

Monkton Developmental Review Board
Meeting Minutes
DRAFT
February 9, 2016
Approved: xxxx

Attendance:

DRB Members present: Peter Close, Scott Gordon, John Winsor, Chris Acker.

DRB Members Absent: Curtis Layn. Philip Russell.

Others in Attendance: Ken Wheeling (ZA).

John Winsor called the meeting to order at 7:39 pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from January 26, 2016. Corrections were made. Peter Close moved to approve the minutes as amended. Chris Acker seconded this motion. Motion carried with vote 3-0-1, Scott Gordon abstained.
2. **Announcements:** There were no announcements.

Old Business:

3. **Russell House 2015-10-Con:** The Board received the approved curb cut for the Russell application.

New Business:

4. The Board reviewed a boundary adjustment application 2016-01-BA for Panella and Orlandy. The Board discussed the definition of Boundary Adjustment. The board ran the checklist. The Board needs a map of pproposed structures and original acreage, and there will be one more copy of the map needed.

Chris Acker moved to set the hearing for March 22, 2016 at 8:35pm. Peter Close seconded this motion. Motion carried with a vote of 4-0-0.

5. The Board reviewed a boundary adjustment application for Cousino and Layn. The Board ran the checklist. The application is missing the following: A letter signed by all affected lots stating they are in agreement, bearings on map, after acreage for Cousino, and after acreage for Layn. A copy of the proposed mylar will be requested.

Chris Acker moved to set the hearing for March 22, 2016 at 9:10pm. Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.

The Board reviewed a mylar returned by the Claflin Lawyers as it was not signed. The Board determined that since this was a First Cut application and they signed a mylar for the boundary adjustment, it is not necessary for the DRB to sign. The mylar will be given to Town Clerk for filing.

Adjournment

5. Chris Acker moved to adjourn at 9:11pm, Peter Close seconded this motion. Motion carried with a vote of 4-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary