</u>- Cash and cash equivalents consists of deposit accounts held at financial institutions and short-term investments with an original maturity of three months or less. The Town pools cash of multiple funds to enhance operating efficiency and physical custody and controls. Each fund's share of its pooled cash is included in cash and cash equivalents.
- H. <u>Capital assets</u> Capital assets, which include land, infrastructure, buildings, furniture, and equipment, are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets are reported in the government-wide financial statements and depreciated in order for their costs to be charged as expenses over their estimated useful lives. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Capital assets of the Town are depreciated using the straight-line method over the following useful lives:

1. Summary of significant accounting policies (continued)

Infrastructure50 yearsBuildings and improvements50 yearsEquipment15 years

- Interfund balances and transfers Interfund receivables and payables represent transactions incurred
 within the fund for other funds. These accounts are expected to be eliminated in the normal course of
 operations. Interfund transfers represent flows of cash or goods from one fund to another without a
 requirement for repayment.
- J. <u>Statewide education property taxes</u> The Town serves as an agent for the State of Vermont. As required by State statute, the Town bills, collects and remits statewide education property taxes. The Town does not consider the statewide education property taxes Town revenue and, accordingly, activity related to statewide education property taxes is considered a custodial fiduciary activity.
- K. <u>Deferred outflows/inflows of resources</u> In addition to assets and liabilities, deferred outflows of resources and deferred inflows of resources, if applicable, are reported as separate sections on the statement of net position and balance sheet. Deferred outflows of resources represent a consumption of net assets that is applicable to a future reporting period. Deferred inflows of resources represent the current acquisition of net assets that is applicable to a future reporting period.

2. Cash and cash equivalents

As of December 31, 2022, the Town reported cash of \$1,118,998.

<u>Custodial credit risk</u> – Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposits might not be recovered. The Town does not have a deposit policy for custodial credit risk. As of December 31, 2022, the Town's bank balance was \$1,295,608. Of this amount, \$251,471 was insured by the FDIC. \$1,043,085 was collateralized with securities held by the pledging bank's trust department but not in the Town's name and \$1,052 was uninsured and uncollateralized.

3. Reserve funds

Through various taxpayer approved Articles, voters have established "reserve funds", as defined by 24 V.S.A. § 2804, in order to set aside money for specific purposes. The Town has pooled this money into its general operating account for the purposes of coordinating cash flow needs. The Town has not established a formal borrowing agreement or terms for repayment.

4. Risk management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, and injuries to employees. The Town maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town.

5. Property taxes

Property taxes become an enforceable lien upon Town of Monkton property holders as of April 1st of each year. Property taxes were payable in one installment due November 15, 2022. Taxes not paid by the due date, were deemed delinquent, and were assessed penalties and interest. For the year ended December 31, 2022, the assessed property tax rates were as follows:

	No	<u>nresidential</u>		Residential
Education	\$	1.6701	\$	1.6972
Municipal		0.2263		0.2263
Highway		0.2204	0.2204	
Total tax rate per \$100 of assessed valuation	\$	2.1168	\$	2.1439

The Town serves as agent for the State of Vermont for the purpose of collecting and distributing statewide education property taxes for those taxpayers residing in the Town of Monkton. During the year ended December 31, 2022, the Town paid \$3,589,937 in statewide education property taxes to the local school district for the state's fiscal year ending June 30, 2023. The Town estimates that the state's final statewide education property tax will show an additional amount due of \$42,657 and accordingly has recorded this as a liability as of December 31, 2022.

6. Capital assets

Changes in capital assets consisted of the following:

Governmental activities		Balance January 1, 2022		<u>Increase</u>		<u>Decrease</u>		Balance December 31, 2022
Capital assets, not depreciated:	Φ	007 040	Φ		ው		Φ	007.040
Land	\$	287,312	\$	- 24 204	\$	-	\$	287,312
Construction in process		30,520		21,284				51,804
		317,832		21,284				339,116
Capital assets, depreciated:								
Infrastructure		713,849		-		-		713,849
Buildings & improvements		2,533,069		-		-		2,533,069
Equipment, machinery and vehicles		1,446,012		61,169		24,590		1,482,591
		4,692,930		61,169		24,590		4,729,509
Less accumulated depreciation for:								
Infrastructure		75,828		14,277		-		90,105
Buildings & improvements		388,517		48,739		-		437,256
Equipment, machinery and vehicles		683,821		80,812		24,590		740,043
		1,148,166		143,828		24,590		1,267,404
Total capital assets depreciated, net		3,544,764		(82,659)				3,462,105
Capital assets, net, governmental activities	\$	3,862,596	\$	(61,375)	\$		\$	3,801,221

Depreciation expense in the governmental activities totaling \$143,828 was allocated to the following functions: general government \$50,006, highway \$92,539, library \$655, and recreation \$628.

7. Short-term debt

The Town bills and collects property tax revenues towards the very end (mid-November) of each calendar year and therefore pays employees and vendors from monies collected in the prior year and other financial sources. During 2022, the Town anticipated securing a tax anticipation note prior to November 15th. Through diligent fiscal management, understanding vendors, and borrowing against applicable fund reserves, no short-term tax anticipation note was required.

8. Long-term debt

The following is a summary of general obligation bonds and notes payable as of December 31, 2022:

General obligation bond payable, Town Office and library construction annual interest rate of 1.98% paid semi-annually.

Principal of \$85,000 due November 1st of each year until 2040. \$1,530,000

National Bank of Middlebury, 2021 Massey Ferguson tractor note payable interest at 1.90%. Annual principal reduction payment of \$23,600, through June 29, 2026. 94,400

Community Bank, 2020 Mack dump truck note payable interest at 2.75%. Annual principal reduction payment of \$15,353 through April 28, 2025. 46,059

1,670,459

Changes in general obligation bonds and notes payable for the year ended December 31, 2022, were as follows:

	Balance			Balance	Due
	January 1,			December 31,	Within
	2022	<u>Additions</u>	Retirements	2022	One Year
Governmental activities:					
General obligation bonds	\$ 1,615,000	\$ -	\$ 85,000	\$ 1,530,000	\$ 85,000
Notes from direct borrowings	179,412		38,953	140,459	38,953
	\$ 1,794,412	\$ 	\$ 123,953	\$ 1,670,459	\$ 123,953

Annual maturities of long-term debt as of December 31, 2022, were as follows:

	General Obligation Bonds				otes from D	Borrowings	
	<u>Principal</u>		<u>Interest</u>		<u>Principal</u>		Interest
Year ending							
December 31,							
2023	\$ 85,000	\$	26,418	\$	38,953	\$	3,085
2024	85,000		26,010		38,953		2,208
2025	85,000		25,560		38,953		1,331
2026	85,000		25,008		23,600		455
2027	85,000		24,344		-		-
2028-2032	425,000		102,820		-		-
2033-2037	425,000		57,378		-		-
2038-2040	255,000		11,866				
	\$ 1,530,000	\$	299,404	\$	140,459	\$	7,079

9. Retirement plan

<u>Vermont Municipal Employees' Retirement System</u> - The Vermont Municipal Employees' Retirement System (VMERS) is a cost-sharing, multiple-employer defined benefit pension plan that is administered by the Vermont State Treasurer and its Board of Trustees. The plan was established effective July 1, 1975. The State statutory provisions, found in Title 24, V.S.A. Chapter 125, govern eligibility for benefits, service requirements, contribution requirements and benefit provisions. The general administration and responsibility for formulating administrative policy and procedures of the retirement System for its members and their beneficiaries is vested in the Board of Trustees. All assets are held in a single trust and are available to pay retirement benefits to all members. VMERS does not issue stand-alone financial reports, but instead are included as part of the State of Vermont's Annual Comprehensive Financial Report (ACFR). The ACFR can be viewed on the State of Vermont's Department of Finance and Management's website.

Employees meeting certain eligibility requirements are covered under the VMERS defined benefit plan. Town employees participating in this plan (Group B) were required to contribute 5.625% of gross wages and the Town contributed 6.250% of the employees' gross wages to the plan, from January 1, 2022 to June 30, 2022 and 5.875% and 6.500% respectively from July 1, 2022 to December 31, 2022 . Town's contributions to VMERS for the years ended December 31, 2022, 2021 and 2020 were \$14,297, \$12,242, and \$12,115, respectively.

Because of the use of the modified cash basis of accounting the Town's proportionate share of the VMERS's net pension liability is not reported in the Town's financial statements as a liability. Pension expense or expenditures are only reported when contributions are paid by the Town to VMERS.

10. Addison County Solid Waste Management District

The Town is a participating member in the Addison County Solid Waste Management District (the District); which is a union municipal district that exists to cooperatively and comprehensively address the solid waste management interest of its 20-member towns. The District is governed by a Board of Supervisors composed of one representative from each of the participating municipalities. The District has primary liability for its future obligations, including operating costs and debt service. Municipalities have contingent liability through membership in the District. Financial information concerning the District can be found on their website at www.addisoncountyrecycles.org or by contacting the District office at 802-388-2333.

11. Contingencies

The Town receives significant financial assistance from the State of Vermont through grants and other forms of state aid. Entitlement to these resources is generally based on compliance with terms and conditions of grant agreements and applicable state regulations, including the expenditure of the resources for eligible purposes. These funds are subject to audit by the granting authority in order to ensure compliance. Any disallowance as a result of these audits becomes a liability of the Town. Management believes that there are no significant contingent liabilities relating to compliance with grant agreements and applicable state regulations.

12. Tax stabilization agreement

On March 4, 2017, the voters of the Town approved a \$60,000 tax stabilization fund. The voters did not identify specific requirements for additions to the stabilization amount or conditions under which stabilization amounts may be spent. As of December 31, 2022, \$30,000 remained in the stabilization fund and was reported in the unassigned general fund balance.

13. Interfund balances

Interfund receivable and payable balances as of December 31, 2022, were as follows:

		Interfund	Interfund	
	<u>R</u>	<u>Payables</u>		
Governmental activities:				
General Fund	\$	2,311	\$	-
Highway Fund		92,474		-
Municipal Building Fund		_		94,785
	\$_	94,785	\$	94,785

The interfund payable from the Municipal Building Fund to the General Fund and the Highway Fund were the result of pooled cash in a common bank account.

14. Fund balance deficit

As of December 31, 2022, the General Fund had an unassigned deficit balance of \$4,691. This deficit is anticipated to be eliminated through revenues exceeding expenditures in future years.

As of December 31, 2022, the Municipal Building Fund had an unassigned deficit balance of \$93,314. This deficit is anticipated to be eliminated through the sale of the old Town Hall or through billed property taxes.

15. Governmental activities net position

As of December 31, 2022, governmental activities restricted net position consisted of the following:

Restricted	
COVID-19 assistance	\$ 554,167
Reappraisal	64,274
PVR Education	678
Wildlife crossing	2,467
Record restoration	21,824
Capital projects - Library	20,155
	\$ 663,565

16. Governmental fund equity

As of December 31, 2022, governmental fund balances consisted of the following:

					•	griculture ar								
		_				Natural Area		Municipal			_	Nonmajor		Total
		General		Highway	C	Conservatio	า	Building		ARPA	G	overnment	al (Governmental
Fund balances:	_	Fund	_	Fund		Fund		Fund	_	Fund		Funds		Funds
Restricted														
COVID-19 assistance	\$	-	\$	-	\$	-	\$	-	\$	554,167	\$	-	\$	554,167
Reappraisal		-		-		-		-		-		64,274		64,274
PVR Education		-		-		-		-		-		678		678
Wildlife crossing		-		-		-		-		-		2,467		2,467
Record restoration		-		-		-		-		-		21,824		21,824
Capital projects - Library												20,155		20,155
										554,167		109,398		663,565
Committed														
Highway		-		138,151		-		-		-		-		138,151
Capital projects		-		-		-		-		-		127,528		127,528
Land conservation		-		-		185,464		-		-		-		185,464
Library		-		-		-		-		-		32,854		32,854
Recreation												18,730		18,730
				138,151		185,464						179,112		502,727
Unassigned		(4,691)						(93,314)						(98,005)
Total fund balances	\$	(4,691)	\$	138,151	\$	185,464	\$	(93,314)	\$	554,167	\$	288,510	\$	1,068,287

Schedule of Revenues, Expenditures - Modified Cash Basis Budget and Actual - General Fund

For the Year Ended December 31, 2022

(Page 1 of 3)

	_	Original Budget	_	Amended Budget	-	Actual Budgetary Basis	<u>(l</u>	Variance Favorable Unfavorable)
Revenues	_		_		_		_	/
Property taxes	\$	533,458	\$	533,458	\$	397,867	\$	(135,591)
Penalties and interest on delinquent taxes		14,000		14,000		11,936		(2,064)
Intergovernmental		57,153		57,153		63,190		6,037
Licenses, permits and fines		19,140		19,140		37,377		18,237
Charges for services		38,100		38,100		50,850		12,750
Interest on cash deposits		1,500		1,500		5,486		3,986
Donations		-		-		10,000		10,000
Miscellaneous						513		513
Total revenues		663,351		663,351		577,219		(86,132)
Expenditures								
General government payroll:								
Town Clerk		37,800		37,800		37,454		346
Assistant Town Clerk		7,000		7,000		5,096		1,904
Treasurer		36,750		36,750		36,414		336
Assistant Treasurer		7,800		7,800		8,360		(560)
Delinquent Tax Collector		3,675		3,675		3,641		34
Webmaster		300		300		300		-
Town Administrator		35,000		35,000		9,423		25,577
Select Board		7,700		7,700		6,720		980
Select Board administrative		1,200		1,200		1,065		135
Auditors		4,000		4,000		3,761		239
BCA - Election Officials		1,000		1,000		274		726
Custodian		4,500		4,500		7,571		(3,071)
Constable		250		250		250		-
Fire Warden		250		250		250		-
Health Officer		600		600		600		-
Animal Control Officer		3,000		3,000		3,300		(300)
Recycling Coordinator		250		250		250		-
FICA		12,723		12,723		10,325		2,398
VMERS contributions		-		-		612		(612)
Appraisal		30,000		30,000		6,390		23,610
Zoning Administrator		10,500		10,500		9,201		1,299
DRB - board members		500		500		-		500
DRB - clerical		2,750		2,750		-		2,750
DRB - recording secretary		500		500		-		500
Planning Commission - board members		1,540		1,540		510		1,030
Planning Commission - clerical		200		200				200
Total general government payroll		209,788		209,788		151,767		58,021
Town Office:								
Copier rental		2,400		2,400		2,334		66
Office and general supplies		3,500		3,500		3,285		215
Postage		3,100		3,100		3,628		(528)
Equipment and furniture		700		700		753		(53)
Computer equipment and software		1,000		1,000		1,344		(344)
continued		.,000		.,555		.,		(0)

See independent accountant's review report.

Schedule of Revenues, Expenditures - Modified Cash Basis Budget and Actual - General Fund

For the Year Ended December 31, 2022

(Page 2 of 3)

	Original	Amended	Actual Budgetary	Variance Favorable
continued	Budget	Budget	Basis	(Unfavorable)
Computer contract service	13,000	13,000	13,948	(948)
Conferences and training	700	700	25	675
Mileage reimbursement	300	300	250	50
Telephone	2,500	2,500	3,909	(1,409)
Heat	2,500	2,500	917	1,583
Electricity	2,500	2,500	7,110	(4,610)
Total Town Office	32,200	32,200	37,503	(5,303)
General expenditures:				
Sheriff department	27,000	27,000	23,439	3,561
Insurance - worker's compensation	16,000	16,000	12,188	3,812
Insurance - property and liability	8,000	8,000	5,797	2,203
Appraisal	600	600	13,429	(12,829)
Reappraisal	-	-	765	(765)
Printing and advertising	7,000	7,000	6,665	335
Property maintenance and upgrade	1,000	1,000	24,538	(23,538)
Consultant fees	4,200	4,200	5,060	(860)
Association dues and fees	5,225	5,225	5,060	165
Legal fees	12,000	12,000	790	11,210
BCA - election	1,800	1,800	1,846	(46)
Property tax appeal	-	-	2,019	(2,019)
Recycling	15,000	15,000	10,167	4,833
Animal expense	2,500	2,500	2,497	3
State fees - marriage licenses	700	700	950	(250)
Park-n-ride	330	330	316	14
Cemetery maintenance	5,500	5,500	5,550	(50)
County taxes	15,464	15,464	15,695	(231)
Tax maps	4,770	4,770	4,750	20
Debt payments - interest	28,602	28,602	26,802	1,800
Debt payments - principal	85,000	85,000	85,000	-
Miscellaneous	1,000	1,000	75	925
Total general expenditures	241,691	241,691	253,398	(11,707)
Development Review Board:				
Supplies and postage	200	200	-	200
Advertising	500	500	531	(31)
Conferences and training	100	100	-	100
Legal fees	500	500	-	500
Total Development Review Board	1,300	1,300	531	769
Planning Commission:				
Supplies and postage	500	500	-	500
Printing	100	100	288	(188)
Advertising	800	800	502	298
Mileage reimbursement	50	50	-	50
Consultants	1,000	1,000	375	625
Legal fees	-	-	451	(451)
continued				, ,

See independent accountant's review report.

Schedule of Revenues, Expenditures - Modified Cash Basis Budget and Actual - General Fund

For the Year Ended December 31, 2022

(Page 3 of 3)

	Original		Amended		Actual Budgetary		Variance Favorable
continued	Budget		Budget		Basis	<u>(</u> l	Jnfavorable)
Addison County Regional Planning Commission	2,850	_	2,850		2,807		43
Total Planning Commission	5,300	-	5,300	•	4,423		877
Conservation Commission							
Supplies and postage	100		100		-		100
Consultants	-		-		1,500		(1,500)
MCG	-		-		490		(490)
Conferences and conventions	200		200		-		200
Conservation activities	500	_	500	-	495		5
Total Conservation Commission	800	-	800		2,485		(1,685)
Appropriations:							
Addison Cty Community Action	1,250		1,250		1,250		-
Addison Cty Counseling Services, Inc.	1,600		1,600		1,600		_
Addison Cty Home Health & Hospice	1,946		1,946		1,946		-
Addison Cty Parent / Child	1,600		1,600		1,600		_
Bristol Recreation Department	2,000		2,000		2,000		-
Bristol Rescue Squad	7,500		7,500		7,500		_
Agewell	1,500		1,500		1,500		_
Elderly Services	800		800		800		_
Lewis Creek Association	550		550		550		_
Open Door Clinic	500		500		500		_
Otter Creek Natural Resources	198		198		198		_
Retired & Senior Volunteer Program	460		460		460		_
Vergennes Rescue Squad	600		600		600		_
Vermont Adult Learning	700		700		700		-
Women Safe	1,250		1,250		1,250		_
Vermont Center for Independent Living	195		195		195		-
Addison Cty Transit Resources	850		850		850		-
Bristol Family Center	250		250		250		-
Green Up Vermont	150		150		150		-
John W Graham Emergency Shelter	1,000		1,000		1,000		-
Homeward Bound	250		250		250		-
Addison Cty Court Diversion	550		550		550		-
Addison Cty Readers, Inc.	450		450		450		-
Rural Fire Protection Program	100		100		100		-
Monkton Mentors	500		500		500		-
American Red Cross	500		500		500		-
Hinesburg Community Resource Center	500		500		500		-
Monkton Volunteer Fire Department, Inc.	70,000		70,000		70,000		-
Monkton Museum Historical Society	1,500		1,500	_	1,500	_	-
Total appropriations	99,249	-	99,249		99,249	•	-
Total expenditures	590,328	·=	590,328	-	549,356	-	40,972
let change in fund balances \$	73,023	\$	73,023	\$	27,863	\$	(45,160)

Schedule of Revenues, Expenditures - Modified Cash Basis Budget and Actual - Highway Fund For the Year Ended December 31, 2022

(Page 1 of 2)

						Actual		Variance
		Original		Amended		Budgetary		Favorable
	_	Budget	-	Budget	_	Basis	<u>(L</u>	nfavorable)
Revenues								
Property taxes	\$	579,716	\$	579,716	\$	579,716	\$	-
Intergovernmental		350,598		350,598		361,263		10,665
Licenses, permits and fines		1,300		1,300		1,330		30
Miscellaneous		200		200		4,883	_	4,683
Total revenues		931,814		931,814		947,192	_	15,378
Expenditures								
Highway payroll:								
Regular employees		211,669		211,669		215,120		(3,451)
Part-time employees		4,000		4,000		-		4,000
FICA		16,193		16,193		16,457		(264)
VMERS retirement contribution		13,229		13,229		13,685		(456)
Health insurance		72,208		72,208		57,765		14,443
Dental insurance		2,900		2,900		1,672		1,228
Short-term disability insurance		230		230		325		(95)
Unemployment insurance		400		400		745		(345)
Life insurance		100		100		76		24
HRA reimbursements		-		-		2,500		(2,500)
HRA fees		600		600		300	_	300
Total highway payroll		321,529		321,529		308,645	_	12,884
Highway garage:								
Equipment, tools and supplies		15,750		15,750		12,016		3,734
Telephone		2,200		2,200		1,523		677
Heat		5,460		5,460		3,913		1,547
Electricity		2,740		2,740		3,150		(410)
Trash removal		2,650		2,650		2,651		(1)
Capital equipment		16,500		16,500		61,169		(44,669)
Property maintenance and upgrade		8,000		8,000		10,599	_	(2,599)
Total highway garage		53,300		53,300		95,021	_	(41,721)
Highway general:								
Insurance - property and liability		13,000		13,000		13,017		(17)
Grease and oil		5,750		5,750		8,017		(2,267)
Equipment fuel		46,200		46,200		64,434		(18,234)
Parts		30,000		30,000		31,246		(1,246)
Tires		10,500		10,500		3,176		7,324
Equipment repairs		23,000		23,000		15,576		7,424
Blades		8,400		8,400		12,170		(3,770)
Oxygen and acetylene		1,550		1,550		447		1,103
Debt service - interest		2,800		2,800		3,943		(1,143)
Debt service - principal		38,953		38,953		38,953		-
Miscellaneous		2,500		2,500		953	_	1,547
Total highway general		182,653		182,653		191,932	_	(9,279)
Highway road maintenance:								
Rental equipment		3,000		3,000		143		2,857
continued								
C i	! - :-	andant accoun	++-					

See independent accountant's review report.

Schedule of Revenues, Expenditures - Modified Cash Basis Budget and Actual - Highway Fund For the Year Ended December 31, 2022

(Page 2 of 2)

						Actual		Variance
		Original		Amended		Budgetary		Favorable
		Budget	_	Budget		Basis	(Unfavorable)
continued	_		_		_			
Gravel		14,500		14,500		14,725		(225)
Salt		62,500		62,500		45,100		17,400
Winter sand		39,000		39,000		39,083		(83)
Chloride - summer		25,000		25,000		22,950		2,050
Hot mix		123,500		123,500		200,997		(77,497)
Cold patch		1,000		1,000		536		464
Culverts		10,000		10,000		9,620		380
Signs, painting		4,750		4,750		2,391		2,359
911 signs		200		200		199		1
Chloride - winter		3,000		3,000		-		3,000
Erosion stone		6,500		6,500		9,151		(2,651)
Gravel - roads upgrade		80,000		80,000		71,689		8,311
Highway upgrade and paving		10,500		10,500		4,695		5,805
Contract services		220,000		220,000		21,282		198,718
Total highway road maintenance		603,450		603,450		442,561		160,889
Total expenditures		1,160,932		1,160,932		1,038,159		122,773
Net change in fund balances	\$	(229,118)	\$	(229,118)	\$	(90,967)	\$	138,151

Combining Balance Sheet - Modified Cash Basis Nonmajor Governmental Funds December 31, 2022

(Page 1 of 2)

			Special Reve	nue Funds		
Appata	Recreation Fund	PVR Education Fund	Wildlife Crossing Fund	Russell Memorial Library Fund	Record Restoration Fund	Reappraisal Fund
Assets Cash	\$18,730	\$ 678 \$	2,467 \$	32,854	\$ 21,824	64,274
Liabilities and fund balances						
Fund balances: Restricted Committed Total fund balances	18,730 18,730	678 <u>-</u> 678	2,467 - 2,467	32,854 32,854	21,824 - 21,824	64,274
Total liabilities and fund balances	\$18,730	\$ <u>678</u> \$	2,467 \$	32,854	\$ <u>21,824</u> \$	64,274

Combining Balance Sheet - Modified Cash Basis Nonmajor Governmental Funds December 31, 2022

(Page 2 of 2)

	_	Capital Pr	_			
				Russell	=	
		Highway		Memorial		Total
		Capital		Library		Nonmajor
		Project		Capital		Governmental
	_	Fund	_	Fund		Funds
Assets						
Cash	\$	127,528	\$	20,155	\$	288,510
Liabilities and fund balances						
Fund balances:						
Restricted		-		20,155		109,398
Committed		127,528				179,112
Total fund balances		127,528		20,155		288,510
Total liabilities and						
fund balances	\$	127,528	\$	20,155	\$	288,510

Combining Schedule of Revenues,

Expenditures and Changes in Fund Balances

Modified Cash Basis - Nonmajor Governmental Funds For the Year Ended December 31, 2022

(Page 1 of 2)

Special Revenue Funds

Revenues Property taxes Intergovernmental Charges for services Interest on cash deposits Donations Miscellaneous	\$ Recreation Fund 7,500 - 4,645 7 1,065	\$ PVR Education Fund - - - -	\$ Wildlife Crossing Fund - - - -	\$ Russell Memorial Library Fund 29,170 5,053 - 8 2,302 18	\$ Record Restoration Fund - 7,648 - -	\$ Reappraisal Fund - 8,441 - -
Total revenues	13,217			36,551	7,648	8,441
Expenditures	10,217			00,001	1,040	0,441
Current: General Library	-	-	-	- 51,038	6,344	24,144
Recreation	16,388					
Total expenditures	16,388			51,038	6,344	24,144
Net change in fund balances	(3,171)	-	-	(14,487)	1,304	(15,703)
Fund balances, beginning of year	21,901	678	2,467	47,341	20,520	79,977
Fund balances, end of year	\$ 18,730	\$ 678	\$ 2,467	\$ 32,854	\$ 21,824	\$ 64,274

Combining Schedule of Revenues,

Expenditures and Changes in Fund Balances

Modified Cash Basis - Nonmajor Governmental Funds For the Year Ended December 31, 2022

(Page 2 of 2)

		Capital P				
		Highway		Memorial		Total
		Capital		Library		Nonmajor
		Project		Capital		Governmental
		Fund		Fund		Funds
Revenues	_		-			
Property taxes	\$	30,000	\$	_	\$	66,670
Intergovernmental		· -		-		21,142
Charges for services		-		-		4,645
Interest on cash deposits		-		7		22
Donations		-		-		3,367
Miscellaneous						18
Total revenues		30,000		7		95,864
Expenditures						
Current:						
General		-		-		30,488
Library		-		-		51,038
Recreation						16,388
Total expenditures						97,914
Net change in fund balances		30,000		7		(2,050)
Fund balances, beginning of year		97,528		20,148		290,560
Fund balances, end of year	\$	127,528	\$	20,155	\$	288,510