

MONKTON PLANNING COMMISSION MINUTES

December 2nd, 2025

Approved: December 16th, 2025

Members Present: Marilyn Cargill (Co-chair), Wendy Sue Harper (Co-chair), Adam Miller (Clerk), Debra Sprague, Ivor Hughes, Sam Burr, Stephen Pilcher

Guests present: Susan Stasny [Monkton Conservation Commission (MCC)]

The meeting was called to order by Marilyn Cargill at 7:00 pm.

Sam Burr moved to review the minutes from the November 18th meeting of the Planning Commission, seconded by Ivor Hughes. The minutes were approved unanimously with no changes.

There was no mail.

Stephen Pilcher's appointment to the Planning Commission was made official at the last Selectboard meeting. The Commission warmly welcomes Stephen's depth of experience and understanding of the institutional framework of our region.

Review and comments around the Shade Tree Preservation Plan have been completed. The Board will be reaching out to the Town Tree Warden to apprise them of this in the next few days.

There was discussion about the Planning Commission's section in the Town Report. Topics to be covered in this section include work done with the Town Survey, actions around the Bicycle/Pedestrian study, and our current focus on proposed adjustments to Monkton's Unified Planning Document (UPD). Proposed language will be drafted by and distributed to Planning Commission members prior to the next meeting in order to facilitate review, discussion, and adjustment/approval thereof in time for submission.

There was discussion about the agenda for the next meeting on December 16th, which will be limited to review of the Town Report Section, approval of Commission pay, and a review of Town Survey results.

Adam Lougee was unable to join us to discuss Act 181 due to weather. We will ask him to join us for our meeting on January 6th, 2026.

Susan Stasny (MCC) shared some guidance from the State on language associated with Act 171 that may be relevant to the Commission's efforts in drafting new UPD language. There was discussion around approaching other local Boards and Commissions to inform and formally invite their comment on our work with Adam Lougee about these efforts.

Ivor Hughes moved to adjourn, seconded by Stephen Pilcher. Approved 7-0 & adjourned at 7:59 pm.

These minutes submitted by Adam Miller, Clerk