

Monkton Developmental Review Board
Meeting Minutes
FINAL
July 11, 2017
Approved: July 25, 2017

Attendance:

DRB Members Present: John Winsor, Scott Gordon, Phil Russell, Peter Close, Curtis Layn. And Barbara Johnston

DRB Members Absent: Chris Acker

Others in Attendance: Ken Wheeling (ZA), Paul Claudon, Lynette Claudon, Delores Norris, Peter Norris, Bret Griswold, Gregory Farr, Christopher Halpin, Stan Livingston, Nicole Rohrig, Steve Reilly, Michael Cross, Dana Thygesen, Conner Timmens

John Winsor called the meeting to order at 7:40pm.

Administrative:

- a. Miranda Boe resigned as Recording Secretary.

Minutes:

1. No meeting minutes available to review from June 27, 2017 meeting.

Announcements:

2. None

Old Business:

3. Stanley Livingston - Broadview Estates 2017-02-MAJ: Received Broadview Estates payment and final application. Existing culverts and proposed culverts are located on map. Walking path has been removed. Discussion concerning whether an easement to cemetery exists. Reviewed checklist for Final Plat Application and Stan to provide any protective covenants to the land if any exist. Curtis moved to set Final Hearing for August 8, 2017 at 8:00 PM. Scott seconded the motion. Motion carried with a vote of 6-0-0.
4. Peter Norris 2015-07-MAJ: Continuation of Final and Conditional Use of Lots 19 and 20. Received certified mail receipts from adjacent landowners.

Dana Thygesen asked about Lot 20's house location. Bret Griswold asked about stormwater. Peter Norris explained the stormwater. Steve Reilley expressed concern about wet areas and drainage. Shirley and Michael Claudon are

concerned about water in electrical conduit and stated that the metal culvert at the end of Hidden Acres is crushed.

Bret Griswald and Nicole Rohrig asked about the driveway locations. Mike Cross is concerned about traffic along Mountain Road. Chris Halpin, who is represent Ann Miller, asked about zoning district. Dana Thygesen asked about any covenants.

John Winsor moved to close the hearing on both the Final and Conditional Use. Curtis Layn seconded the motion. Motion carried with a vote of 6-0-0.

New Business:

5. Board reviewed Melissa Cook's email and response to 2017-05-MAJ.
6. Board reviewed Sketch Plan from Alan and Susan Boutilier (2017-05-MAJ) for a 2-lot subdivision. Abutting landowner information including addresses is missing. Question as to whether this application re-opens a previous subdivision. A letter will be sent asking for missing information and a request that they attend a hearing or send a representative.
7. Received application for John and Kim Frigault (2017-06-MAJ) Rotax Road Subdivision. Missing Tax I.D. Number, names and addresses of abutting landowners and previous subdivision information. A letter will be sent requesting this missing information.
8. Reviewed Matthew Dupont Conditional Use Application (2017-07-CON).

Adjournment:

Curtis Layn moved to adjourn at 10:25. Scott Gordon seconded this motion. Motion carried with a vote of 6-0-0.

Respectfully Submitted:

Barbara Johnston

DRB Clerk