

Monkton Development Review Board
Meeting Minutes
July 8, 2014, 2014
Approved: July 22, 2014

Attendance:

DRB Members Present: Thea Gaudette, John Winsor, Peter Close, Chris Acker, and Scott Gordon.

DRB Members Absent: Curtis Layn & Philip Russell.

Others in Attendance: Ken Wheeling (ZA), Donald Paul, and Stan Livingston.

Peter Close called the meeting to order at 7:30pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from 6-24-14. Errors were corrected. Chris Acker move to approve these minutes as amended. Thea Gaudette Seconded this motion. Motion passed, vote 5-0-0.

Old Business:

2. The board reviewed the letter that was drafted by Thea Gaudette addressed to Mr. Gould regarding the sketch plan that was denied on June 24, 2014.

3. **Don Paul Preliminary Plat Application 2014-15-MAJ:** The board reviewed Mr. Paul's application.

The board ran the checklist. The board needs clarification on the complete deed description, a more defined conformance letter, complete street information including road design, cross sections, and grading for the road.

Chris Acker moved to hear the Preliminary Plat on August 26, 2014 at 8:00pm. Scott Gordon Seconded this motion. Motion passed, vote 5-0-0. Thea Gaudette will draft a letter to Mr. Paul detailing what is missing from his application.

4. **Hal Saunders Final Hearing 2014-02-MAJ:** The deadline was missed for the warning in the Addison Independent due to the holiday. Mr. Saunders hearing had to be rescheduled because there would not have been enough notice.

John Winsor moved to set the new hearing for August 12, 2014 at 8:35pm. Scott Gordon seconded this motion. Motion Passed, vote 5-0-0. Thea Gaudette will call Mr. Saunders to make him aware of this change.

New Business

5. Ken Wheeling brought to the attention of the board that the forms are not as clear as they can be. Chris Acker suggested that the forms be color coded again to make the application processes easier for the applicants. This information will be reviewed on a later date.

6. The Board briefly discussed new laws that went into effect July 1st, 2014. Mr. Wheeling will obtain a copy of these new laws to be reviewed in full by the board on a later date.

7. **Juniper Lane:** Thea Gaudette suggested that information be reviewed along with the application at the next scheduled meeting.

Adjournment

8. Chris Acker made a motion to adjourn at 9:19pm . John Winsor seconded. Motion passed with vote 5-0-0.

Respectfully submitted,

Miranda Boe
Recording Secretary