

Monkton Town Offices, Library & Community Room - Square Feet Summary

Current Town Offices SF	Main Level	Proposed Town Offices SF
125	Listers	463 - Workspace for listers, researchers, staff, copier
49	ZBA/DRB/Planning	
9	Workspace	
30	Town Administrator	83 (1 occupant plus guest)
74	Treasurer	83 (1 occupant plus guest)
105	Town Clerk	302 (2 occupants)
149	Vault - Live Records	180 (2 occupants)
16	Town Office Storage	Included in above areas
0	Maintenance Closet	18 (sink, cleaning, supply shelves)
557		1,129

Current Shared Space SF	Main Level	Proposed Shared Space SF
340	Community Room	740 (Seats approx. 49 occupants.)
0	Chair Storage	37
56	Public Restroom 1	50
0	Public Restroom 2	50
0	Lobby	404
0	Energy Vestibule	72
0	Small Meeting Room	161 (For 6-8 occupants.)
10	& Kitchenette	Shared access with the Community Room
6	Coat Closet	Included in hallway
0	Elevator	75
412		1,589

Current Library SF	Lower Level	Proposed Library SF
350	Library Collection	1,107 - Collection, seating, work space
100	Library Seating	
0	Work Space	
20	Storage	86 Includes a work sink
470		1,193

Current Shared Space SF	Lower Level	Proposed Shared Space SF
60	Public Restroom	50
20	Lobby	254
0	Meeting Room	143 (For 6-8 occupants.)
0	Dead Records	172
0	Elevator Machine Room	41
0	Elec & Info Tech Rm	51
60	Mech Rm & Storage	86
140		797

Current Town Offices & Library	Proposed Town Offices, Library & Community Room
Net SF: 1,579	Net SF: 4,708
Gross SF: 2,089	Gross SF: 5,292