

## Russell Library Trustees Meeting Minutes – April 17, 2018

The meeting was called to order 636.

Those in attendance were: Jo-Anne Wisniowski, Deb Chamberlin, Katie Cyr, Jane Low, and Ian Smiley

Jane read from the minutes for last meeting. Jane recommended that the minutes indicate who was elected to what position in the previous meeting. During the previous meeting Jane was elected chair, Sandy was elected Treasure, and Melanie was elected secretary.

Deborah gave the **report from the library**.

In the past month there were 170 patrons, 230 books borrowed, 3 inter-library-loans, 6 library cards issued, 16 uses of the computer, 2 passes borrowed, and 2 visits by dogs.

Deb confirmed that the Master Gardener event will occur in May.

Deb highlighted the George Russell collection, also the event of Master Gardeners, posted to FPF. Deb also posted to the library newsletter, and FPF and Addie Indie, vacation week programming at library.

Katie explained that the Russell Memorial Library is now part of the Clover Courier ILL program now. The system does not mail to people, not in Monkton.

The committee discussed book kit books and the courier system. There is a list of book kits, bookmarked, on the library computer, look at Fletcher Free Library page, other library websites.

The meeting discussed **Adult events scheduled for this month and in May**.

Board game night? By Katie.

Pop up library by Katie at Green Up Day

**Green Up Day**, bags may be handed out at library next year. Deb is willing to hand out Green Up Day bags at the library prior to the day this year as well.

Ian made a report on research for forming **Friends of the Library group** for RML. Ian visited the New Haven library, because they have a successful FotL of many years. Ian also contacted an employee of the VT Dept of Libraries for perspective on structuring an FotL. Ian explained his FotL / volunteer related inquiries at the Bixby Library in Vergennes, and to the Moretown Library.

FotL and Strawberry Festival? Jane wonders if a FotL may take that on eventually.

The question of the future of libraries was discussed. Are libraries disappearing? No, they are community gathering places. They are a place for discourse and connections as much a place for housing books.

## Treasurer's Report

Deborah read from the Treasurer's report on the finances of the library for the month.

## Old Business

- Job descriptions for library staff  
Melanie found job descriptions and had questions about them. Deborah and Katie will **look at the job description and resolve questions by the July meeting, July 17<sup>th</sup>.**
- Review of library hours of operation (RML historical data plus other libraries)  
Changing the hours, Friday mornings, is less busy, good to have some less busy hours to get things done, like blog or FPF posts. Time that is not open to do work? Last Saturday in March story hour was very popular, standing room only.

**Further discussion of ideas to shift hours tabled to later meetings.**

Gretchen Beaupre (former trustee) is volunteering, circulation, displays, catalog check.

## Strawberry Festival scheduled for Sunday, June 24

- Jane will hand out task sheets for sign up

Inquire with Fire Department about getting the space. Inquire with Curtis Layn.

Jane will contact the Fire dept Monktonfire@gmail.com or call Chief David Layn at 453-2286

June 24<sup>th</sup> 10 to 2

Sorting on June 22<sup>nd</sup>

Committee goes through the list.

Sell berries, or have farm brochures, "picking parties"

Music by? Jamie Masefield

The meeting adjourned at 8:35p.m.

Respectfully Submitted,

Ian Smiley