

**Monkton Developmental Review Board**  
**Meeting Minutes**  
**DRAFT**  
**August 25, 2015**  
**Approved: XXXX**

**Attendance:**

DRB Members present: Scott Gordon, John Winsor, Peter Close, Philip Russell, Curtis Layn.

DRB Members Absent: Chris Acker.

Others in Attendance: Ken Wheeling (ZA), Greg Cota, Lillian Cota, Peter Norris, Matt Norris, Tom Kenyon, Jason Barnard, Donna Barnum, Jackie Jerome, Elen Punderson.

John Winsor called the meeting to order at 7:42 pm.

**Administrative:**

1. **Minutes:** The Board reviewed the minutes from August 11, 2015. Scott Gordon moved to approve the minutes as amended, Phil Russell seconded this motion. Motion carried with vote of 4-0-1, Peter Close abstained.
2. **Announcements:** There were no announcements.

**Old Business:**

3. **2015-07-MAJ Norris Sketch:** The Board reviewed the sketch plan submitted for the Norris Subdivision. All the missing information was provided.

Curtis Layn moved to set the Sketch hearing for September 22, 2015 at 8:35pm. Scott Gordon seconded this motion. Motion carried with a vote of 5-0-0.

4. **2015-02-MAJ Cota Preliminary:** The board reviewed the checklist. There was nothing missing from the checklist.

Curtis Layn moved to approve the Preliminary, Scott Gordon seconded this motion. Motion carried with vote 5-0-0.

5. **Appeal of Norris Building Permit 2015-06-APL:** Donna Barnum appealed due to the property line being incorrect. After discussion with Mrs. Barnum, she withdrew the appeal as the boundary lines have been corrected.

John Winsor moved to refund the appeal fee as the appeal was withdrawn. Peter close seconded this motion. Motion carried with a vote of 5-0-0.

6. **Hinsdale Deliberation 2015-05-CON:** Scott Gordon moved to approve the conditional use application with the condition that the trailer is to not exceed 70' in length and the existing shed is to be removed. Curtis Layn seconded this motion. Motion carried with a vote of 4-0-1, Peter Close abstained.

**New Business:**

7. The Board discussed Four Hills Gravel extraction.

**Adjournment**

8. Philip Russell moved to adjourn at 9:55pm, Scott Gordon seconded this motion. Motion carried with a vote of 5-0-0.

Respectfully Submitted,  
Miranda Boe  
**Recording Secretary**