

Monkton Developmental Review Board

Meeting Minutes

DRAFT

August 9, 2016

Approved: XXXX

Attendance:

DRB Members present: John Winsor, Peter Close, Philip Russell, Curtis Layn.

DRB Members Absent: Chris Acker, Scott Gordon.

Others in Attendance: Ken Wheeling (ZA).

John Winsor called the meeting to order at 7:43pm.

Administrative:

Minutes:

1. The Board reviewed the minutes from July 26, 2016. Corrections were made. Curtis Layn moved to approve the minutes as amended, Peter Close seconded this motion. Motion carried with a vote of 4-0-0.

Announcements: .

Old Business:

2. Matt Dupont- Dupont Auto: Matt Dupont presented The Board with updated measurements as he had done the original measurements incorrectly. The original measurements had been based on a 50 foot setback when it should have been 25 foot. Mr. Dupont was asked to review page 46, section 450 – Vehicle Garages.

John Winsor moved to authorize Ken Wheeling to go to the Dupont property to verify the measurements. If the measurements are correct, the Board will accept a Conditional Use application to be reviewed at the meeting after the Conditional Use application has been received. Peter Close seconded this motion. Motion carried with a vote of 4-0-0.

New Business:

3. Fogg Site Plan Application: Carolyn and Robert Fogg submitted a site plan application for in home child care. The Board ran the checklist to check application for completeness. Notification to two abutting landowners is missing from the application.
4. Ken Wheeling discussed with The Board Page 74 of the regulations decision, Section B. Sam Burr had a meeting with Greg Cota. Mr. Cota claimed he did not know what was going on with his application. The Board reviewed previous meeting minutes to try and resolve this issue. A letter with an update was never

received by Mr. Cota. The Board will get in touch with Mr. Cota and a letter will be sent. The process of finding of facts was discussed.

Adjournment

5. Philip Russell moved to adjourn at 9:37. Curtis Layn seconded this motion. Motion carried with a vote of 4-0-0.

Respectfully Submitted,

Miranda Boe

Recording Secretary