

Monkton Agricultural & Natural Areas Committee
Meeting Minutes
Tuesday, October 14th, 2025 6:30pm
In-Person at Monkton Town Hall

Members: Laura Farrell (Chair), Debbie Houghton, Peter Huber, Jaime Schulte (Alternate)

Absent: Susan Mahony (Vice Chair), John Mejia

Guests: None

1. **Call the meeting to order** - Laura called the meeting to order at 6:31pm. A quorum (3) is present, so the Alternate's vote is not needed tonight.
2. **Agenda changes and Minutes taker**
 - a. No changes to the agenda
 - b. Peter and Jaime will take minutes tonight.
3. **Approve minutes of 12 March, 14 May, and 16 Sept meetings**
 - a. **Laura moved to approve the minutes of May 14th, 2025 as amended. Peter seconded.** There was no further discussion. **The vote passed (3-0-0).**
 - b. **Laura moved to approve the minutes of March 12th, 2025 as amended. Jaime seconded.** There was no further discussion. **The vote passed (3-0-0).** Debbie, and Peter were not present on March 12th, but voted to reach a quorum. Jaime was also not present on March 12th.
 - c. September minutes review postponed to the next meeting.
4. **Updates:**
 - a. Town Forest Update - the committee held a celebration in June and is working on a trail between Airport and Hardscrabble roads. Hunting seasons are in progress. The Lewis Creek Association will be having part of their annual meeting at the Town Forest on Saturday, October 18th.
 - b. Official ANAC Documents (where to find, permanent storage) - postponed
 - c. Raven Ridge: parking, conservation & rec, back trails - things looked good on a recent visit.
5. **Site Visit form**
 - a. We will continue to use the current form for the moment and look to streamline it in the near future.
6. **Aggregate forest projects**
 - a. Laura provided updates.
 - b. We will have a site visit, to inform our report on a potential upcoming project. The visit is tentatively scheduled for Saturday, November 1st, 10:00am.
 - c. Discussed other projects that may reach the application stage in the near future.
7. **Personnel – Committee positions**
 - a. Postponed to next meeting.

8. 2026 Budget Requests – Budget and Operating

a. Executive Session

- i. **Laura moved to find that premature general public knowledge regarding budget projections for potential upcoming projects would clearly place the public body or person(s) involved at a substantial disadvantage by compromising confidentiality. Debbie seconded.**
There was no further discussion. **The vote passed (3-0-0).**
- ii. **Laura moved to enter Executive Session to discuss financial aspects of potential contracts, in accordance with 1 V.S.A. § 313(a)(1)(A) of the Vermont statutes. Peter seconded.** There was no further discussion. **The vote passed 3-0-0.** Entered Executive Session at 7:58pm.
- iii. **Peter moved to leave the Executive Session. Debbie seconded. The vote passed 3-0-0.** Left Executive Session at 8:57pm.

b. We will discuss an operating budget at the next meeting.

9. Confirm dates, times and locations/zoom

- a. Monday, Nov 17th, 2025, 6:30pm
- b. Tuesday, Dec 9th, 2025, 6:30pm

10. **Review Minutes** - Jaime and Peter will complete the draft minutes this week.

11. **Adjournment** - Debbie moved to adjourn. Peter seconded. The vote passed 3-0-0, with the alternate's vote not needed. Adjourned at 9:12pm.

Respectfully submitted,
Jaime Schulte