

Monkton Developmental Review Board

Meeting Minutes

October 28, 2014

DRAFT

Approved: XXXX

Attendance:

DRB Members present: John Winsor, Peter Close, Thea Gaudette, Philip Russell, Scott Gordon, Chris Acker, and Curtis Layn (arrived at 7:40pm)

DRB Members Absent: No members were absent.

Others in Attendance: Ken Wheeling (ZA), Frank Walch, Jeff and Anna Lester.

John Winsor Called the meeting to order at 7:30pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from October 14, 2014. The necessary changes were made. Chris Acker moved to approve the minutes as amended. Peter Close seconded this motion. Motion carried with vote of 5-0-2. Thea Gaudette and Scott Gordon abstained.

Old Business:

2. **Frank Walch Preliminary 2014-08-MAI:** The Board reviewed the new maps that were submitted on October 28, 2014. The necessary fees have been received, and lot numbers on the maps were corrected.

The Board ran the Preliminary Plat checklist and Site Plan checklist. Thea Gaudette moved to grant the Preliminary Plat approval, Chris Acker seconded this motion. Motion carried with vote 7-0-0.

3. **Jeff and Anna Lester ABCD Lane Variance/Conditional Use 2014-11-Var:** Since the last hearing, The Board had another site visit at the Lester property. The Lester's had staked out the proposed location of the shed building project. The Lester's have some concerns about moving the location of the structure due to the existing location of the leach field and septic system. The Lester's also have concerns about moving the structure on to the only other possible area as this area has a high amount of snow melt and water accumulation, even in the winter months.

The Board ran the checklist. John Winsor suggested a Waiver since there is still a concern regarding the proposed location. Thea Gaudette suggested withdrawing the Variance application and

submitting a Waiver application instead. The Lester's have agreed to submit in writing that they will withdraw the Variance, and will submit the Waiver application.

The Board has received written notification that the Lester have withdrawn their Variance application.

New Business:

4. **Jeff and Anna Lester ABCD Lane 2014-18-Wai:** The Board has received and reviewed the Waiver Application from Jeff and Anna Lester.

The Board ran the checklist. Curtis Layn has suggested, and the board agreed, that the fees will be carried over from the Variance application to cover the fees for the Waiver application.

Thea Gaudette moved to set the Waiver hearing at 8:35pm on November 25, 2014. Scott Gordon seconded this motion. Motion carried with a vote of 7-0-0.

5. The Board had discussion regarding Thea Gaudette's scheduled extended absence so The Board could make the necessary accommodations.

6. Thea Gaudette presented to The Board the application documents she has been editing. She has provided paper copies, and will be emailing copies to the Board Members for further review.

Adjournment

7. Phil Russell moved to adjourn at 9:20pm, Chris Acker seconded this motion. Motion carried with vote 7-0-0.

Respectfully Submitted,

Miranda Boe

Recording Secretary