

**Monkton Developmental Review Board**  
**Meeting Minutes**  
**DRAFT**  
**October 13, 2015**  
**Approved: XXXX**

**Attendance:**

DRB Members present: Scott Gordon, John Winsor, Chris Acker, Philip Russell, Curtis Layn.

DRB Members Absent: Peter Close.

Others in Attendance: Ken Wheeling (ZA), Mike Plageman.

John Winsor called the meeting to order at 7:32 pm.

**Administrative:**

1. **Minutes:** The Board reviewed the minutes from September 22, 2015. Corrections were made. Scott Gordon moved to approve the minutes as amended, Curtis Layn seconded this motion. Motion carried with a vote of 5-0-0.
2. **Announcements:** There were no announcements.

**Old Business:**

3. **2015-08-WAI Plageman/Dorothy L. Woltjen:** Mike Plageman provided the missing proof of notification to abutting landowners. Mr. Plageman indicated that the roofs ridge will be less than 2 feet higher than the current roof, the roof pitch will be slightly different. He also indicated that GMP will be removing a tree on the property.

The Board ran the checklist. There was nothing missing from the checklist. Chris Acker moved to approve the waiver, Curtis Layn seconded this motion. Motion carried with a vote of 5-0-0.

**New Business:**

4. **2015-10-CON Russell Garage Conditional Use:** The Board reviewed the conditional use application submitted by William and Cathy Russell as they are interested in building a garage on an existing footprint. The Board ran the checklist and many items were missing. A letter will be sent detailing what is missing.

5. **2015-12-CON Russell Conditional Use House**: The Board reviewed the conditional use application submitted by William and Cathy Russell for the desired changes to the house. The Board ran the checklist and many items were missing. A letter will be sent detailing what is missing.

**Adjournment**

6. Curtis Layn moved to adjourn at 8:33pm, Phil Russell seconded this motion. Motion carried with a vote of 4-0-0.

Respectfully Submitted,  
Miranda Boe  
**Recording Secretary**