

Developmental Review Board
Meeting Minutes
August 22, 2017
Approved: November 28, 2017

Attendance:

DRB Members Present: Phil Russell, Peter Close, Scott Gordon, John Winsor.

DRB Members absent: Barbara Johnston, Chris Acker, Curtis Layn.

Others in attendance: Ken Wheeling (ZA), Rod MacIver, Debbie Palantano.

John Winsor called the meeting to order at 7:40pm.

Administrative:

The board discussed the need to post minutes and agendas online.

Minutes:

- a. No minutes were reviewed.

Announcements: There were no announcements.

Old Business:

- a. Rod McIver: Rod McIver provided copies of the site plan. The Board reviewed the site plan checklist. Peter Close moved to set conditional use for September 26, 2017 at 8:35pm, Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.
- b. Clark Hinsdale Boundary Line Adjustment Continuation: Clark Hinsdale was not present. Phil Russell moved to deny boundary line adjustment as it does not meet the definition of a boundary line adjustment and no additional information was received. Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.

New Business:

- c. The Board received a conditional use application from Jessica Johnson for 2 shipping containers. The Board ran the checklist. The application was missing the following: Landowner across the road (Item 4), missing map (Item 6a-9) and 7 (a, b, d, e, f, g, h, i), 8, payment, and site plan.

- d. Deb Palantonio representing Alan Boutilier: Reviewed missing information to be submitted. She will obtain and provide this information.

- e. The Board reviewed sketch plan application from John and Kim Frigault. The Board ran the checklist and the application was missing: Tax ID (Item 7) and previous subdivision (Item 8).

Adjournment:

Phil Russell moved to adjourn at 9:09pm, Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary