

Monkton Planning Commission Minutes

October 29, 2024

Approved: 11/19/2024

Members Present: Wendy Sue Harper (co-chair), Marilyn Cargill (co-chair), Ivor Hughes, Peter Close, Debra Sprague, Michael New (clerk), Adam Miller

Visitors: None

Absent: None

Mail: None

The meeting was called to order by Marilyn Cargill at 7:05 pm.

Minutes: The minutes of the October 15, 2024 meeting were moved by Ivor Hughes and seconded by Debra Sprague. The minutes were approved as presented. Thank you, Adam for doing the minutes!

Administration: Mike discussed MPC members compensation as we approach year-end. Also provided were I-9 and W-2 forms to new MPC members.

Marilyn met with Steve True (Outgoing ZA) to discuss the weekly time commitment that will be needed for next Zoning Administrator. Steve recommended 8 hours per week. Marilyn also informed the MPC that an interim/temporary ZA has started.

Wendy Sue led a discussion/review of a 2025 budget proposal for the MPC. After discussion, a budget request of \$5650 was agreed upon. A motion made by Peter Close, seconded by Adam Miller to approve the proposed MPC budget that will be forwarded to the Selectboard.

The proposed MPC section of the 2025 annual Town Report was discussed and edited.

A review of the Town Survey continued from earlier meetings. This update resulted in the elimination of several previously used questions.

Ivor Hughes made a motion to adjourn. Wendy Sue Harper seconded the motion. All voted in favor of adjourning. The meeting was adjourned at 8:45 pm.

The next meeting of the Monkton Planning Commission November 19, 2024 at 7pm.

These minutes submitted by Michael New – Monkton Planning Commission Clerk.