

Special MONKTON SELECTBOARD MEETING MINUTES
Friday February 13, 2026
DRAFT

1. CALL TO ORDER

The meeting was called to order by J. Demeritt at 12:00 pm.

2. ATTENDANCE

Members in attendance: Jessica Demeritt (Chair), Walter Crandall (Vice-Chair), Sam Peisch (Secretary), John Dunham (Member), Joe Szarejko (Member)

Others in attendance: Stan Wilbur (Town Administrator), Lisa Burns, Tom Steadman,

3. ANNOUNCEMENTS

None offered.

4. PUBLIC COMMENT

None offered.

5. FINANCIAL CONTRACT APPROVAL

J. Demeritt announced that the meeting convened to approve a contract with New England Municipal Resource Corporation (NEMRC) for financial services support. This support is needed during the transition between the current treasurer's resignation and the hiring of a new one. The proposed "NEMRC Bulk Time Purchase Agreement," set to begin on February 19, 2026, requires the town to purchase a minimum of 96 hours of service over a year at an hourly rate of \$110.00.

The Selectboard discussed the contract, noting that the scope of services, which includes treasurer duties, could involve a mix of remote and on-site presence in Monkton. A concern was raised about the short timeline between the current treasurer's last day (February 20, 2026) and NEMRC's contract start date (February 19, 2026). The board agreed that an overlap was critical for a successful transition. They decided to check with both the current Treasurer regarding his flexibility and NEMRC about starting earlier to facilitate this overlap. The discussion concluded with a focus on the necessary process for coding and approving invoices, which a new provider might not immediately be familiar with. S. Wilbur volunteered to assist with guiding invoice coding to the correct budget line items.

J. Dunham moved to authorize Sam Peisch to sign the NEMRC bulk time purchase agreement for 2026. W. Crandall seconded. The vote passed 5-0-0.

6. OTHER BUSINESS

W. Crandall provided an update on the Coyle driveway issue, stating that he and S. Peisch collaborated on a letter to Mrs. Coyle. The letter was given to the assistant town clerk on February 12 to be printed on town letterhead and mailed immediately. The letter requested that the Coyle's respond before the next Selectboard meeting, scheduled for February 24th, 2026, with their plan for mitigating the water flow into Monkton Vergennes Road.

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7. ADJOURNMENT

*J. Dunham moved to adjourn the meeting at 1:11 pm. W. Crandall seconded. **The vote passed 5-0-0.***

Respectfully submitted,
Stacy Jones