

Town of Monkton Development Review Board

Meeting Minutes
August 14, 2018 7:30pm @ Monkton Town Hall

DRAFT

Curtis Layn called the meeting to order at 7:34pm

Members in Attendance: Betsy Brown, Curtis Layn, Scott Gordon, Phil Russell

Members Absent: John Winsor, Chris Acker, Peter Close

Others Present: Ron LaRose, Bill Martin, Stan Livingston

Minutes: The Board reviewed the draft minutes from the July 24, 2018 meeting. Scott noted a spelling error. Betsy Brown made a motion to approve the minutes as amended. Scott Gordon seconded. All voted in favor.

New Business:

Alan & Susan Boutilier, Morgan Road. The Board began reviewing the preliminary plat application for a 2 lot subdivision on Morgan Road for completeness.

-applicant should add total acreage on the plat (B, 5 on applic)

-applicant should add zoning district boundaries (or notation) on the plat

at 8pm the Board suspended review of the application due to the scheduled hearing.

8:00pm. PUBLIC HEARING: Application #2017-14-MAJ of Broadview Estates, LLC for Final Plat Approval for an 8-lot subdivision, Bear Pond Road.

Proof of notification has gotten lost in paperwork. Ron will check to see if the receipts are at his office.

Phil asked about size of turn-around at north end of Charlotte's Way. Ron LaRose stated 20'x30'.

Curtis stated he was at the meeting with the applicant and the Fire Chief where fire protection was discussed. Curtis confirmed that the Chief stated the the proposed fire protection is adequate.

Discussion ensued regarding cemetery access and how it will be conveyed to potential buyers of the properties that the cemetery lies on.

Scott Gordon made a motion to approve with conditions; lots 12, 13 & 14 have deed language written up regarding the cemetery as part of their property and include State Statute in deed language. Also, proof of notification to neighbors is needed before mylar is signed. Betsy Brown seconded. All approved. Motion carried by a vote of 4-0-0.

New Business continued:

The Board continued review of the Boutilier application.

Phil and Curtis noticed that the plat and the site plan do not match in some areas.

The site plan only shows the proposed lot. The plan needs to show the whole subdivision.

Curtis feels there is too much missing information and the site plan and the plat do not match. The Board would like to have a representative to come to a meeting to go over the application/paperwork.

Old Business: none

Adjourn: Betsy Brown made a motion to adjourn. Phil Russell seconded. All voted in favor. Meeting was adjourned at 9:07