

**Town of Monkton**  
**Town Forest Committee**  
**MEETING MINUTES**  
**Wednesday, August 14th, 2024, 7:30pm**  
**Virtual meeting via Zoom only**  
(Approved: Sept. 11th, 2024)

Members present: Callie Brynn (Chair), Jaime Schulte (Vice-Chair), John McNerney, Molly Parren, Jessica Demeritt, CJ Buzzy, Pete Dufault

Committee members absent: None

Guests: Bob Heiser (Vermont Land Trust)

**Call To Order** - Jaime called the meeting to order at 7:33pm

- Review Agenda
  - Added possible discussion of posting UVM project materials
  - Callie joined the meeting at 7:35pm.
- Review 7/29 minutes
  - Jaime moved the minutes of 7/29/2024 as amended. CJ seconded. So moved (7-0-0).
- Public Comment - none offered
- Management Plan Planning
  - Interim Plan
    - Reviewed final edits/feedback as a committee.
    - **Jaime moved to approve the Interim Management Plan and authorize Jessica to complete editorial adjustments and formatting. John seconded.** There was no further discussion. **All were in favor (7-0-0).**
    - The next step will be a review by VLT and VHCB before it goes to the Select Board.
  - Long-Term/Formal Management Plan - community engagement, postcard, visioning workshop
    - John to inquire about when the Central School is having their Open House night, to avoid a scheduling conflict. We would prefer to have the Kickoff on 9/19, but 9/18 would work.
    - The postcard mailing is ready. Minuteman Press can send it to registered voters within 3-5 days. The postcard would announce the Community Outreach Survey and the Kickoff/Visioning Workshop.

- Community survey
  - Molly reviewed additional changes with the committee. There were a couple of edits made to questions.
  - **Jaime moved to approve the Community Outreach Survey as amended. CJ seconded.** There was no further discussion. **All were in favor (7-0-0).**
- Conservation Easement
  - There were a couple of questions, but no proposed changes to the document.
  - **John moved to approve the Conservation Easement document, with the understanding that specific acreages and such need to be populated before final review by VLT, VHCB, and the Select Board. Jessica seconded.** There was no further discussion. **All were in favor (7-0-0).**
- Other updates & Project timeline review
  - Bowman BLA - the mylar has been signed and will be recorded by the Town Clerk. The deed will also need to be completed and recorded.
  - Barnum ROW - no new updates.
  - Title work - A. Johnson is working on clearing title to a 10-acre portion of the parcel. This should be resolved by late September.
  - Closing preparation - there are several documents to prepare for the federal grant program to review 60-days ahead of closing. Working on completing these with appropriate signatures/approvals by October 1st.
  - Old Airport Road - the road survey is expected to be complete by 8/23 and then go to the Select Board for their review.
- Set the next meeting date(s):
  - Wednesday, September 11th, 2024, 6:00pm, regular meeting
  - Thursday, September 18th or 19th, 2024, 7:00pm - Kickoff/Visioning Workshop. Exact date to be set in the coming days and updated on the town calendar.

**Adjournment:** Jaime moved to adjourn. All were in favor (7-0-0). Adjourned at 9:45pm.

Minutes taken by Jaime Schulte.