

**Monkton ANAC**  
**Agenda**  
**Tuesday, 20th December 2022**  
**6:30 pm Zoom meeting (100% virtual)**  
**Zoom and Phone info:**

<https://us02web.zoom.us/j/4988298750?pwd=UVB1T25SUVFoUzI3YjM3Z11BZ3E5QT09>

Meeting ID: 498 829 8750 Passcode: 1762 Phone: +1 929 436 2866

Members: Laura Farrell (Chair), Susan Mahony (Vice Chair), Jaime Schulte (Clerk), John Mejia (Digital Czar), Whitney Leighton

- 1) Call the meeting to order (6:30)
- 2) Approve minutes of 15 Nov and 22 Nov meetings, uploaded to this link: (6:32 – 6:35)  
<http://monktonvt.com/boards-and-committees/anac/anac-minutes/>
- 3) Updates : 1-2 minutes each (6:35 – 6:45)
  - ARPA mapping status (Jaime)
  - Farm list – review Whitney’s google form
  - Open meeting law – how are we doing?
  - UPD (Jaime, Laura)
  - Town Forest progress (Jaime)
- 4) 2019A Application (Laura) (6:45 – 7)
- 5) ANAC Report for 2022 (7 – 7:30)
  - Town Forest Appraisal
  - Linehan Project
  - 2019A status
  - Chris Ajello’s inventory completed and report received
  - 2 ANAC members on panel ARPA Act 171 mapping – RFP, vendor selection
  - Spreadsheet updated
- 5) Chris Ajello report (Laura) (7:30 – 7:45)
  - Review subcommittee – Jaime, Susan, Whitney, Laura
  - Next steps
- 6) Thank Linehans (7:45 – 7:55)
- 7) Planning Commission Survey (7:55 – 8:10)
  - Survey – go over 2005 and 2016 surveys and compose new one (*See 2 attachments*)
  - Invite Planning Commission to attend an ANAC meeting
- 8) Planning Commission long file (8:10 – 8:15) (Susan)
  - What needs to be done?
  - Start pecking away at it

- 9) ANAC's role after projects are completed (8:15 – 8:20)
- Raven Ridge: updates on parking & signs; next steps (Susan)
  - Plan a project narrative/context to refer back to – i.e. Raven Ridge and Orb Weaver, etc.  
*Project spreadsheet attached for guidance*

10) Other business (8:20 – 8:25)

- 11) Confirm date(s) and locations/zoom - (7:52-7:55)
- Wednesday December 14<sup>th</sup>, 2022
  - Jan 2023

12) Review Minutes (7:55-8:00)

12) Adjourn (8:00)

***Attachments: accompanying 13Dec22 Agenda:***

- 1) Revised 2019A application draft***
- 2) Revised Site visit report***
- 3) Spreadsheet of ANAC Projects so we can contemplate a project narrative***

***To display as needed at meeting***

- 4) 2005 Planning Commission Town Survey***
- 5) 2016 Planning Commission Town Survey***
- 6) Planning Commission long file - Susan***

In the wings:

- 1) ANA Fund Criteria and Application Form***
- 2) Document storage space training date (Jaime)***

On the horizon as time permits/situation warrants:

- Raven Ridge updates (invasive loosestrife vs native winged loosestrife, bobcat den area)
- Edit site visit form
- Discuss modified versions of Conservation Commission documents (*off of revisions*)
  - *Conservation Commission Orientation Packet Cover Sheet*
  - *CC Rules and Procedures for CC*
  - *VLCT Model Rules of Procedure for Municipal Bodies*
- Archives for ANAC documents
- ANAC Handbook so future members can get up to speed more quickly. A start up section on background things that are helpful, Monkton Conflict of Interest info, basic info.
- A committee review of Open Meeting Law (and Executive Sessions), especially posting agendas and minutes.