

MONKTON SELECTBOARD MEETING MINUTES
MONKTON TOWN HALL
DATE: Monday November 13, 2017

- **CALL TO ORDER:** S. Pilcher called the meeting to order at 7:00pm.
- **ATTENDANCE:** Stephen Pilcher, Henry Boisse, John McNerney, Anne Layn.
 - Others in attendance: Phil Russell, Taylor Wells, Logan LaCompt
- **ANNOUNCEMENTS:**
 - Email from VT Gas indicating that formally started act 248 process for the Monkton Gate Station.
 - S. Pilcher had a meeting with VT Council on Rural Development community outreach director to talk about coming to Monkton to do community meetings.
 - Land Use training run by VLCT on Wednesday December 13, 2017 at 7:00pm. The Selectboard, DRB and planning commission have all been invited.
 - Budget letter has been sent to all the committees asking for their budget requests for the coming year. A budget worksheet has been provided to Selectboard members.
 - Received letter from Jane Palmer asking to be appointed to Energy Committee. This cannot be acted on tonight as it was not warned on the Agenda.
 - Friend Construction has repaired the Town Hall Roof at the cost of \$1,500.00.
- **REGULAR BUSINESS:**
 - **APPROVE MINUTES:** The Board reviewed the minutes from October 23, 2017. Corrections were made. **J. McNerney moved, A. Layn seconded. Voted and passed 4-0-0.**
 - **REVIEW AND APPROVE CHECK WARRANTS:**
 - P/R #71113 11/13/17 \$ 9,407.09
 - P/R #71030 10/30/17 \$ 11,716.74
 - A/P #71106 11/06/17 \$ 6,274.89
 - **REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.:**
 - Lathrop Forest Products (Claire Lathrop Band Mill Inc.)
 - VTUMS (Vermont Utility Management Services, LLC)
 - Bacon Trucking LLC

- PUBLIC COMMENT (Guests): None.

- **NEW BUSINESS:**

- HIGHWAY DEPARTMENT UPDATE: There is a broken bolt on the oil pan of grader found during routine maintenance and the bolt appears to have been over-tightened. Logan LaCompt wanted to make the Selectboard aware that the motor needs to be pulled to replace this broken bolt \$3,800.00 in labor and around \$1,000.00 in parts. Logan will see if he can get a discount on the costs of parts through Nortrax, since it appears this was damaged by their service work.

Logan will also have his budget information ready for the next Selectboard meeting. He is also working on getting a bill for the body repair on a truck.

- ANAC APPOINTMENT: Clarification has been made with the Chair of the ANAC committee. They are bringing on alternate members so there is an overlap due to upcoming member resignation. There is a request from that ANAC committee to create alternate positions. The Board created an alternate position **J. McNerney moved to appoint John Majia to the alternate position ANAC term expires March of 2019, H. Boisse seconded. Voted and passed 4-0-0.**
- APPOINT AGENT TO DEED REAL ESTATE: **H. Boisse moved to appoint J. McNerney as deed real estate agent, A. Layn seconded. Voted and passed 4-0-0.**
- BUILDING COMMITTEE UPDATE: Meet about once per month with a budget of \$500.00 this was spent on the appraisal for Town Hall and Library. \$51,000.00 is the market value for the Town Hall, the library \$65,000.00. A rough draft of building survey was provided to the Selectboard for review. If the household survey was to go out it would be over the \$500.00 Building Committee's allotted budget.
- ASSIGN HRA BENEFIT MANAGER – WAGE WORKS: The town needs to move over Health Reimbursement Account (HRA) from "Choice Strategies" to "Wage Works." **J. McNerney moved to assign wage works as HRA benefit account manager. H. Boisse seconded this motion. Voted and passed 4-0-0.**
- REVIEW NUISANCE DOG HEARING MINUTES: The board reviewed the minutes from the Nuisance dog hearing. Corrections were made. **J. McNerney moved to accept the minutes as amended. H. Boisse seconded this motion. Motion carried with a vote of 3-0-1, A. Layn abstained.**
- NUISANCE DOG HEARING DISCUSSION: J. McNerney and S. Pilcher went to the town attorney. The town attorney felt that while we were on solid legal ground to notify the person under whose name the dogs were registered, for this and some procedural issues, we stand a better chance of any decision withstanding a challenge if we notify the owners which came to light in this hearing and give them a chance to respond.

Certified mail will be sent and notices will be posted indicating that the Nuisance dog hearing will be held on December 7, 2017 at 7:00pm at Monkton Town Hall.

- UPD HEARING MINUTES: The board reviewed the minutes from the UPD hearing. Corrections were made. **H. Boisse moved to accept the minutes as amended. A. Layn seconded this motion. Voted and passed 3-0-1, J. McNerney abstained.**
- UPD DISCUSSION: The Selectboard will be taking time to consider changes to the UPD with a planned vote on Municipal Election Day.
- **OLD BUSINESS:**
 - ROTAX ROAD DAMAGE / OPERATING UNPERMITTED TRUCKS: Ormand Bushey and Son's, Chris Mack, and Nick Lampert have all been sent letters. A response has been received from Ormond Bushey and Sons with acknowledgement with agreement to pay \$667.00 for damages done to Rotax Road. A check has been received and the Selectboard appreciates Ormand Bushey and Son's acknowledgement and attempt to resolve this matter. Discussion ensued regarding whether or not letters should be sent to other parties involved.
 - PERSONNEL POLICY UPDATE: Personnel policy has been provided to the Town's attorney. This will be reviewed and discussed at a future meeting.
- **OTHER BUSINESS:**
 - DETERMINE TIME/DATE OF NEXT MEETING: The next meeting will be held on November 27, 2017 at 7:00pm.
 - Communication has been made with Paul Sipple regarding the wrong height of door. Mr. Sipple is supposed to get back to Roger Parker with update. At the next meeting it will be put out to bid to get this corrected as long there is enough money withheld to pay for the correction/completion of the job.
 - **A. Layn moved to approve \$415.00 to be used towards VLCT Land use training.**
 - J. McNerney suggested that the town look in to the feasibility of getting Monkton General Store wired for a generator connection to run the fuel pumps as part of the Emergency Preparedness. He suggested that just doing the wiring should not be prohibitively expensive, and that way we'd at least be ready to connect a borrowed generator in an emergency. Further research will be done to see what can be done, legalities, etc. to see if this is an option.
- **ADJOURNMENT**
Henry Boisse moved to adjourn at 8:36pm, A. Layn seconded this motion. Voted and passed 4-0-0.