

MONKTON SELECTBOARD MEETING
MONKTON TOWN HALL
MINUTES

DATE: Monday July 11, 2016

1. **CALL TO ORDER:** S. Pilcher called the meeting to order at 7:02pm.

2. **ATTENDANCE:**
 - a. SELECTBOARD MEMBERS IN ATTENDANCE: Stephen Pilcher, Henry Boisse, Ann Layn, John McNerney.

 - b. OTHERS IN ATTENDANCE: Lisa Devoid, Roger Devoid, Ivor Hughes, Bruce Cassidy.

3. **ANNOUNCEMENTS**
 - a. PSB DOCKET 8310 – PSB approved the recommendations for best management practices contained in pentachlorophenol report.

 - b. The education rate for FY17 is \$1.81, this is down \$0.10 from last year.

 - c. The Road Crew has removed debris and leveled an area of the town-owned property next to the Friends Methodist church. The Selectboard expressed its thanks to the Road Crew.

 - d. PC is planning an August 1, 2016 hearing on revisions to the UPD. The PC wants to get the modifications made to the UPD in front of voters by November 8, 2016. Informational meeting to be held at firehouse, starting at 7:00 to 7:30pm, the hearing will start at 7:45pm

 - e. July 18, 2016 6-9pm at Lincoln community school, there will be an Act 46 community meeting.

 - f. Ivor Hughes provided the Selectboard with a PC update regarding a town wide survey that will be going out in a few weeks.

4. **REGULAR BUSINESS:**
 - a. APPROVE MINUTES: The Board reviewed the minutes from June 27, 2016. **A. Layn moved to approve the minutes as written. H. Boisse seconded. Voted and passed, 4-0-0.**

 - b. REVIEW AND APPROVE CHECK WARRANTS:

- A/P 60627 6/27/2016 \$32,026.65
- A/P 60630 6/20/2016 \$25,822.60
- A/P 60711 7/11/2016 \$ 5,804.79
- P/R 60711 7/11/2016 \$ 8,190.33

c. REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.:

- Sky Crane Service, LLC

d. PUBLIC COMMENT: Lisa and Roger Devoid expressed concern Re: Davis Road with excessive speeding at commute times and mentioned Sundays. There is a school bus turn-around where they believe drugs are being exchanged, garbage is left, and various other unsanitary items. The Devoid's suggested moving it to the next turn around, but S. Pilcher asked if this would just move the problem from one place to the other.

S. Pilcher will attempt to contact the Addison County Sherriff's Dept. to pass along these concerns.

5. NEW BUSINESS:

a. ROAD CREW RETIREMENT - EXECUTIVE SESSION: **H. Boisse moved to enter executive session to discuss salary and personnel issues, and invited Bruce Cassidy to attend. J. McNerney seconded. Voted and passed, 4-0-0. The Selectboard entered executive session at 7:40pm.**

The Selectboard left executive session at 7:54pm, and returned to regularly scheduled business.

b. DEAL/CROCKER CURB CUT : **H. Boisse moved to approve application for curb cut at 2382 Boro Hill Rd conditional on approval of a subdivision for the parcel. J. McNerney seconded this motion, voted and passed 4-0-0.**

c. FINANCIAL MANAGEMENT QUESTIONNAIRE : S. Pilcher received from Bill Joos a financial management questionnaire. This has already been returned to the Vermont Management Clerk Treasurers Association.

d. TOUR DE FARMS TRAVEL THROUGH MONKTON: Tour De Farms would like to come through Monkton again this year on September 18, 2016. The Selectboard saw no problems with this.

- e. EMAIL FROM IVOR HUGHES: Ivor sent email to Selectboard re: Old Stage Road. His concerns included damage to roadbed and scenic areas, as well as the fact that they are using a rock crusher – he expressed concern that this was not allowed for a proposed mining operation, and allowing use of it here might appear inconsistent. H. Boisse noted that they will repair damage to the roadbed, and that those repairs as well as opening the shoulders up will improve the road quality and safety. He also mentioned that the appearance should improve from its current state as time passes and undergrowth reestablishes itself. S. Pilcher mentioned that they should be off Old Stage Road on Wednesday.
- f. BORO CEMETERY REPAIRS: S. Pilcher received a phone call regarding some damaged items in the cemetery and when he went to evaluate he took some photos. There is a gate that needs repairs, sign needs to be repainted, and the fence has been damaged. This is an ongoing issue. This does not appear to be vandalism, but wear and tear, aside from the fence which appears that it was backed in to/driven in to. S. Pilcher will try to find pieces and parts for smaller fixes. A. Layn will research getting assistance from the state, and in the future, the Selectboard should consider setting aside money for maintenance and care during budgetary discussions.

6. OLD BUSINESS:

- a. PERSONNEL POLICY UPDATE: An update has been done to the personnel policy and Selectboard members were provided with a copy for review. Discussion ensued. Amendments were made. A final signature-ready copy will be made available at the next meeting.
- b. HIGHWAY CREW JOB DESCRIPTIONS: The Board reviewed the Highway Crew Job Descriptions. **A. Layn moved to approve the Town of Monkton Highway Crew Job descriptions, H. Boisse seconded, voted and passed, 4-0-0.**

J. McNerney moved to approve the town of Monkton Highway Foreman job description as amended. H. Boisse seconded, voted and passed, 4-0-0

- c. PARK AND RIDE STATUS: H. Boisse Quote from Twin State for lighting, \$5569.58 for materials, which did not include footings for the post or labor. There would be an efficiency rebate, but someone would still need to install. H. Boisse will obtain costs from SD Ireland and will pass along the costs to the Selectboard members.

H. Boisse moved to authorize the Selectboard chair to purchase the lights and potentially concrete footers for park and ride prior to the next Selectboard meeting, J. McNerney seconded. Voted and passed, 4-0-0.

- d. FIRE STATION ADDITION STATUS: Footings have been poured and backfilling should be happening, should be ready to unload the steel in near future.

8. OTHER BUSINESS:

- a. DETERMINE TIME/DATE OF NEXT MEETING: The next Selectboard meeting will be held on July 25, 2016 at 7:00pm.
- b. S. Pilcher was contacted by Tim Boutin wanting to know if the Selectboard would be interested in supporting reinstating the Cedar Lake Association. The Selectboard would not be interested in supporting financially, but supports the idea and would be willing to provide letters of recommendation, etc.
- c. Date of Tax Sale: **J. McNerney moved to set the Tax Sale date for October 14, 2016 or other such date as attorney might recommend. A. Layn seconded, voted and passed.**

9. ADJOURNMENT

- a. **J. McNerney moved to adjourn at 9:24pm, A. Layn seconded this motion. Voted and passed, 4-0-0.**