

**Monkton ANAC Minutes**  
**Monday, 17 November 2025**  
**6:30 pm - In-person meeting at Monkton Town Hall**

**Members:** Laura Farrell (Chair), Susan Mahony (Vice Chair), Debbie Houghton, Jaime Schulte, Peter Huber

**Absent:** John Meija

**Guests:** None

1) Call the Meeting to Order: Laura called the meeting to order at 6:35pm. A quorum (3) is present, so the Alternate's vote is not needed tonight.

2) Agenda Changes and Minutes Taker

- a) There were no changes to the agenda
- b) Peter is taking minutes for this meeting

3) Approve minutes of 16 September, 14 Oct, and 1 November meetings

- a) **Laura moved to approve the September 16 minutes without amendment. Seconded by Peter.** There was no further discussion. **The motion passed 3-0-0.**
- b) **Laura moved to approve the October 14 minutes without amendment. Seconded by Deb.** There was no further discussion. **The motion passed 3-0-0.**
- c) **Laura moved to approve the November 1 minutes without amendment. Seconded by Deb.** There was no further discussion. **The motion passed 3-0-0.**

4) Updates: There were no updates for the following items:

- a) Town Forest Update (Jaime)
- b) Official ANAC Documents (where to find, permanent storage)
- c) Raven Ridge: parking, conservation & rec, back trails

(Susan joined the meeting 7:20)

5) 2026 Budget Requests – Budget and Operating

a) **Deb moved and Susan seconded:**

**“The Agricultural and Natural Areas Committee will submit a 2026 budget request to the Monkton Select Board for two items:**

- i) Project Budget \$35,000**

**ii) Operations Budget \$750.00”**

There was no further discussion. **The motion passed 4-0-0.**

6) Aggregate forest projects

1. The total budget request for the current project under consideration is \$23,748.00, which consists of two parts:
  - a. 2025-A: Appraisal: The Selectboard has already approved the expenditure of \$3400.00 for the appraisal of this project.
  - b. 2025-B: Remaining Balance: \$20,348.00.
2. **Laura moved to approve 2025-B, as amended upon approval of the owners, for a recommendation to the Select Board to release the Remaining Balance of \$20,348.00 from the ANA account. Sue seconded.** There was no further discussion. **The motion passed 3-0-1.** (Deb abstaining)

7) Site Visit report:

3. **Sue moved and Deb seconded a motion to establish a subcommittee (Laura and Peter) for the purpose of editing the November 1 Site Visit Report.** There was no further discussion. **The motion passed 4-0-0.**

8) 2025 Town Report – ANAC Report - will be taken up in a future meeting

9) Personnel – Committee positions - will be taken up in a future meeting

10) Confirm dates, time, locations/Zoom

- a) Dec 2 @ 6:30; possible back-up meeting as needed: Dec 9 @ 6:30
- b) Jan 13 @ 6:30

11. Review Minutes: not addressed

12) Adjournment:

Laura moved and Peter seconded a motion to adjourn. The motion passed 4-0-0. Adjourned at 9:18.

Respectfully submitted,

Peter Huber