

Monkton Developmental Review Board
Meeting Minutes
DRAFT
September 8, 2015
Approved: XXXX

Attendance:

DRB Members present: Scott Gordon, John Winsor, Peter Close, Philip Russell, Chris Acker (arrived at 7:40), Curtis Layn (arrived at 7:48).

DRB Members Absent: All members were present.

Others in Attendance: Ken Wheeling (ZA), Carrie Fenn, Peter Fenn, Mike Plageman, Stan Livingston, Don Paul, Bill Martin.

John Winsor called the meeting to order at 7:32 pm.

Administrative:

1. **Minutes:** The Board had did not review the minutes from August 25, 2015.
2. **Announcements:** There were no announcements.

Old Business:

3. **Don Paul Subdivision Final:** The Board reviewed the original map against the newly provided maps.

Scott Gordon moved to approve. Chris Acker seconded this motion. Motion carried with vote 6-0-0.

4. **Huizenga Final Plat:** The board reviewed the Final Plat application for Huizenga. The application is missing driveway profile, the entire section 536 is missing, and the application is still missing curb cut. Peter Close will contact Stephen Pilcher to discuss the curb cut that has not yet been issued.

5. **Four Hilss Gravel Extraction:** Curtis Layn will seek clarification on gravel extraction from the agricultural committee.

New Business:

6. Peter Fenn has been working with Bill Martin. There is a 100ft wide lot on Murray Road that has a 16'x66' trailer and 24'x24' garage. He is interested in removing all existing structures and septic and replacing with a new house and septic. He was wondering if this would be considered a waiver. It is a 1 acre lot with 50' setback.

7. **2015-08-WAI:** Mike Plageman provided information for his pre-existing non-conforming lot where he will not be changing the footprint of the structure; he will be raising the roof on the second floor.

Chris Acker moved to set hearing for October 25, 2015 at 8:00pm. Scott Gordon seconded this motion. Motion carried with a vote of 6-0-0.

Chris Acker moved to amend his motion and moved to change the hearing date to October 13, 2015 at 8:00pm. Scott Gordon seconded this motion. Motion carried with a vote of 6-0-0.

8. **William and Cathy Russell Waiver:** The Board reviewed waiver application information submitted by William and Cathy Russell. They are now seeking to add 225' to the house and build a larger garage that is 40'x24' and 1.5 stories high.

A letter is to be sent indicating that a conditional use permit will be needed for each structure/lot along with more information. This will be considered 2 lots as there is a road dividing to lot.

9. **William and Marcia Dunn First Cut Application:** The board ran the checklist. Chris acker moved to set for October 27, 2015 at 8:00pm. Curtis Layn seconded this motion. Voted and passed. 6-0-0.

Adjournment

10. Philip Russell moved to adjourn at 9:40pm, Peter close seconded this motion. Motion carried with a vote of 5-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary