

Monkton Developmental Review Board
Meeting Minutes
July 14, 2015
Approved: July 28, 2015

Attendance:

DRB Members present: Phil Russell, Scott Gordon, Peter Close, John Winsor, Chris Acker.

DRB Members Absent: Curtis Layn.

Others in Attendance: Ken Wheeling (ZA), Ron Larose, Leslie Deustch, Greg Paulman.

John Winsor called the meeting to order at 7:33 pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from June 23, 2015. Corrections were made. Peter Close moved to approve the minutes as amended. John Winsor seconded this motion. Motion carried with a vote of 5-0-0.
2. **Michael Hinsdale:** The Board reviewed information and maps provided by Mr. Hinsdale. The hearing is currently set for July 28, 2015. No action was taken.
3. **Announcements:** There was no new business to discuss.

Old Business:

4. **Don Paul Subdivision Update:** Ron Larose on behalf of Don Paul provided 3 new maps to the Board. The maps showed that the road has been moved out of the wetland area, lot 4 and lot 5 shows that the septic systems and well location have moved. Mr. Larose also provided documents from the state indicating no permits required by wetlands. Wastewater permit needs to be amended and Mr. Larose has indicated that this has been submitted to the state to start the amendment process.

The Board has requested updated deed descriptions, evidence of wastewater permits amendment showing it was submitted, and updated road profile. Once this information has been received, it will be reviewed at one of the next paper nights and then set for final hearing. Scott Gordon will be sending a letter indicating what was discussed and what information is required.

5. **2015-05-FC Deustch First Cut:** Leslie Deutsch submitted the missing information for the First Cut application. Curb Cut issue was resolved.

The Board ran the checklist. Nothing was missing from the checklist.

Chris Acker moved to approve the First Cut application. Scott Gordon seconded this motion. Motion carried with vote of 5-0-0.

6. **Greg Paulman**. He was not aware of the process, and is interested in adding an addition to his barn. He has a 1 acre lot in 5 acre zoning. He asked the Board if Variance or Waiver should be submitted. The board indicated that both Variance nor Waiver would be difficult to obtain based on the project he was interested in doing.

New Business:

Cota Subdivision Preliminary: The Board reviewed the application information submitted by Cota. No site visit will be needed.

The Board ran the checklist. Items were missing: Scott Gordon will be sending a letter detailing what will be needed.

Chris Acker moved to set hearing for August 25, 2015 at 8:00pm. Scott Gordon seconded this motion. Motion carried with vote 5-0-0.

Adjournment

7. Philip Russell moved to adjourn at 9:19pm, Chris Acker seconded this motion. Motion carried with a vote of 5-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary