

Monkton ANAC Minutes
Tuesday, 9 December 2025
6:30 pm - In-person meeting at Monkton Town Hall

Members: Laura Farrell (Chair), Debbie Houghton, Peter Huber, Jaime Schulte (Alternate)

Absent: John Mejia (Digital Wiz), Susan Mahony (Vice Chair)

Guests: Nancy Goodrich

1. Laura called the meeting to order at 6:30pm with a quorum of 3 in attendance; the ANAC alternate is not voting tonight.
2. Agenda changes and Minutes taker: there were no changes to the agenda. Peter agreed to be the minutes taker for the meeting.
3. The 11/17 and 12/2 minutes were approved as follows:
 - a. 11/17/25 minutes: Laura moved that the minutes be approved as amended; Debbie seconded. The vote passed (3-0-0).
 - b. 12/2/25 minutes: Peter moved that the minutes be approved as amended. Laura seconded. The vote passed (3-0-0).
4. Updates:
 - a. Raven Ridge: parking, conservation & rec, back trails
 - i. Nancy Goodrich arrived at 6:45 to contribute to the Raven Ridge discussion. There was general discussion about the designated parking area for Raven Ridge. Also discussed where The Nature Conservancy project near Raven Ridge may change parking relative to its application before DRB. No action was taken up for this item. Nancy Goodrich departed following this item at 7:15.
5. 2025 Town Report – ANAC Report
 - a. The first draft of the ANAC Report for Town Meeting was extensively reviewed. Deb and Peter agreed to forward their edits to Laura. Laura will work on a second draft which will be considered for approval at the January 14 meeting. No action was taken for this item.
6. Personnel – Committee positions
 - a. Laura explained that Susan has chosen to step down as Vice Chair, effective tonight.
 - b. Jaime moved and Laura seconded a slate of officers as follows:
 - i. Laura Farrell - Chair; Debbie Houghton - Vice Chair; Peter Huber - Clerk
 - ii. The vote passed (3-0-0).
 - c. The ANAC Committee thanks Susan for her dedicated service as the Committee's Vice Chair.

- d. It was noted that while Jaime will continue as an Alternate, one Alternate position remains open. John Meija will (likely) continue in his tech advisory role on the Committee.
 - e. There was some discussion about how to build up redundancy and understanding of each role, particularly the Chair and Clerk, by developing written procedures/narrative to support the duties of each role.
 - f. Debbie needed to leave the meeting at this time (8:45). Jaime will be part of the quorum for the remainder of the meeting.
7. Aggregate forest projects
- a. Updates & Next steps - no action taken
8. Other business - none offered
9. Confirm dates, times and locations/zoom
- a. Jan 14, 2026 @ 6:30 - in person, unless the meeting is otherwise warned
 - b. Feb: TBD
10. Review Minutes - brief discussion about clarifying the minutes format prior to posting. Jaime will work with Peter on the steps to post minutes online. No action taken.
11. Adjournment:
- a. Peter moved and Laura seconded a motion to adjourn. All were in favor (3-0-0). Adjourned at 8:53pm.

Respectfully submitted,
Peter Huber