

**Town of Monkton
Development Review Board
AGENDA
Monday, May 12th, 2025, 7:30pm
at Monkton Town Hall and on Zoom**

- 1) **Call to order**, determine quorum, and Review Agenda
- 2) **Public Comment** - Questions and Comments from the Public Not Related to Agenda
- 3) **New Business**
 - a) Kathleen Bushey of 102 Meader Lane is interested in renting out an existing workshop on her parcel. Is a Conditional Use or a permit needed to do so?
 - b) Review of materials for application 2021-03-MAJ of Lynne Caulfield, for completeness, prior to Final Plat. As noted in the minutes of January 27th, 2025 and August 28th, 2023, certain adjustments were needed. Needed for Final: the Final application with Plat and Site Plan, WW permit, and warning of the hearing.
 - c) [Project 2025-06-DRB Sketch Plan Review](#) of Ben Rafael at 140 Monkton Road for a workshop (addition or as a separate building).
 - d) [Project 2025-07-DRB Sketch Plan Review](#) of John and Linda Shandrow at 781 Nichols Rd. for a 2-lot subdivision.
- 4) **Regular Business**
 - a) Zoning Administrator Update
 - i) Upcoming projects & schedule
 - ii) Other updates
 - b) Review Meeting Minutes
 - i) Minutes of April 14th, 2025
- 5) **Old Business**
 - a) Decision letters
 - b) DRB Recording Secretary
 - c) DRB Clerk job description
- 6) **Adjournment**

Zoom link:

<https://us02web.zoom.us/j/8024533800?pwd=QnlTb20weWwxTEhuSmZ2RENyR3ZzUT09>

Alternatives to the link: go to zoom.us on a web browser (or open your Zoom app) and select Join Meeting or if joining by phone call (646)558-8656. Enter meeting ID: 802 453 3800 and passcode 1762