

**Monkton Developmental Review Board**  
**Meeting Minutes**  
**December 9, 2014**  
**DRAFT**  
**Approved: XXXX**

**Attendance:**

DRB Members present: John Winsor, Chris Acker, Philip Russell, Scott Gordon, Peter Close, and Curtis Layn.

DRB Members Absent: Thea Gaudette.

Others in Attendance: Ken Wheeling (ZA).

John Winsor called the meeting to order at 7:32pm

**Administrative:**

1. **Minutes:** The Board reviewed the minutes from November 25, 2014. Corrections were made. Scott Gordon moved to approve the minutes as amended. Phil Russell seconded this motion. Motion carried with vote of 5-0-1. John Winsor abstained.

**Old Business:**

2. **Frank G. Walch Final Plat 2014-08-MAJ:** The Board reviewed the Final Plat application submitted by Frank Walch. Frank Walch contacted the board via phone prior to the start of the hearing to indicate that he was absent due to poor road conditions. The Board decided to review the provided information.

The application is still missing the new deed descriptions, and whether or not there will be any proposed protective covenants within the deed descriptions.

Since the application is incomplete, Curtis Layn moved to continue the hearing on January 13, 2015. Peter Close seconded. Motion carried with vote 6-0-0.

3. **Don Paul Final Plat 2014-15-MAJ:** Peter Close recused himself from the discussion. Scott Gordon moved to approve the application on the condition that the lot will be built in conformance with the state standard. ANR still needs to determine whether or not a permit will be needed. Curtis Layn Seconded this motion. Motion carried with vote 5-0-0.

**New Business:**

4. The Board had no new business to discuss.

**Adjournment**

5. Phil Russell moved to adjourn at 8:32pm, Curtis Layn seconded this motion. Motion carried with vote 6-0-0.

Respectfully Submitted,

Miranda Boe

**Recording Secretary**