

Town of Monkton Development Review Board

Meeting Minutes
August 28, 2018 @ Monkton Town Hall 7:30pm

DRAFT

John Winsor called the meeting to order at 7:30pm.

Members in Attendance: Betsy Brown, John Winsor, Peter Close, Scott Gordon

Members Absent: Phil Russell, Curtis Layn, Chris Acker

Others Present: Kris Perlee (Monkton Zoning Administrator), Jason Barnard

Old Business:

Boutillier applicaton - Jason Barnard came to explain the application. Wastewater has been already approved by the State. The right-of-way now matches on both site plan and survey plat. Scott mentioned that the lot numbers can't be 5a & 5b and that those will need to be changed. John questioned road right-of-way over septic mound. Jason Barnard said that the State approved of it. Mr. Barnard stated that the spot is the only place the septic mound can go and the only access to the lot. John and Kris questioned whether a 50' right-of-way is actually needed per the Unified Planning Document (UPD). Jason would be happy to reduce the right-of-way to 20' or 25' to keep it out of the area of the mound system.

-site plan does not have boundary angles. Jason stated that Monkton is the only town that he works with that requires this. Kris reviewed State Statute. There is nothing referencing this in State Statute, so the requirement was generated at the town level.

The Board suggested referencing the boundary angles as a note on the site plan to reference the survey plat.

Betsy Brown made a motion to set the Preliminary Plat Application for September 25th, 2018 at 8:00pm. Scott Gordon seconded. All approved. None opposed or abstained.

Review Minutes of August 14, 2018: The Board reviewed the minutes of Tuesday August 14, 2018. Scott Gordon made a motion to approve the minutes as amended. Peter Close seconded. All approved. Motion carried.

New Business: Deed language was provided to the Board re: Broadview Estates Final Plat approval. The Board reviewed the language and deemed it adequate.

The Board and Kris Perlee then discussed what information should or should not be recorded in the land records. Betsy & Kris will be revamping the file system starting this fall.

Kris has had 3 inquiries for boundary line adjustments. He recommended that they come in and talk to the Board.

The DRB would like to have a joint meeting with the Planning Commission at some point.

Discussion ensued about what the Board would like to see on a site plan. Kris is still working on re-working applications.

Scott Gordon made a motion to adjourn. Peter Close seconded. All voted in favor. Meeting adjourned at 9:30pm.