

Monkton ANAC Agenda
6 November 2019
6:30 at Monkton Town Hall

In Attendance

Members: Laura Farrell (Chair), Sam Burr (Vice Chair), Jaime Schulte (Secretary), John Mejia, Susan Mahony, Nora Woolf (Alternate)

Abstaining from Burr-Doyle OPAV project discussions: Sam Burr (Vice Chair)

- 1) Call the meeting to order (6:30)
- 2) Approve August 7th minutes (6:31-6:35)
- 3) Approve September 25th minutes (6:35-6:40)
- 4) Yearly 2019 ANAC report for Town Annual Report
- 5) 2020 Budget for submission to Selectboard.
- 6) Updates (7:25 – 7:40)
 - a. Huizenga project (Laura)
 - b. *Potential project applicant (Think this is 2019C – anyone recall?)*
 - c. Project 2019C Status update (Laura)
 - d. Document storage space (Jaime)
- 7) Burr-Doyle OPAV site visit report (6:40-7:25)
 - a. Work on draft
 - b. ID next draft writer(s)
 - c. Next steps
- 8) Work with Selectboard to iron out timing of approval process. (7:40–7:45)
- 9) Elect positions: Tech czar, Accounts, Community Engagement, Advertising? (7:45-7:55)
- 10) Other business (7:55-8:05)
- 11) Confirm dates for December (3rd, 4th, or 18th) and January (8:05-8:10)
- 12) Review minutes (8:10-8:15)
- 13) Adjourn

Attachments that accompanied 6th November 2019 Agenda Draft email, sent on 3rd Nov 2019:

- 1) Draft Agenda for 6 Nov 2019
- 2) Draft Minutes for 6 Aug 2019
- 3) Draft Minutes for 25 Sept 2019

On the horizon:

- Definition of expectations of committee members and alternatives. Review absences rules. Is there a town rule? Online?
- Archives for ANAC documents

- Nora's ANAC Handbook so future members can get up to speed more quickly.
- A committee review of Open Meeting Law (and Executive Sessions), especially posting agendas and minutes.
- Robert's Rules review.
- Town Forest progress.
- Adapting new Conservation Commission documents to ANAC.