

2019  
ANNUAL REPORT

**Town of  
Monkton, Vermont**



Please bring your Town Report with you to Town Meeting.  
Town Meeting will be on Saturday, February 29, 2020 at 10:00 A.M. at the Monkton Central School.  
Polling Hours are from 7:00 A.M. to 7:00 P.M. at Monkton Volunteer Fire Station on March 3, 2020.

**This 2019 Monkton Town Report is dedicated to**

## **Andrew J. Letourneau**

Anyone who has attended any public meeting involving the town of Monkton or the five-town school district knew Andy Letourneau, even if they didn't realize that they knew Andy Letourneau. Andy was the guy who would sit quietly and not say a word, until he finally spoke up at the most logical time, with the most logical question, answer or comment, and with the calmest smile and a twinkle in his eye.

Andrew John Letourneau was born in St. Johnsbury, Vermont, one of eleven children. He grew up in Danville, Vermont, graduating from Danville High School in 1977. He went to the University of Vermont, where he met the love of his life, Anne Marie, and became an Electrical Engineer. He and Anne Marie moved to Monkton in 1986 and built a rambling log cabin on a hill above Monkton Pond. There they raised their three children, Kristiana, Andre and Eliza, while Andy worked for Green Mountain Power and several other utility companies, and Anne Marie taught Kindergarten and worked in several different capacities at Monkton Central School and Lincoln Community School.

It would be hard to go anywhere in Monkton without seeing evidence of Andy Letourneau's contribution to the town. Andy was a key participant in the campaign to build an addition on Monkton Central School during the mid-90s, which went through three bond vote cycles before succeeding, and he was part of the effort to fund and build the playground at the school. It was Andy who brought his equipment and expertise down to clear the trees, level the land and build that playground. He did a stint as a school board member, and he was the Monkton rep for the Solid Waste District when the Monkton Recycling Center program was established. Andy, supporting his daughters, would often be one of the very cold helpers greeting folks on Recycling day in the middle of the winter.

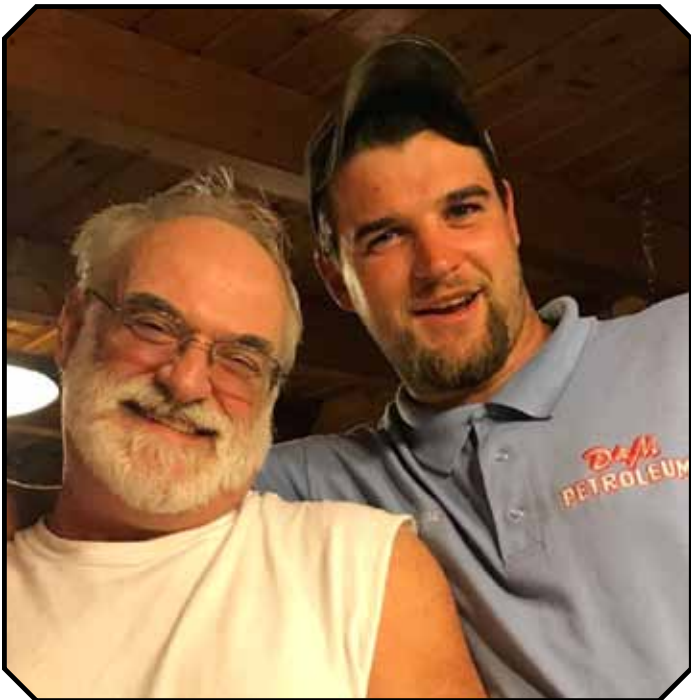
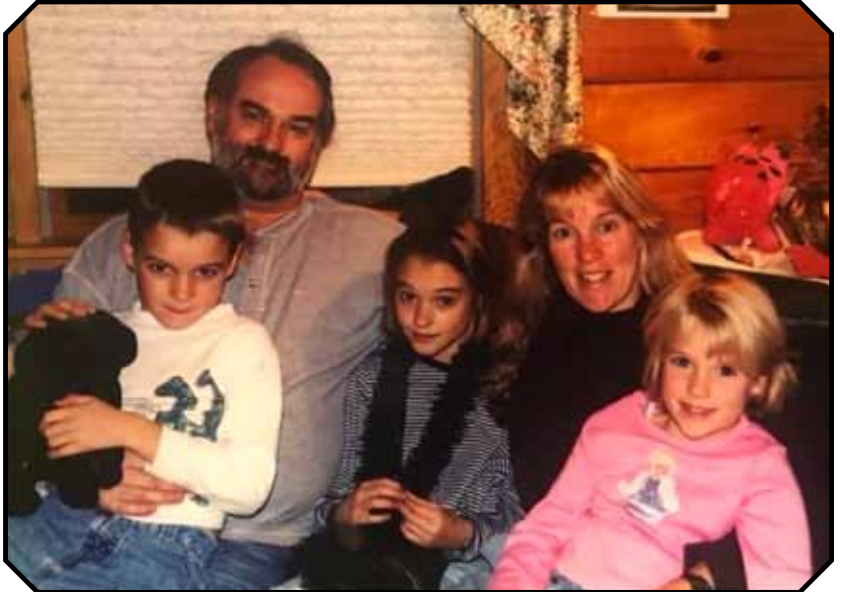
When Andre was ready to join the Boy Scouts, Andy also joined up, becoming an enthusiastic participant in Monkton Boy Scout Troop 525. He took on a support role in many an Eagle Scout project, and as a result he was involved in even more projects about town: the Recycling Center shed, the Rec Field Snack Shack, Benches at both Morse Park and the Rec Field, and the base for the community message board. Even Bristol and New Haven have benefited from Andy's contributions: the benches and garbage receptacles at the Bristol Tennis Courts, as well as picnic tables built for the New Haven Rec department were built by Scouts under Andy's guidance.

Andy was the king of the spaghetti sauce at every one of the annual Monkton Troop 525 Eric Davis Spaghetti Dinners. Everyone knew to let Andy work his magic on the sauce, and apparently there was a special ingredient that might never be identified.

Long after Andre was too old for Scouts, Andy and Anne Marie still hosted the annual wreath-making parties in their barn. It was Andy who had realized that the troop could make their own wreaths instead of buying them, so he built a wreath making stand in his barn and for many years now every wreath sold by the Boy Scouts is handmade with boughs cut from Letourneau trees. Even the Christmas Trees the Boy Scouts sold, bought wholesale in Craftsbury, were transported using a Letourneau trailer.

Andy was a prolific lawnmower, brush-hogger, car enthusiast, driveway keeper and garden rototiller. He was the man who was trusted with the answers, the rock of his family and his extended family, and a valued member of the Monkton community.

Andy's presence will be forever missed around Monkton, at meetings, by the Boy Scouts, at home and in our hearts.



**MAUSD School Meeting**

6 – 7 pm Tuesday February 25, 2020

At Mount Abe in the Large Cafeteria

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**Town Meeting**

10:00 am Saturday February 29, 2020

At Monkton Central School

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**Election Day**

Vote by Australian Ballot

For Town Officials & School Budget

& Vermont Presidential Primary

7am to 7pm on Tuesday March 3, 2020

At Monkton Fire Dept.

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**Rabies Clinic**

March 24, 2020

At Monkton Fire Dept.

6pm – 7pm

RABIES SHOTS \$20.00

Please be sure to bring a copy of your most

Recent Rabies Vaccination

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**Remember to register your dog (s)**

*On or Before April 1<sup>st</sup>*

All we need is a copy of your dogs valid rabies certificate

Jan. – April 1

Spayed / Neutered \$10.00

Un-Neutered \$13.00

*After April 1<sup>st</sup>*

Spayed / Neutered \$12.00

Un-Neutered \$15.00

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Directory of Monkton Town Officials

Revised: 1/23/20				
OFFICE	Elected/Appointed	Term	Term Exp.	
<b>Town &amp; School Clerk:</b>				
Sharon Gomez	Elected	1 Yr. Term	03/19 - 03/20	
<b>Asst. Town Clerk:</b>				
John Phillips	Appointed			Appointed by Town Clerk
<b>Town &amp; School Treasurer:</b>				
Bill Joos	Elected	1 Yr. Term	03/19 - 03/20	
<b>Asst. Treasurer:</b>				
Kathy Nolan	Appointed			Appointed by Treasurer
<b>Delinquent Tax Collector:</b>				
William Joos	Elected	1 Yr. Term	03/19 - 03/20	
<b>Zoning Administrator:</b>				
Kris Perlee	Appointed	3 Yr. Term	03/17 - 03/20	(Apr. 2018 -Balance of Term)
<b>Town Moderator:</b>				
Kenneth Wheeling	Elected	1 Yr. Term	03/19 - 03/20	
<b>Select Board:</b>				
Bill Martin	Elected	2 Yr. Term	03/18 - 03/20	
John McNemey	Elected	2 Yr. Term	03/19 - 03/21	
Anne Layn	Elected	3 Yr. Term	03/17 - 03/20	
Marikate Kelley	Elected	3 Yr. Term	03/19 - 03/22	
Stephen Pilcher	Elected	3 Yr. Term	03/18 - 03/21	
<b>Constable #1</b>				
Charles Huizenga Sr.	Elected	1 Yr. Term	03/19 - 03/20	
<b>Listers:</b>				
Sam Burr	Elected	3 Yr. Term	03/18 - 03/21	
Bernie Wisniowski	Elected	3 Yr. Term	03/19 - 03/22	
John Howard	Elected	3 Yr. Term	03/17 - 03/20	
<b>Auditors:</b>				
Janet Cassarino	Elected	3 Yr. Term	03/17 - 03/20	
Mary Jane Huizenga	Elected	3 Yr. Term	03/18 - 03/21	
Elizabeth Pecor	Elected	3 Yr. Term	03/19 - 03/22	
<b>Justices of the Peace: November Election</b>				
Kenneth Wheeling	Elected	2 Yr. Term	11/18 - 11/20	(November Election)
James Schlesinger	Elected	2 Yr. Term	11/18 - 11/20	(November Election)
Janet Cassarino	Elected	2 Yr. Term	11/18 - 11/20	(November Election)
Kathy Malzac	Elected	2 Yr. Term	11/18 - 11/20	(November Election)
Jane Low	Elected	2 Yr. Term	11/18 - 11/20	(November Election)

**Directory of Monkton Town Officials**

OFFICE	Elected/Appointed	Term	Term Exp.	
<b>MAUSD Board:</b>	(new unified school board)			
Kristin Blanchette	Elected	3 Yr. Term	03/19 - 03/22	
Dawn Griswold	Elected	3 Yr. Term	03/17 - 03/20	
<b>Development Review Board:</b>				
Scott Gordon	Appointed	4 yr. Term	03/18 - 03/22	
Joshua Giard (Altemate)	Appointed	4 yr. Term	03/18 - 03/22	
Chris Acker	Appointed	4 yr. Term	03/17 - 03/21	
Philip Russell	Appointed	4 yr. Term	03/17 - 03/21	
Peter Close	Appointed	4 yr. Term	03/18 - 03/20	(2 yr appt fix term staggering)
Curtis Layn	Appointed	4 yr. Term	03/16 - 03/20	
Betsy Brown	Appointed	4 yr. Term	03/19 - 03/23	
Jaime Schulte	Appointed	4 yr. Term	03/19 - 03/23	
<b>Planning Commission:</b>				
Ivor Hughes	Elected	3 Yr. Term	03/18 - 03/21	
Gayle Grim	Elected	3 Yr. Term	03/18 - 03/21	
Peter Close	Elected	3 Yr. Term	03/19 - 03/22	
Lee Mahony	Elected	3 Yr. Term	03/19 - 03/22	
*** Open ***	Elected	3 Yr. Term	03/19 - 03/22	
Marilyn Cargill	Elected	3 Yr. Term	03/17 - 03/20	
Wendy Sue Harper	Elected	3 Yr. Term	03/17 - 03/20	
<b>Recreation Committee:</b>				
Stephanie Murray	Appointed	3 Yr. Term	03/18 - 03/21	
John Zaikowski	Appointed	3 Yr. Term	03/18 - 03/21	
Eric Bessette	Appointed	3 Yr. Term	03/19 - 03/22	
Ed Cook	Appointed	3 Yr. Term	03/19 - 03/22	
Charles Huizenga Sr.	Appointed	3 Yr. Term	03/19 - 03/22	
John Brace, Sr.	Appointed	3 Yr. Term	03/17 - 03/20	(balance of term appointment)
Paul Low	Appointed	3 Yr. Term	03/17 - 03/20	
<b>Health Officer:</b>				
Robin Hopps	Appointed	3 Yr. Term	03/18 - 03/21	
<b>Town Service Officer:</b>				
Bailee Layn-Gordon	Appointed	3 Yr. Term	03/18 - 03/21	
<b>Road Foreman:</b>				
Ben Hollwedel	Hired by Select Board			
<b>Fire Warden:</b>				
Curtis Layn	Appointed	5 Yr. Term	03/19 - 03/24	
<b>911 Coordinator:</b>				
Diane Bennett	Appointed	1 Yr. Term	03/19 - 03/20	
<b>Emergency Management Director</b>				
Stephen Pilcher	Appointed	1 yr Term	03/19 - 03/20	

**Directory of Monkton Town Officials**

OFFICE	Elected/Appointed	Term	Term Exp.	
<b>Conservation Commission:</b>				
Ann Miller	Appointed	4 Yr. Term	03/16 - 03/20	(appt. 3/19 Bal of Term)
Jaime Schulte	Appointed	4 Yr. Term	03/19 - 03/23	(appt 04/18 for balance of term)
** Open **	Appointed	4 Yr. Term	03/17 - 03/21	
Kevin Lambert	Appointed	4 Yr. Term	03/17 - 03/21	
Chelsea Smiley	Appointed	4 Yr. Term	03/18 - 03/22	(appt 10/14/19 for bal of term)
Ian Smiley	Appointed	4 Yr. Term	new - 03/20	
<b>Delegates to Addison County Reg. Planning:</b>				
Stephen Pilcher	Appointed	1 Yr. Term	07/19 - 06/20	ACRPC terms run Jul-Jun
Wendy Sue Harper	Appointed	1 Yr. Term	07/19 - 06/20	ACRPC terms run Jul-Jun
John Brace Sr. (alternate)	Appointed	1 Yr. Term	07/19 - 06/20	ACRPC terms run Jul-Jun
<b>Transportation Advisory Committee</b>				
** Open **	Appointed	1 yr Term	07/19 - 06/20	Term runs July 1 - June 30
Stephen Pilcher (alternate)	Appointed	1 yr Term	07/19 - 06/20	Term runs July 1 - June 30
<b>Delegates to Addison County Solid Waste Management District:</b>				
Deborah Gaynor	Appointed	1 Yr. Term	03/19 - 03/20	
Jessica Demeritt (alternate)	Appointed	1 Yr Term	03/19 - 03/20	
<b>Energy Committee:</b>				
Mark Bolz-Robinson	Appointed	3 Yr. Term	03/19 - 03/22	
** Open **	Appointed	3 Yr. Term	03/19 - 03/22	
** Open **	Appointed	3 Yr. Term	03/19 - 03/22	
** Open **	Appointed	3 Yr. Term	03/17 - 03/20	
Lee Kauppila	Appointed	3 Yr. Term	03/17 - 03/20	
Nate Palmer	Appointed	3 Yr. Term	03/18 - 03/21	
Jane Palmer	Appointed	3 Yr. Term	03/18 - 03/21	
<b>Agricultural and Natural Areas Committee (ANAC)</b>				
Jaime Schulte	Appointed	3 Yr. Term	03/17 - 03/20	(appt 04/18 for balance of term)
Laura Farrell	Appointed	3 Yr. Term	03/17 - 03/20	
Nora Woolf (Alternate)	Appointed	3 Yr. Term	03/18 - 03/21	
** Open ** (Alternate)	Appointed	3 Yr. Term	03/18 - 03/21	
Susan Mahony	Appointed	3 Yr. Term	03/19 - 03/22	
Sam Burr	Appointed	3 Yr. Term	03/19 - 03/22	
John Mejia	Appointed	3 Yr. Term	03/19 - 03/22	
<b>Recycling Coordinator:</b>				
Jessica Demeritt	Appointed	1 Yr. Term	03/19 - 03/20	
<b>Tree Warden:</b>				
Mark Boltz-Robinson	Appointed	1 Yr. Term	03/19 - 03/20	(appt 07/19 for bal of term)
<b>Animal Control Officer:</b>				
Alexandra Dalton	Appointed	1 Yr. Term	03/19 - 03/20	(appt effective 12-1-19)
<b>Green Up Coordinator:</b>				
Chelsea Smiley	Appointed	1 Yr. Term	01/19 - 01/20	January Appointment

## Directory of Monkton Town Officials

OFFICE	Elected/Appointed	Term	Term Exp.	
<b>Monkton Volunteer Fire Department</b>				
David Layn – Chief	Chosen by Fire Dept			
Curtis Layn – Asst. Chief	Chosen by Fire Dept			
Robert Howard – Asst. Chief	Chosen by Fire Dept			
<b>Historical Society:</b>				
Gil Coates, President	Chosen by MMHS			
<b>Russell Memorial Library:</b>				
Deb Chamberlin – Librarian	Appointed by Library Trustees			
Katie Cyr – Asst. Librarian	Appointed by Library Trustees			
<b>Russell Mem. Library Trustees:</b>				
Sandra May	Elected	3 Yr. Term	03/19 - 03/22	
Jane Low	Elected	3 Yr. Term	03/19 - 03/22	
Jo-Anne Wisnowski	Elected	3 Yr. Term	03/17 - 03/20	
Theresa Schwegel	Elected	3 Yr. Term	03/17 - 03/20	(elected bal of term 3/5/19)
Ian Smiley	Elected	3 Yr. Term	03/18 - 03/21	
<b>Grand Juror:</b>				
** Open **	Elected	1 Yr. Term	03/19 - 03/20	
<b>Town Agent to Defend &amp; Prosecute:</b>				
** Open **	Elected	1 Yr. Term	03/19 - 03/20	
<b>Town Agent to Deed Real Estate:</b>				
John McNemey	Elected	1 Yr. Term	03/19 - 03/20	(appointed 5/27/19)
<b>Web Master</b>				
Ian Shulze	Appointed	1 Yr. Term	03/19 - 03/20	
<b>Municipal Building Committee</b>				
Ian Smiley	Appointed			
Heather Bessette	Appointed			
Peter Straube	Appointed			
Stephen Pilcher	Appointed			
Melanie Cote	Appointed			
Jere Urban	Appointed			
Will Bown	Appointed			
Peter Norris	Appointed			
Deb Mager Rickner	Appointed			
<b>Town Forest Committee</b>				
John McNemey	Appointed			
Jaime Schulte	Appointed			
Mark Boltz-Robinson	Appointed			
Peter Dufault	Appointed			
** Open **	Appointed			

**Minutes of Annual Town Meeting**  
**March 2, 2019 10:00am**

Ken Wheeling, Moderator, called the meeting to order at 10:00 am. There were 102 citizens in attendance

**ARTICLE 1: To elect all Town Officers by Australian Ballot.**

**Article 1 will be voted on by The Australian Ballot to elect all town officers by Australian Ballot on Tuesday March 5, 2019 at the Monkton Volunteer Fire Department. Polls will be open from 7:00am to 7:00pm.**

**ARTICLE 2: To receive and act on the Report of the Auditors as submitted.**

**Jerry Schwartz moved Article 2. Seconded by Deb Gaynor.** Discussion ensued.

Steve Pilcher noted that the in the town meeting minutes from 2018 there are 2 pages missing. They belong between pages 12 & 13 in the town report. Sharon Gomez has copies of pages that are missing. The correct version is online.

Laura Farrell noted a type on page 23 in ANAC yearly report last paragraph. It should read 3.5 million instead of 3,500.

The moderator called to vote to receive and act on the Report of the Auditors as submitted. **Voted by voice in the affirmative.**

**ARTICLE 3: To set the time and date for the payment of Real Estate Taxes to be paid to the Town Treasurer.**

**Roger Wallace moved to set date as November 15th. Charlie Huizenga seconded.** Discussion ensued. Roger Wallace asked that when town collects taxes are both town and school district taxes collected at the same time? When town collects school taxes, he wants to make sure they are done correctly under state statute. Kathy Nolan stated that Mount Abe Unified School district sends the town a draft bill. The Town treasurer reviews it and compares the assessed value that we have vs. what they have. Final bill comes in April. Town does not go line by line in state statute. Roger Wallace feels that the school district didn't warn their budget hearing properly.

Mark Rickner was at school meeting. He stated that there was not a full budget in report. People wanted to see the actual budget. The report that was received by the public was not accepted at that meeting.

**Steve Pilcher offered an amendment to the article to set the time for collection of taxes at 5pm. Mark Rickner seconded.**

Bill Joos stated that on page 27 of the Town Report in a box at bottom points out a new deadline for people who mail in taxes.

Roger Wallace asked how that can be specified if we haven't voted on it yet. Bill Joos noted that it says "subject to approval at town meeting".

The Town Moderator called a vote to set the time deadline for tax collection at 5:00 pm. **Voice voted in affirmative.**

The Moderator called a vote set the date taxes are due to November 15, 2019. More discussion ensued.

Roger Wallace made a request that the Selectboard makes sure that when tax bills are sent out all components of the bill have been properly adhered to by state statute even if it needs to be reviewed by Town Attorney.

Andy Letourneau stated that given Bill Joos' clarification if an amendment is required. Steve Pilcher noted that it does not as there was a change to property tax policy at a Selectboard meeting in the last few months.

The moderator called to vote to set the tax collection deadline to November 15<sup>th</sup>. **Voted by voice in the affirmative.**

**ARTICLE 4: Shall the Town empower the Selectboard to set the Tax Rate when the Grand List is finalized?**

**Mark Rickner moved. Robin Hobbs seconded.** There was no discussion.

**Voted by voice in the affirmative.**

**ARTICLE 5: Shall the Voters approve the following requests by various Agencies?**

a) Addison County Community Action Group (Hope)	\$1,250.00
b) Addison County Court Diversion & Community Justice	\$ 550.00
c) AgeWell	\$1,100.00
d) Addison County Home, Health & Hospice, Inc.	\$1,946.00
e) Addison County Parent/Child Center	\$1,600.00
f) Addison County Readers	\$ 450.00
g) Addison County Transit Resources	\$ 850.00
h) American Red Cross	\$ 250.00
i) Bristol Family Center	\$ 250.00
j) Bristol Recreation Dept.	\$2,000.00
k) Bristol Rescue Squad	\$5,000.00
l) Counseling Service of Addison County Inc.	\$1,600.00
m) Elderly Services Inc.	\$ 800.00
n) Green Up Vermont	\$ 150.00
o) Homeward Bound (Humane Society)	\$ 250.00
p) Hospice Volunteer Services	\$ 300.00
q) John W. Graham Emergency Shelter	\$1,000.00
r) Lewis Creek Association	\$ 550.00
s) Monkton Mentors Program	\$ 500.00
t) Open Door Clinic	\$ 500.00
u) Otter Creek Natural Resources Conservation District	\$ 198.00
v) Retired & Senior Volunteer Program	\$ 460.00
w) Rural Fire Protection Program	\$ 100.00
x) Vergennes Area Rescue Squad Inc.	\$ 600.00
y) Vermont Adult Learning	\$ 700.00
z) Vermont Center for Independent Living – Addison	\$ 195.00
aa) Women Safe Inc.	\$1,250.00
<b>Total:</b>	<b>\$ 24,399.00</b>

Roger Wallace moved that the total request be voted on in a block. Mark Rickner seconded.

Jeff Fortin moved to make an amendment to line K. Amend to full \$7500 that Bristol Rescue asked for. Deb Mager-Rickner seconded.

Discussion ensued. Jeff Fortin believes we should give full amount this year. Bristol Rescue is the main rescue for the Town and believes the extra money can go a long way to help.

Roger Wallace asked if we need to amend total amount first.

The Moderator called a vote to raise Bristol Rescue Squad's request to \$7500. **Voice voted in the affirmative.**

**Roger Wallace made a motion amend original motion to vote on to raise it \$2500 for a total of \$26,899.00. Mark Rickner seconded.**

Discussion ensued. Steve Pilcher pointed out that on page 86-87 (thanks to Bailee Layn Gordon) a summary of social service requests.

The moderator called for a vote. **Voice voted in the affirmative.**

Jeff Fortin made a request of Selectboard to give Bristol Rescue exactly what they ask for.

**Kathleen Bushey moved to accept \$26,899 for the block of expenses. Andy Letourneau seconded.**

Anne Layn noted that the Selectboard asked for letters from social service agencies noting why they are asking for the dollars they are asking for.

Roger Wallace asked if we have an identical motion on the floor.

Ken called for a vote to approve \$26,899.00. **Voted by voice in the affirmative.**

**The Moderator entertained a motion to recess to hear from our local state legislators. Deb Gaynor motion to recess to hear legislators. Mark Rickner seconded. Voted by voice in the affirmative.** Meeting went into recess at 10:30.

Chris Bray, Caleb Elder, Ruth Hardy and Mari Cordes all spoke to the attendees.

The Moderator gave permission to school board members to speak for 5 minutes.

Dawn Griswold & Jen Stanley spoke to attendees.

Meeting reconvened at 11:10.

**ARTICLE 6: Shall the voters approve the following sums of money for the listed Purposes?**

**Mark Rickner made a motion to move as total. Bernie Wisnowski seconded.**

Discussion followed.

Jeff Fortin asked if the budget allocated extra funds for salt. Highway Foreman, Ben Hollwedel said it's hard to anticipate how much salt need, but it is bumped up 5%.

Eugenie Doyle suggested not moving as a block. She recommends voting down the motion so the budget can be discussed piece by piece.

John Phillips asked about motion we are voting on.

Mark Rickner noted that people could still discuss individual requests.

Anne Layn asked if we vote as block and discuss individual lines, can amendments be made to individual lines.

Steve Pilcher's preference would be in agreement with Eugenie Doyle and would rather the motion be divided.

The Moderator called a vote to vote on Article 6 as a block – **Voted by voice in the negative.**

**Steve Pilcher made a motion to divide the question. Scott Gordon seconded.** Discussion followed.

The Moderator called a vote to vote to divide the question. **Voted by voice in the affirmative.**

**6a) Salaries and General Expenses \$357,430.70**

**Jeff Fortin made a motion to accept the line as noted. John Brace seconded.**

Discussion followed.

Mark Rickner asked what was the primary reason for the increase.

Steve Pilcher noted the following increases in spending - \$20,000 in the building committee line to hire

\$4,500 in additional computer equipment and software for IT support. The Treasurer salary was also increased. All other increases were less than \$1,000.

Amy Driscoll asked if we are voting on individual items or just hearing about them. She also asked about the \$20,000 to hire an architect on something that has not been voted on by voters. Steve Pilcher explained it was for this year's expenses to develop a plan.

Peter Straub, member of Town Hall Building Committee, noted that last year the Town approved \$40,000 to go to municipal building fund. This year the Committee is asking for \$20,000 for an architect which is shown in this year's budget. There is an additional \$20,000 request for the Municipal Building Fund (line I of this article).

Mark Driscoll asked about why there are two \$20,000 requests. Bill Joos referred people to page 41 of the Town Report. Municipal building fund as of 2018 had \$80,000 and change.

Brett Griswold asked why we are adding \$20,000 to general expenses if we have \$80,000 in buildings fund. Steve Pilcher said the municipal building committee is asking for a total of \$40,000; \$20,000 to go into fund to sit and save until such time it is needed. The other \$20,000 is for design work/architect to be spent now.

Mark Rickner noted that if the house wants to, it can make a recommendation that in future that if money to be spent already has a fund, it should be spent out of that existing fund and be listed as an expense. Mark makes that recommendation.

Kristin Blanchette noted that if we had built a new Town Hall we wouldn't need a new furnace. Kristin noted that town hall is not set up well for the work that is being done there and is going to need maintenance over time that will cost taxpayers money.

Sam Burr as vice chair of ANAC hopes that this recommendation is only for the building fund because ANAC works on different process and Mark's recommendation would be difficult to work with for that committee.

Moderator called for vote to expend \$357,430.70 for Salaries & General Expenses. **Vote passed by voice in affirmative.**

**b) Highway Expenses \$906,171.94**

Charlie Huizenga moved. Bailee Layn-Gordon seconded. Discussion followed.

Jeff Fortin asked the Road Commissioner for update. Commissioner is a non-resident. House gave him permission to speak.

Ben Hollwedel addressed the questions at hand.

The moderator called for a vote to spend \$906,171.94 for highway expenses. **Voted by voice in the affirmative.**

**c) Monkton Volunteer Fire Department \$45,000.00**

Mark Rickner made motion to accept. John McNerney seconded. Discussion ensued.

Steve Pilcher would like to hear from MVFD to explain the additional \$9,000 over last year. Curtis Layn addressed the question. Curtis mentioned that they historically overspend what they ask. Big donations have been diminishing. Going to need a new fire truck in the future and would like to not have to borrow too much.

Steve Pilcher noted on page 65 of Town Report, the MVFD budget, that revenues were \$45,000 from the Town, \$12,000 donations to cover \$57,000 in expenses. He asked if this would result in \$6,000 added to the truck fund next year? Curtis explained that fundraisers/donations have been lower than in the past. Money voted on today the Fire Department won't see until December of 2019.

Roger Wallace also noted page 65 asked about the doubling of budget for cleaning supplies, heating etc. Curtis Layn noted that cleaning went up is because they hired a cleaner vs doing it themselves. Bill Joos as town treasurer, formerly FD treasurer, thought heating fuel increased because in Fall 2017 MVFD did pre-buy for fuel and this does not appear in 2018 numbers. Does not believe there was a pre-buy and was purchased at delivery. Roger Wallace asked where do the truck replacement funds appear in the budget. Curtis Layn responded. Roger Wallace said he would support seeing and funding a line.

Jeff Fortin also would like to see a FD truck fund. Anne Layn noted that FD has their own budget. She noted the extra money asked for would go to start/fund a truck fund.

Jeff Fortin made recommendation to Selectboard for a separate line item for a few thousand to put toward new truck.

Matt Dupont, member of MVFD spoke. He stated that the Fire Department is incorporation not owned by Town, but is partially funded by Town. Fire Department owns trucks, not town.

Jeff Fortin would like to see a separate line.

**Jen Stanley would like to call the question.**

Moderator noted question has been called. Vote needs to be called.

Moderator called a vote to end questions and proceed to vote. **Voted by voice in the affirmative**

Moderator called to vote for MVFD \$45,000. **Voted by voice in the affirmative.**

**d) Russell Memorial Library \$21,683.47**

Roger Wallace moved, Jane Low seconded. Discussion followed.

Jane Low spoke as Board member of the library and explained the budget request. She referred people to page 80 of the Town Report.

Moderator called to vote for \$21,683.47 for the Russell Memorial Library. **Voted by voice in the affirmative.**

**e) Monkton Museum and Historical Society \$1,000.00**

Robin Hopps moved. Deb Gaynor seconded. There was no discussion

**Voted by voice in the affirmative.**

**f) Recreation Fund \$4,500.00**

Pete Aube moved. Charlie Huizengea seconded.

Kristin Blanchette noted that many Monkton students are on the Mt. Abe girls' basketball team who are in the State semi-finals Monday and greatly benefited from the Monkton Recreation Dept.

Moderator called to vote \$4500 for the Recreation Fund. **Voted by voice in the affirmative.**

**g) Agricultural and Natural Areas Fund \$50,000.00**

Deb Gaynor moved. Sue Mahoney seconded. Discussion ensued.

John Phillips proposed an amendment to lower the amount by \$20,000 to make amount \$30,000. Jen Stanley seconded.

John noted this has been very good program. As of now the fund has balance of \$122,000. Asked if

the group ever going to need \$150,000 in the course of one year. He also stated that he thinks it's time to go back and review whole program.

Laure Farrell asked to speak and is not a resident. John McNerney moved to allow her to speak. Jaime Schulze seconded. Laura gave overview over the fund.

Peter Dufault spoke in favor of ANAC.

John Phillips wants to emphasize that he is not talking about not supporting ANAC. Just isn't sure they need the dollars asked for.

Roger Wallace said that of the few funds we spend money on that leverages other funds, and takes property out of development; that this is one rare fund that in the long run saves money.

Moderator called to vote to amend to lower the amount to \$30,000. **Voted by voice in the negative.** Motion is lost.

Moderator called to vote \$50,000 for ANAC fund. **Voted by voice in the affirmative.**

#### **h) Highway Capital Equipment Fund \$30,000.00**

Deb Gaynor moved. John McNerney seconded. Discussion followed.

Andy Letourneau asked where in report this is. Steve Pilcher stated page 39. Kathy Nolan noted that operations of capital projects is summarized on page 39. For details on balances as of end of 2018 look at page 42.

Moderator called vote for 30K to Highway Capital Fund. **Voted by voice in the affirmative.**

#### **i) Municipal Building Fund \$20,000.00**

Deb Gaynor moved, Mark Rickner seconded. There was no discussion.

Moderator called vote for \$20,000 for the Municipal Building Fund. **Voted by voice in the affirmative.**

**Total: \$1,435,786.11 voted on.**

Jeff Fortin made motion to recess for 30 minutes for lunch. Eugenie Doyle seconded. **Voted by voice in the affirmative.**

Meeting recessed at 12:20pm.

Jerry Schwarz moved to reconvene Town Meeting. Tim Earle seconded. Voted by voice in the affirmative. Meeting reconvened at 12:53pm.

**ARTICLE 7: Shall the voters approve a sum not to exceed \$146,000 for the purchase of a tandem dump truck equipped for winter road maintenance for the Highway Department?**

Jerry Schwarz moved. Tim Earle seconded. Discussion followed.

Mark Rickner asked if this 146K is in addition to the fund or separate from reserve fund. Steve Pilcher addressed the question.

Jerry Fortin asked question regarding why asking for full amount and not out of the fund. Steve Pilcher replied. Bill Joos mentioned pages 33 & 34 regarding long term debt and items related to equipment. Steve Pilcher explained the Selectboard's process regarding deciding whether or not to take loan. Ben Hollwedel. noted that amount includes trade in value.

Kathy Nolan asked to clarify total cost of truck. Ben Hollwedel said total cost of truck is approximately \$200,000 and got approximately \$52,000 as a trade-in.

Moderator called vote to approve not to exceed \$146,000. **Voted by voice in the affirmative.**

**ARTICLE 8: Shall the voters of the Town of Monkton recommend to the Selectboard that they consider the viability of a Town Energy Fund.**

Tim Earle moved. Ivor Hughes seconded. Discussion followed.

Jeff Fortin asked what fund is and what it is use for.

Nate Palmer, chair of Energy committee explained roll of the committee and the fund.

Ivor Hughes spoke in favor of article.

Jen Stanley is confused by structure of article. Not clear why we need to take action as there is no monies being requested.

Roger Wallace supports that the Selectboard consider the viability of a fund.

Steve Pilcher noted that the Selectboard would like to see mission statement and a procedure for spending. The ANAC Committee could be used as a model.

Jane Palmer stated that the Energy Committee could use some new members. She noted that VPR did a recent program about a similar program in Maine.

Moderator called for vote. **Voted by voice in the affirmative**

**ARTICLE 9: Shall the voters authorize the Selectboard to borrow money from time to time and pledge the credit of the Town from the past and present indebtedness as may be necessary for them.**

Tim Earle moved. Mark Rickner seconded. Discussion followed.

Ian Shultze asked if this has a cap. Wording seems open ended. Bill Martin stated that the Selectboard can't spend money that hasn't been voted on.

Moderator called for a vote: **Voted by voice in the affirmative.**

**ARTICLE 10: To transact any other business proper to come before this meeting.**

Anne Layn introduced the new Highway Foreman, Ben Hollwedel

Jeff Fortin stated that he has had recent communication with our legislators regarding young people not getting involved with community government. He wants to encourage young people to get involved in the Town.

Steve Pilcher noted that there are 2 towns in Addison County that are increasing in population - Middlebury and Monkton.

Deb Gaynor asked for a show of hands of how many people here on Saturday could not make it on a Tuesday. She stated that she misses having the school children come to observe meeting.

Kristen Farrell stated how proud she is of our community and what it does. Stated that she values Town Meeting Day and thanked everyone who makes it happen as well as the voting on Tuesday.

Ivor Hughes would like to see a synopsis of Monkton Central School in the Town Report next year. Steve Pilcher noted that it is the auditors that put together the town report.

Steve Pilcher thanked the Girl Scouts for lunch.

John McNerney gave some information about the Monkton Wood Bank. He also noted that there will be a quick informational discussion about the possibility of a town forest in Monkton following Town Meeting.

Mark Rickner noted that as of head of service of Monkton First Response, they are always looking for people to join.

Eric Adams with Boy Scouts noted that Ryan Adams, Eagle Candidate, is going to replace the flag pole at the fire station.

Bailee Layn-Gordon gave information about a 4-H Group for the 5 Towns that meets in Bristol.

Pete Aube made a motion to adjourn. Mark Rickner seconded.

Voted by voice in the affirmative. Meeting adjourned at 1:25pm.

Monkton Town Clerk  
Received and Recorded  
on 12 March, 2019 at 9:00 (AM/PM)

Attest: Sharon m Gomez  
Sharon Gomez, Town Clerk  
Monkton Town Clerk received

[Signature]  
Stephen Pilcher, Chair Selectboard

[Signature]  
Anne Layn, Vice Chair Selectboard

[Signature]  
Marikate Kelley, Member Selectboard

[Signature]  
William Martin, Member Selectboard

[Signature]  
John McNerney, Member Selectboard

## MINUTES

ANNUAL MEETING February 26, 2019

MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT

(Bristol, Lincoln, Monkton New Haven, Starksboro)

In Attendance: Board members: Erin Lathrop (B), Elizabeth Sayre (B) at 7:05, Krista Siringo (B), Allison Sturtevant (B) at 7:18, Sarah McClain (L), Dawn Griswold (M), Jennifer Stanley (M), Sarah LaPerle (NH), Andrew Morton (NH), Caleb Elder (S)

Board Members Not in Attendance: Kevin Hanson (B), Amy Heath (L), Steve Rooney (S)

Others: Superintendent Patrick Reen (L), Clerk Karen Wheeler (B), Moderator Pam Marsh (NH), Treasurer Barb Torian (NH), Howard Mansfield (MAUSD CFO), Catrina DiNapoli (M), Susan Bruhl (NH), Chauncy Eldridge (B), Carol Eldridge (B), Simone Skerritt (B), Anne Gleason (B), Elizabeth Ratta (L), Tim Bouton (NH), Dan Kuzio (S), Kate Kuzio (S), Kathi Apgar (NH), Christopher Ross (Addison Independent), Jamie Calzini, (B), Seth and Christa Clifford (S), Brenda Tillberg (B), Deb Mager Rickner (M), Nancy Cornell (S), Maura Donnelly (B), Chris Bataille (NH), Herb Olson (S), Mark Rickner (M), Barry Olson (L), Jaime Schulte (M), Kourtney Penatzer (B), Brian Penatzer (B), Joel FitzGerald (MAUSD Facilities Director), Donald Griswold, William Coon, Evan Russell, Jacqueline Olson (L), Mike Fisher (L), Dana Peterson (PAHCC), Pam Marsh (NH)

Moderator Pam Marsh called the meeting to order at 6:07pm and asked everyone to sign in. Board members to introduce themselves. Moderator Marsh read the warning:

“The legal voters of the Mount Abraham Unified School District, consisting of the towns of Bristol, Lincoln, Monkton, New Haven, and Starksboro are hereby notified and warned to meet in the large Cafeteria of the Mt. Abraham Union Middle/High School in Bristol, Vermont on **Tuesday, February 26, 2019 at 6:00 PM** to consider and act upon the following articles (1-9) and to discuss the articles to be voted upon by Australian ballot (Articles 10-11).”

### **To be acted upon on Tuesday, February 26, 2019:**

Article 1: To elect a moderator who shall assume office immediately and serve a one year term or until the election and qualification of a successor.

**Barb Torian (NH) nominated Pam Marsh (NH); seconded by Kathi Apgar (NH). No further nominations. Voted and approved unanimously.**

Article 2: To elect a clerk who shall assume office immediately and serve a one year term or until the election and qualification of a successor.

**Barb Torian (NH) nominated Karen Wheeler (B); seconded by Dawn Griswold (M). No further nominations. Voted and approved unanimously.**

Article 3: To elect a Treasurer who shall assume office immediately and serve a one year term or until the election and qualification of a successor.

**Kathi Apgar (NH) nominated Barb Torian (NH); Bill Coon (S) seconded. No further nominations. Voted and approved unanimously.**

Article 4: To establish the salaries for the elected officers of the District.

**Kathi Apgar (NH) moved to keep salaries the same as last year (Board members-\$1,200, Board Chair-\$1,700, Clerk-\$1,200, Treasurer-\$7,200, Moderator-\$50); seconded by Barry Olson (L).** Kathi Apgar (NH) questioned where in budget the salaries appear. Superintendent Reen answered that they are in the expenses of the board. Jennifer Stanley (M) commented that due to the heavy workload, we might want to consider increasing chair salary in the future. **Voted and approved unanimously.**

Article 5. To hear and act upon the reports of the School District directors and officers.

**Brenda Tillberg moved to reject the report because the book does not contain enough budget detail; seconded by Kathi Apgar.** Herb Olson (S) agreed that it would be helpful in the future to have more budget detail. Superintendent Reen explained why the detail is not included. Sixty plus pages of detail would require many hours of thorough discussion with business office officials. Deb Mager (M) said she had expected more detail in this budget. Nancy Cornell (S) questioned whether the whole board had reviewed all the detail. Dawn Griswold replied that they looked at detail, but not every line. She said the board considers priorities when approving budget expenses. Kourtney Penatzer (B) asked where the additional money is going. Tim Bouton (NH) asked if the report is rejected, what is the next step? Herb Olson (S) said he believes that a vote on this article doesn't have an impact on other articles. Chris Bataille (NH) said some people do want the 60 pages of detail and asked for that to be included in the future. Barb Torian (NH) asked if there was a place to review the detail before the vote. Voters are welcome to come to the Superintendent's office to review details with business office. Caleb Elder said Superintendent Reen did provide summary of categories of increased expenses. Catrina DiNapoli (M) stated that there is a motion on the floor. Tim Bouton (NH) recommended that next year at least give info on where budget detail can be found. Herb Olson (S) said parents probably want to know how the budget affects individual schools. **Voted and motion to reject the report is approved (20 Yes, 16 No).**

Article 6: To authorize the District Board of Directors to borrow money by the issuance of bonds or notes not in excess of anticipated revenues for the fiscal year 2019-2020 per 16 V.S.A. §562(9).

**So moved by Herb Olson (S); seconded by Mark Rickner (M). Voted and approved unanimously.**

Article 7: To discuss articles to be voted upon by Australian ballot (Articles 10-12).

Patrick Reen shared an abbreviated budget presentation. (The full presentation was presented at a January community forum.) In December the board gave direction for FY20 budget: no staffing reductions and use the same fund balance amount as last year. 506 community surveys were collected and top priorities were identified. Superintendent Reen explained the Strategic Plan Priorities that were identified by staff and where all the priorities are reflected in the budget. Comments were invited. Maura Donnelly (B) asked if the strategic plan was finished yet. It is in final stages. Herb Olson (S) asked if the board would review and adopt the strategic plan, and would the community

have an opportunity to comment on it before it is adopted. Dawn Griswold (M) replied that the board has been given updates along the way, and some board members sit on the planning committee. Patrick Reen replied that from a policy governance stand point, the board sets policies and charges superintendent to achieve those policies. He chose to create the strategic plan with input from staff, community, board, students, etc. Conversations are on-going in steering committee meetings. Krista Siringo (B) said the strategic plan will help the board evaluate the success of the work being done in the district. The measures will be shared with community. Herb Olson (S) said he sees the strategic plan as an administrative plan, not a board plan, and the community would not have a chance to comment on it. It will be a blueprint for the work going forward and wishes that the community had more opportunity to comment on it. Krista Siringo (B) said the plan was developed with a lot of community input over the past 2 ½ years. Kathi Apgar (NH) mentioned proficiency based curriculum and how assessments address that, and what impact that has on the budget. Superintendent Reen explained that there is not a big impact on the budget. Mark Rickner (M) asked if assessments are provided by the district outside of the classroom, or are basically tests in the classroom. Are the assessments meaningful to the students or are they just data points for the district? Patrick Reen answered they are both. Superintendent Reen then went on showing enrollment projections that show continued declining enrollment. (The district has lost over 300 students in the past 10 years.) Data gathered is based on projected incoming kindergarten students and graduating seniors. He then explained equalized pupils, and said the state calculated 2 additional equalized pupils for us at the last minute, which had an effect on the bottom line. Seth Clifford (S) asked if revenue changes with change in equalized pupils and said it seems that ed spending is a better way to show budget; equalized pupils is confusing but required by the state. Kathi Apgar said there are conflicting numbers on the budget info mailer. **Herb Olson moved to allow Howard Mansfield (CFO) to speak; seconded by Mark Rickner.** CFO Mansfield said that he wasn't sure, but it could just be a typo. Superintendent Reen explained the spending threshold, debt service (bond payments), and Career Center payments and how that could impact the total. The next slide showed a summary of the projected expense increases, including salaries, intensive needs special education, health insurance, transportation, food service, and other. Seth Clifford (S) said it would be more helpful to know what % increase each expense is over last year. Expenditure breakdown was shown with % of total spending. Moderator Marsh suggested that based on time, we move on to the presentation regarding Article 10, Capital Reserve Fund. Past practice has been to use fund balance to offset taxes. When that becomes unsustainable it creates a drop in revenue that has to be made up by taxes. If Article 10 is voted down, entire fund balance will go to offset taxes. That will have a significant impact on future budgets. Kourtney Penatzer (B) said a significant increase in common level of appraisal went to school taxes. Patrick Reen explained CLA. Seth Clifford (S) asked why we don't use surplus to pay down debt. Patrick Reen replied that debt service is 3%, construction costs are increasing 4 - 6% so it seems a better use of funds to apply to construction services. Kathi Apgar (NH) asked if closing small schools is being considered. Dawn Griswold answered that Act 46 stipulated that no schools can be closed in the first 5 years after unification. Patrick Reen said articles of agreement say that the town needs to make the decision to close a local school. Bill Coon (S) said if school is closed he hopes building is given back to town rather than repurposing for offices or some other use. Mark Rickner (M) asked a question regarding differences with our district and CVU district that Moderator Marsh ruled not germane. Seth Clifford (S) disagreed. Vote was taken and question was allowed. Patrick Reen answered. Jamie Schulte (M) said CVU has a higher tax base and bonds pass easily. Having good facilities and supplies make a difference in learning. Caleb Elder (S) pointed out that CVU is located in a fast growing district. Elizabeth Ratta (L) said K-1 was merged in Lincoln this year and parents are upset, kids hate school, it is a huge disservice to families and teachers, and she hopes this doesn't happen again. Jamie Schulte (M) clarified that over the past few years budget increases

average 1.5 %. Seth Clifford (S) said that even though we lost 16 staff last year, salaries are back up this year. Chris Bataille (NH) pointed out summary budget on website is succinct and should have been used tonight.

Article 8: To transact any other business which may legally come before this meeting.

Barb Torian (NH) thanked board for their hard work, even though people still have questions. Brenda Tillberg (B) spoke about policy governance and said the board seems to have forgotten about the relationship with the owners (voters). She said this is an undemocratic form of government and has led to problems with past administration and tonight with the budget. The link between board and public is non-functional. Krista Siringo (B) said she agrees and the board is working hard to improve communication with public. She invited people to community engagement forum on March 16 from 9 - 3:30. Nancy Cornell (S) clarified that it is to find community members interested in designing structure and processes to foster community engagement in schools to cover a variety of topics, not just facilities. There will be food and child care available, as well as transportation if needed. It will also be filmed by NEATV. Mark Rickner (M) referred back to the comments about closing small schools. If decline continues, when will the board decide that a small school is non-viable? He asked if the board has begun discussions about closing schools. The answer is no. That conversation will begin with communities, not the board. Allison Sturtevant (B) said that since unification, the board is focusing their energy on how to improve student outcomes, not how to close schools. Deb Rickner (M) said she hopes future staff cuts will not be to staff who provide direct service to students. Tim Bouton (NH) said he is not an advocate of closing schools, but we need to make sure we don't avoid the subject until it becomes critical. Barb Torian (NH) said this small group of people is not a lot for a 30 million dollar budget. People need to help get others involved, and not expect the board to do it all.

Article 9: To adjourn the meeting until 7:00 AM March 5, 2019 when voting by Australian ballot shall commence.

**Tim Bouton moved to adjourn the meeting until 7:00 AM March 5, 2019 when voting by Australian ballot shall commence; seconded by Rob DiNapoli. Voted and approved unanimously. Adjourned at 8:30 pm.**

**To be voted by Australian ballot on Tuesday, March 5, 2019:**

Article 10: Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to establish a Capital Reserve Fund to be initially funded with \$610,118.00 of the District's audited fund balance existing on June 30, 2018? The audited fund balance as of June 30, 2018 is \$1,519,376. The remaining \$909,258 has been applied to the proposed budget to offset taxes.

Article 11: Shall the Mount Abraham Unified School District adopt a budget of \$30,223,788 for school year 2019-2020? It is estimated that this budget amount, if approved, will result in education spending of \$17,928 per equalized pupil. This proposed spending per equalized pupil is 8.17% higher than spending for the current year.

Minutes submitted by  
Karen Wheeler, MAUSD Clerk

## Auditors' Report - 2019

The undersigned auditors of the Town of Monkton have examined the financial accounts, records and reports of the town officers and declare them to be correct to the best of our knowledge. The financial statements submitted in the Annual Town Report accurately represent the financial position and results of the operation of the Town of Monkton for the year ending, December 31, 2019.

As you know, every January the auditors put together the annual Town Report for the prior year, dedicating it to a special person, building or topic for the front cover. We would welcome input for future covers and/or dedications of Monkton's Town Report. Please submit your suggestion in writing to the auditors by December 1<sup>st</sup>, 2020 for next year.

Any pictures that you would like to send us to possibly go into the town report are greatly appreciated! If you want your pictures back, please be sure to put your name & phone number on the back of the picture. We welcome pictures of people, including children, pets, places or events. A brief description of the picture, with names of people is appreciated. Thank you to those of you that have provided pictures in the past!

The town reports are mailed to the legal voters of the Town of Monkton as required by the Vermont State Statutes which means you should receive your report ten days prior to Town Meeting which is at present the Saturday before the first Tuesday of March, (this year on February 29<sup>th</sup>, 2020). If you do not receive a copy, you may pick one up at the Town Clerk's office. **Please bring your town report with you to Town Meeting.**

**A note to town committees:** In prior years the auditors proofed every report and made corrections needed. Due to the time shortage with town meeting being on the Saturday prior to the March 3<sup>rd</sup> voting day, we will no longer proof your reports. Your reports will be printed the way you give them to us.

**Please make sure to read your reports over to be sure they are correct!**

Respectfully,  
Janet Cassarino, M. Jane Huizenga and Elizabeth Pecor  
Auditors, Town of Monkton, VT

### ***Notice!***

*Are you interested in becoming an Auditor?*

Now is the time to talk to the town auditors about your interest.

The present Auditors could show you what the title requires you to know.

Contact one of the auditors or call the Town Clerk and leave your phone number for them.

## Selectboard Report 2019

Once again, it has been a busy year for the Monkton Selectboard. There have been a number of projects which have been completed, new projects started and personnel changes at various levels of Town government.

The Planning Commission and Energy Committee have worked hard to generate a new Town Plan and Enhanced Energy Plan, containing clear policies and actions which chart Monkton's future. This is especially true of the Enhanced Energy Plan which describes how the town can meet Vermont's Clean Energy Plan. The Plan was reviewed by the Selectboard and it will be voted on by Australian Ballot.

The Municipal Building Committee has been working on developing a proposal for new Town Offices and Library. This effort has resulted in hiring an architectural firm, Bellwether Architects, and hosting 3 public outreach meetings to get feedback from the Town. The bond article to finance the proposed building will be voted on by Australian Ballot. There is more information about the project in the Municipal Building Report.

Some of the biggest changes in Monkton are personnel changes. Anne Layn, who has served on the Selectboard for over 12 years has decided not to run for re-election. Anne has been instrumental in developing both our personnel policy and health care policy. Her expertise and vision regarding agricultural issues will be missed.

Steve Smith of DPS, who has done trash pickup at the Recycling Drop-off, decided that time was more important than money and retired. In his place the Town has asked Randy Orvis of Moose Rubbish to step in. Also, Melanie Peyser has been doing a great job as Animal Control Officer, but decided it was time to pass the baton to Alex Dalton who brings lots of experience from Chittenden Humane Society. Finally, John Winsor, Chair of the Development Review Board, stepped down since he was leaving town. In his place the Selectboard appointed Jamie Schulte to the DRB and Joshua Giard as an Alternate.

In the Highway Department, Gary Clodgo, a longtime member of the Road Crew retired. The Town has hired Shane Lawrence to fill out the Road Crew.

In 2018, the Selectboard concurred with a request to delay consideration of the Certificate of Public Good (CPG) for a gate station project in Monkton that would allow distribution of natural gas in the village district. The legal issues surrounding the safety of the installation have been resolved. The Selectboard would like to ask the Town if it supports natural gas distribution in Monkton as per the Memo of Understanding signed with Vermont Gas. This question will be voted on at Town Meeting.

In addition the Selectboard hired an IT Consultant, Dominion Tech, to ensure the safety of the Town's data records. We also wrote a letter in support of a dog park, currently slated for a part of Morse Park, to allow them to apply for grants and donations to bring the project to fruition.

Every ten years, the U.S. Constitution requires an enumeration of all persons in the United States, commonly referred to as The Census. For the next ten years, the numbers produced in this effort will help determine how more than \$675 billion will be distributed to states and localities annually through more than 65

federal programs. These programs include special education funding, school lunch programs, meals on wheels, fuel assistance, Medicare, housing rehabilitation, community economic development and revitalization block grants, early childhood education, cooperative extension offices, and more. This year, you will have the option of responding online, on the telephone, or with a traditional, short-form written response. Look for your invitation to respond in the mail or at your door. It is critical that everyone participates and that all household members be included. The 2020 Decennial Census begins in March. Make sure that your community counts!

The Town of Monkton maintains a web site for posting town business at [www.monktonvt.com](http://www.monktonvt.com). Since 2014, citizens can subscribe to receive emails when posting are made to the front page.

Creating the Town budget and setting the Municipal Tax rate is an important part of any year for the Selectboard.

The 2020 budget currently submitted by the Selectboard will result in an approximate Municipal Tax Rate of 0.4387 (**43.87** cents) if all the budgetary articles pass as written. The Budgetary Municipal Tax Rate Worksheet is included in this report on the following page.

Here is a listing of Municipal Tax Rates since 2014:

- 2014 – 0.4991
- 2015 – 0.4707
- 2016 – 0.4861
- 2017 - 0.3929 (after reappraisal)
- 2018 – 0.3582
- 2019 – 0.4119
- 2020 – 0.4387

The Selectboard appreciates everyone who serves the Town of Monkton, as volunteers for various committees, as volunteer firefighters, as members of the Highway Department, at Russell Memorial Library and at Town Hall. Thanks also to the citizens of Monkton who attend meetings, write letters, participate in Town Meeting and engage in conversations about the Town.

Please remember that Town Meeting has moved from the first Tuesday in March to the Saturday prior to the first Tuesday in March. For 2020, Town Meeting will be on February 29th at 10:00 A. M. at the Monkton Central School Gym. Hopefully this change will allow more Monkton citizens to participate in our cherished tradition of Town Meeting - what has been called "democracy being practiced in its purest form."

Respectfully Submitted,

Monkton Selectboard

Marikate Kelley.  
Anne Layn – Vice Chair  
William Martin  
John McNerney – Clerk  
Stephen Pilcher – Chair

**Calculating the 2020  
Projected Municipal Tax Rate  
For Budgetary Purposes**

The Selectboard calculates a projected Municipal Tax Rate to help make decisions regarding amounts to fund Capital and Special Funds and to help make judgments regarding spending in parts of the budget. These calculations are not precise since the Grand List is part of the equation and Articles in the Town Warning can be amended or voted down. The Grand List is the sum of all the property assessments in Monkton. .

Simply put, the Municipal Tax Rate is the budget surplus or deficit from the previous year plus the Town expenses minus the Town revenues with the result divided by the Grand List. The General Fund/ Other Appropriations and Highway Fund property tax calculations have been divided.

The 2019 General Fund deficit =           **\$ (59,016.67)**

General Fund Total Revenues =           **\$ 219,497.57**

General Fund expenses are:

Article 5 =                                       **\$ 27,399.00**

Article 6 minus Highway Expenses =   **\$ 444,665.60**

**General Fund Property Taxes =           \$ 311,583.70**

The 2019 Highway Fund deficit =           **(59,129.21)**

Highway Fund Total Revenues =           **\$ 335,436.20**

Highway Expenses (in Article 6) =       **\$ 1,084,826.94**

**Highway Fund Property Taxes =           \$ 808,519.95**

The projected total property taxes to be raised in 2020 is the sum of the General Fund and Highway Fund taxes needed.

Projected Taxes To Be Raised =   **\$1,120,103.65**

The 2019 Grand List (divided by 100 for the purposes of calculating tax rate) was **\$2,527,937.00**. Given a projected 1% increase in the Grand List, the projected grand list is **\$2,553,216**. The tax rate is the taxes to be raised divided by the Grand List.

Projected 2020 Grand List = **\$2,553,216**  
Projected 2020 Municipal Tax Rate = **0.4387**

Separating General Fund and Highway Department contributions to this tax rate:

General Fund and Other Appropriations = 0.1220  
Highway Department = 0.3167

## **Agricultural and Natural Areas 2019 Yearly Report**

Monkton's Agricultural and Natural Areas Committee (ANAC) is happy to announce that the Selectboard approved ANAC's recommendation to support the purchase of a conservation easement on 350 acres of Charlie and Jane Huizenga's farm. We are partnering with Vermont Land Trust (VLT) and Vermont Housing and Conservation Board (VHCB) on this project. A farmer, who is currently leasing the tillable land, plans to purchase the farm. Watch for announcements for a closing party in the first half of 2020!

This year ANAC was excited to co-host a celebration of the conservation of Norris Berry Farm (now Full Belly Farm) by VLT and the purchase of the farm by Stephen and Sarah Park. This was our first project with VLT's Farmland Access Program, which enables young farmers to buy farm land at its agricultural value. This is a great tool for intergenerational transfers; ANAC is happy to provide more information to anyone who is interested.

As a result of a potential forest project we proposed language for the Town Plan that supported establishment of a Town Forest and Town Forest Committee. That language was included by the Planning Commission in the draft Town Plan and the Selectboard has now established a Town Forest Committee. We encourage those interested in a Monkton Town Forest to join this committee to help explore what the town would value in a town forest, and how it would be managed. If interested please contact Selectman John McNerney.

ANAC has assisted and supported the Conservation Commission as it was reestablished in 2019.

ANAC is considering an application to place an OPAV (Option to Purchase at Agricultural Value) and ecological protections in the conservation easement on Last Resort Farm, owned by Sam Burr and Eugenie Doyle. The farm is being transitioned to their son Silas Doyle-Burr.

Over the last 9 years ANA Fund assistance has contributed to conservation of 1,635 acres. Three-quarters of our projects have supported the transition of agricultural properties between generations. Town contributions of \$305,800 have attracted almost \$4,000,000 in external funding. The cost to Monkton averages \$187/acre for preserving some of the most significant agricultural and natural areas in town. Monkton's average contribution to a project is 7.6% of the total project costs, representing a 1:13 leverage of the taxpayer's dollar. The Huizenga farm project is expected to draw the ANA Fund down to approximately \$97,500 in early 2020. There are several other projects in various stages of development. ANAC would like to remain financially prepared to assist in a timely manner and ensure that we can continue to leverage the town's support to secure external funds.

Respectfully submitted,

Laura Farrell, Chair  
Susan Mahony  
Jaime Schulte

Sam Burr, Vice Chair  
John Mejia  
Nora Woolf

## Monkton Conservation Commission 2019 Report

In November 2018 the Monkton Conservation Commission began meeting regularly and since then has grown from three to five members.

Our first priorities have been:

- Learning what conservation commissions do;
- Establishing relationships with other civic groups;
- Updating a management plan for some of Monkton's conserved lands; and
- Developing our mission.

Additional accomplishments this year:

- Renewing our membership with the AVCC (Association of Vermont Conservation Commissions) and sending three members to their annual conference;
- Learning about state resources like the ANBR's environmental notice bulletin (<https://dec.vermont.gov/permits/enb>) and the state's conservation map "BioFinder" (<https://anr.vermont.gov/maps/biofinder>); and
- Supporting a successful second annual wild (poison) parsnip pulling effort in Morse Park.

Our guiding areas of focus for the next year are:

- Inventorying – learning more about what natural resources make Monkton special;
- Stewardship – using a variety of strategies to support Monkton's natural resources;
- Education – supporting community members in learning more about Monkton's natural resources and how to steward them; and
- Collaboration – continuing to foster relationships with other committees and agencies as we pursue our goals.

If this sounds exciting to you, we currently have four vacant seats on the Commission.

We hope to see you in the coming year, so keep an eye out for:

- A wildlife walk and release party for a printed version of The Key Species of Monkton by Lyra Brennan – a local field guide created by a UVM student in 2017 currently available on our website in PDF form ([monktonvt.com/documents/2017/06/2017-pond-brook-key-species-guide.pdf](http://monktonvt.com/documents/2017/06/2017-pond-brook-key-species-guide.pdf));
- A Third Annual Morse Park Parsnip Pull;
- Community events where YOU tell us about what you value and treasure in Monkton; and
- More opportunities to celebrate Monkton's wildlife and natural resources.

Respectfully submitted,

Chelsea Smiley – Chair  
Jaime Schulte – Clerk  
Ian Smiley – Treasurer

Ann Miller  
Kevin Lambert

## 2019 Town Highway Report

During the summer of 2019 the Monkton Highway Department completed several construction projects. Most of the completed projects helped us maintain compliance with the Vermont Municipal Roads General Permit (MRGP) and a portion of the work was supported by grant funding.

As planned, we were able to complete an erosion mitigation project on the west side of Boro Hill Road. This project included three road segments that did not meet the MRGP standard of construction. The MRGP inventory identified ten road segments, in Monkton, that are a “high priority” for repair. The project on Boro Hill Road brought three of the high priority segments into compliance.

In addition to planned projects the Highway Department replaced several rotten culverts that were beginning to cause roadway hazards. The two significant repairs were on Monkton Road, by Monkton Central School, and Silver Street.

In 2020 the Highway Department will continue to work toward full compliance with the MRGP program.

The winter of 2019/2020 has offered several challenges for the Department. Our new plow truck is currently waiting to be built at the plow equipment vendor in Williston. The completion date is unknown. As a result we have been plowing with two large trucks and one medium truck this entire winter. This means that we have been without 33% of our large truck fleet for the season. We have also experienced several break-downs that have impacted our winter maintenance operations. Fortunately the members of the Department have been able to repair almost all of these break-downs, saving us from significant down time.

As always I encourage any Monkton resident to call the Monkton Highway Department with questions or concerns.

Benjamin Hollwedel  
Road Foreman  
Town Garage Phone # 802-453-3263



## TOWN CLERK'S REPORT

It has been another busy and productive year in the town clerk's office and I am pleased to share the following highlights with the community.

- Vital Records recorded: 15 Births, 11 Marriages and 6 Deaths.
- Land Records: 1628 pages of land records (warranty deeds, quit claim deeds, mortgages, mortgage discharges, easements and liens) were received for recording.
- Green Mountain Passports 19 were issued.
- Voter Registrations 93 new voter registrations added to our voter checklist – 72 names removed
- Certified copies: 43
- Dogs Registered in town: 328

**The VT Election Management System (VEMS)**, where you can register to vote or request an absentee ballot is available on line. As a registered voter, you can use "My Voter Page" by going to <http://mvp.sec.state.vt.us/> to check your voter registration status, absentee ballot status, poll location, sample ballot, request an absentee ballot, etc. We are now offering same day voter registration at the polls.

**The New Vital Records Law (Act 46)** became in to affect July 2019. Act 46 significantly changes the state laws that govern vital records – namely, birth and death certificates. Only certain parties will be able to apply to obtain a certified copy of a birth or death certificate and the individual must complete an application and show valid identification when applying for the certified copy. Certified copies of Birth, Death, and Marriage certificates are available here if the event occurred while you were a resident here, or if a birth or death was pronounced in town. The Cost is \$10.

**Department of Motor Vehicles (DMV):** We can process a vehicle, boat, or trailer registration renewal, as long as it is not more than 60 days expired; and snowmobiles within the year. A check or money order for the DMV renewal fee is required (**no cash**). There is a \$3 fee for the Town, payable separately from the DMV check. We issue a temporary registration and sticker while you wait for you renewal to come by mail. New vehicles or those registrations more than 60 days overdue must be processed directly with DMV. Or you could also register online via: [vermont.gov/dmv/express](http://vermont.gov/dmv/express)

**Excess Weight Vehicle Permits:** Excess Weight Permits are required for operators of vehicles in excess of the posted weights for Monkton's roads and bridges. These permits cost \$5. For a single vehicle, or \$10 for a fleet, and they expire each year on March 31. A valid Certified of Insurance is required with the fee.

**Land Posting:** If you post your land against hunting, shooting, fishing, or trapping, State law requires landowners to record this notice annually at the Town Clerk's Office; the fee is \$5.

**Notary public services:** The Town Clerk and Asst. Town Clerk can notarize documents for you. This means that we need to see you sign your name. Please do not sign before you come here. Bring an I.D. if we do not know you very well. There is no fee for this service.

**Green Mountain Passports:** These are available for residents of Vermont who are either over age 62, or a Veteran of the uniformed services. The cost is \$2. The passport offers discounts at State Parks and the Addison County Fair.

# Town of Monkton Financial Statements For The Year Ended December 31, 2019

## Treasurer's Message

### Greetings:

The attached statements and notes report the Town's financial status and activity for the past year. You are encouraged to read the notes preceding the financial statements because they define terms and fund types used and amplify information in the statements. These were prepared internally from our own computerized records.

The Selectboard's proposed 2020 budget, 2020 summary of proposed expenditures and 2020 Capital Equipment Replacement Plan, along with a listing of the Town's Major Fixed Assets, appear after the financial statements for your information.

The Treasurer ensures the Town's monies are securely held, receive a fair return, and are distributed prudently and accurately to employees and vendors in accordance with generally accepted accounting principles and the direction of our citizens via the annual Town Meeting. The Treasurer is also responsible for the billing and receipt of annual property taxes.

Last year was the twelfth year for the revised procedure the State uses to report and pay property tax adjustments from the Vermont Department of Taxes. The Town received electronically the Department's list of property owners' names and school parcel account numbers (SPAN) to credit homeowners' property tax adjustments towards 2019 property taxes. The Town then issued each property tax bill for the remaining balance due. Once again, in 2019, the Town never actually received these homestead rebate monies to distribute to the schools. The State pays these monies directly to the schools, on its own pre-determined schedule, essentially bypassing the Town accounts. This will continue to present a cash flow challenge for the Town, especially during the April – November period. The Town does internal borrowing against reserves. Fortunately, the Town did not need to secure a Tax Anticipation Note in 2019.

### *Important Reminders to Taxpayers:*

**- The Town mails tax bills annually to the owner of record as of April 1<sup>st</sup>. If you have sold your property by the time you receive your tax bill, please forward the bill to the new owner(s).**

**- If you have your taxes escrowed with your mortgage, please pay close attention to changes in your net taxes due and communicate with your mortgage lender.** The escrow companies will not necessarily be aware of changes unless they hear from you and may withhold at a level higher than you prefer. The Town recommends that you forward a copy of your tax bill to your escrow company to ensure accurate and timely payment.

**- Subject to approval at Town Meeting, taxes are due for 2020 in the Treasurer's office by 5:00 PM, Monday, November 16, 2020. Review your tax bill closely. The due date and time appear on the bill. Note that the Town accepts postmarks up to and including **THE DUE DATE** (i.e., no later than **Monday, November 16, 2020**).**

- A secure lockbox is located to the right of the Town Hall's front door to receive payments. The Treasurer checks the lockbox several times daily. Taxpayers using the lockbox will be mailed a receipt. Thankfully, many taxpayers are now using the lockbox or mailing their payments. This has reduced lines and waiting time.

- Taxpayers can make pre-payments in any amount to the Treasurer anytime during the year. Any partial payments made up to the due date are recorded as timely, and are not subject to late penalties or interest charges. Unfortunately, historically, 3-5% of Monkton taxpayers have “delinquent balances” (those unpaid as of the due date deadline) subject to penalty and interest charges. By offering the options of mail, lockbox drop-off, and pre-payments, the Town attempts to minimize this impact on its citizens. Any tax overpayment will be refunded to the taxpayer as soon as practical after the November 16, 2020 due date.

For 2019, you will note that the Treasurer’s Report for the Russell Memorial Library has been incorporated into the Town’s financial statements, in accordance with generally accepted accounting principles. We plan to report this way going forward. The library’s trustees retain full authority to direct the library’s operation, including oversight of all revenues and expenses. The Town Treasurer provides direct assistance to the library via accounts payable, payroll, and payroll tax processing and reporting.

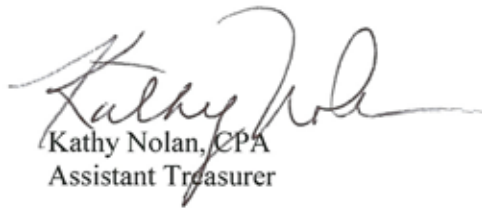
We welcome your questions and comments via email, telephone, or during a visit to Town Hall. Thank you for your continuing support of our efforts.

Best wishes for a healthy and prosperous 2020 and beyond.

Respectfully submitted,



William C. Joos  
Treasurer  
treasurer@monktonvt.com



Kathy Nolan, CPA  
Assistant Treasurer

Town of Monkton  
Financial Statements  
For The Year Ended December 31, 2019

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(End of Financial Statements)

2020 Proposed Budget & Multi-year Budget Comparison  
(General Fund, Highway Fund, Recreation Fund, Russell Memorial Library)

Current Lists of Town Inventory - Capital Assets

2020 Capital Equipment Replacement Plan & Long Term Debt

2020 Summary of Proposed Expenditures & 2 Year Comparison

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Monkton (“Town”) is organized, according to State law and Town Charter under the governance of a five (5) member Selectboard to provide the following services for the Town: public health and safety, highways and streets, public improvements, planning and zoning, recreation, and general administration.

**Reporting Entity:**

This report includes all of the services provided by the Town to residents, and all of the funds and account groups relevant to the operation of the Town. The criteria used by the Town are financial accountability and the nature and significance of the relationship.

**Fund Accounting:**

The Town uses several funds and account groups to account for its financial position and results of operations. A fund or account group is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses as appropriate established to record the financial position and result of operations of a specific activity. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

**Concentration of Risk:**

The Town receives the majority of its revenues from property taxes and service charges assessed on residences and businesses located in the Town of Monkton. Additionally, the Town receives revenue from the State of Vermont primarily as highway and community development grants.

The various funds and account groups are organized in the general-purpose financial statements in this report, as follows:

**Governmental Fund Types:**

Governmental Fund Types account for the ongoing general government activities of the Town that are financed with general government revenues.

General Fund - The General Fund accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds (except for major capital projects) of specific revenue sources that are restricted or designated for expenditures for specified purposes.

Capital Project Funds - The Capital Project Funds are used to account for all resources to be used for acquisition, construction or improvement of major capital facilities, infrastructure and equipment. Separate capital projects are reported as separate funds.

**Fiduciary Funds (Agency Funds):**

Agency Funds. The Agency Funds are used to account for assets held by the Town as an agent for individuals, private organizations, other funds and/or governmental units.

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Agency funds are custodial in nature and do not involve measurements of results of operations.

Account Group:

The accounting and reporting treatment applied to the long-term debt associated with a fund are determined by its measurement focus.

General Long-Term Debt Account Group - General long-term debt account group accounts for the principal amount of long-term debt and other long-term obligations of the governmental funds. The account group is not a fund. It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

Measurement Focus and Basis of Accounting:

Basis of Accounting refers to when revenue and expenditures or expenses are recognized in the accounting and reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

The Town's governmental funds are accounted for using a current financial resources measurement focus. Accordingly, only current assets and liabilities are included on the balance sheet and the fund balances report only spendable resources. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net assets. These funds use the modified cash basis of accounting. Under this basis of accounting, revenues are recognized when they are available and measurable and expenditures are recorded when the fund liability is incurred and funds are released. Revenues that may be accrued include federal and state grants, property taxes, and interest. Other financing sources such as bond proceeds are recognized when the debt is issued or the transaction is completed.

The agency funds are custodial in nature and do not present results of operations or have a measurement focus. The assets of the agency funds are accounted for on the modified cash basis of accounting, and fund liabilities equal their assets.

Cash and Cash Equivalents:

For purposes of reporting cash flows, all liquid investments (including restricted assets) with a maturity of three months or less are considered to be cash equivalents.

Accounts Receivable/Allowance for Doubtful Accounts:

No allowance for doubtful accounts is considered necessary, since the Town has the right to put a lien on property with delinquent property taxes.

Prepaid Items:

Certain payments to vendors reflect costs applicable to future periods. In the governmental funds, the cost of prepaid items is generally recorded as an expenditure when the payments are made. In the proprietary funds, these items are recorded as prepaid items.

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Long-term Obligations:

Long-term debt expected to be financed from governmental funds are accounted for at face value in the general long-term debt account group, not in the governmental funds. Debt proceeds are reported in a governmental fund as an other financing source, net of any premium or discount and issuance costs. Expenditures for the payment of principal and interest on general long-term debt are recognized in the General and Highway operating funds when the payments are due.

Budgets:

The Town is required by state law to adopt a budget for the General and Highway Funds. The budget is presented on the modified cash basis of accounting. The operating budget is prepared by the Selectboard and approved by the Selectboard at a properly warned meeting for presentation to the voters. The operating budget includes proposed expenditures by line item and the means of financing them. The budget is approved by town voters at a properly warned annual town meeting. The voters vote on the total expense amount and not on the individual line items presented in these financial statements.

NOTE 2 - PENSIONS

VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

All municipal employees who work on a regular basis for not less than 24 hours per week and for not less than 1040 hours in a year are eligible to participate in the Vermont Municipal Employees' Retirement System ("VMERS"). Enrollment is mandatory and employees must be enrolled in the VMERS as soon as the eligibility requirements previously described are met, regardless of any probationary period established by the town. There are four levels of contributions and benefits in the System called Groups A, B, C, and D. The Town participates in Group B. Normal retirement for Group A members is age 65 or the completion of 5 years of service, whichever is later. Normal retirement for Group B members is age 62 and the completion of 5 years of creditable service. Normal retirement for Group C and D members is age 55 and the completion of 5 years of creditable service. A member may receive reduced benefits at age 55 if they have 5 years of service and have made contributions for at least 2.5 years.

The System is an actuarial reserve, joint-contributory program. Both the members and the Town contribute to the fund according to Group B (in bold) from the following options:

Employees' contributions (% of gross wages)	2.750%	<b>5.125%</b>	10.250%	11.600%
The Town's contributions (% of gross wages)	4.250%	<b>5.750%</b>	7.500%	10.100%

Employee contributions are withheld pre income tax by the Town and remitted to the State of Vermont. Such withholdings totaled \$10,713 in 2019. The Town contributed \$12,037 during the year.

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

NOTE 3 – SHORT-TERM DEBT

Because the Town bills and collects its property tax revenues towards the very end (mid-November) of each fiscal year (same as calendar year), cash flow management can be challenging. For the first 10.5 months of each year, the Town pays employees and vendors from monies collected from the prior year. During 2019, the Town had expected to secure a Tax Anticipation Note prior to November 15. Through delays in requests for project funding, understanding vendors, and borrowing against applicable fund reserves, however, no Note was required.

NOTE 4 - LONG-TERM DEBT

The following is a summary of notes and capital leases payable at year-end:

Deere Credit, Inc. Master Lease Purchase Agreement, 2014 John Deere 75G excavator, interest at 3.00%, payable April 15, 2019. The lease is to be renewed annually for 7 years, with a payment annually of \$13,894 until April 15, 2021. Total borrowed was \$89,060.	\$ 26,672
Community Bank, N.A., 2016 Ford F550 dump truck note payable, interest at 2.05%, payable May 10, 2021. The note is to be repaid over 5 years, with a principal reduction payment annually of \$14,327 plus accrued interest, until May 10, 2021. Total borrowed was \$71,635.	\$ 28,654
Community Bank, N.A., 2016 Capital Improvement–fire station addition note, interest at 2.05%, payable August 23, 2021. The note is to be repaid over 5 years, with a principal reduction payment of \$15,600 annually plus accrued interest, until August 23, 2021. Total borrowed was \$78,000.	\$ 31,200
Community Bank, N.A., 2018 Western Star dump truck note payable, interest at 1.95%, payable September 25, 2020. The note is to be repaid over 3 years starting September 25, 2018, with a principal reduction payment of \$43,333.33 annually plus accrued interest until September 25, 2020. Total borrowed was \$130,000.	\$ 43,333
Total	<u>\$129,859</u>

The annual debt service requirement to maturity for general obligation bonds and notes including interest are as follows:

		Principal	Interest	Total
During the year ended December,	2020	86,448	2,779	89,227
	2021	<u>43,411</u>	<u>1,024</u>	<u>44,435</u>
Totals		<u>\$129,859</u>	<u>\$3,803</u>	<u>\$133,662</u>

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

The following is a summary of changes in Long-term Debt:

	Balance December 31, 2018	Increase	Decrease	Balance December 31, 2019
John Deere 75G Excavator	39,271	0	12,599	26,672
16 Ford F550 Note	42,981	0	14,327	28,654
Fire Station Addition Note	46,800	0	15,600	31,200
18 WS Dump Truck Note	<u>86,667</u>	<u>0</u>	<u>43,333</u>	<u>43,333</u>
Totals	<u>\$215,719</u>	<u>\$ 0</u>	<u>\$85,859</u>	<u>\$129,859</u>

NOTE 5 - CASH AND REPURCHASE AGREEMENTS

Cash deposits with financial institutions at December 31<sup>st</sup> are presented below. As major revenues are received during the year bank deposits may temporarily exceed \$250,000.

Four categories of credit risk that apply to the Town's bank balances:

1. Insured or collateralized with securities held by the government or by the government's agent in the government's name.
2. Collateralized with securities held by the pledging financial institution's trust department or agent in the bank's name.
3. Collateralized with securities held by the pledging financial institution's trust department or agent in the government's name. (i.e. repurchase agreements)
4. Uncollateralized.

Balances held in each area are as follows:

	Carrying Amount	Bank Balance
Insured (FDIC)	\$250,000	\$250,000
1. Insured or registered or secured, held by Town or by the Town's agent in the Town's name	0	0
2. Uninsured and Unregistered: Collateral held by the counterparty or its Trust department or agent but not in Town's name	159,050	245,217
3. Uninsured and Unregistered: Collateral held by the counterparty's trust department or agent in the Town's name	0	0
4. Uncollateralized and Uninsured	<u>0</u>	<u>0</u>
Total deposits	<u>\$ 409,050</u>	<u>\$ 495,217</u>

All amounts of insured and collateralized cash always equal total deposits throughout the year. Bank Balance exceeds Carrying Amount due to outstanding checks written in 2019 not yet cashed by payees.

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

NOTE 6 - COMMITMENTS

The Town receives significant financial assistance from the State of Vermont. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable federal and state regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors. Any disallowance because of these audits becomes a liability of the fund that receives the grant. As of year-end, the Town estimates that no material liabilities will result from such audits.

NOTE 7 - RESERVED FUND BALANCES

Reserved fund balances represent amounts that must be used for specific purposes within that fund and cannot be spent otherwise without prior approval of funding source or Selectboard. Reservations at year-end are for the following:

Special Revenue Funds:		<u>GASB No. 54 Fund Bal Class</u>
Recreation	19,008	Committed
Property Valuation Review (PVR)	678	Restricted
Act 68 Reappraisal	63,249	Restricted
Agricultural & Natural Areas	172,553	Committed
Municipal Building Fund	100,012	Committed
Record Restoration Fund	4,248	Restricted
Wildlife Crossing	2,467	Restricted
RML Operating	<u>20,622</u>	Committed
Total	<u>\$382,837</u>	
 Highway	 <u>\$ 0</u>	 Restricted
 Capital Projects Funds:		
REC Community Center Building	3,343	Committed
Highway Capital Projects	39,407	Committed
RML Capital Drive	<u>13,190</u>	Committed
Total	<u>\$55,940</u>	

NOTE 8 - RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town.

In addition, the Town of Monkton is a member of the Vermont League of Cities and Towns (VLCT) for Medical Benefits, Workers Compensation and Unemployment Compensation Programs. VLCT is a nonprofit corporation formed to provide insurance and risk management programs for Vermont cities and towns and is owned by the participating cities and towns.

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

To provide insurance coverage, VLCT has established a program in conjunction with Blue Cross Blue Shield of Vermont. A portion of member contributions is used to purchase reinsurance and to fund a reserve required by the reinsurance. Contributions in excess of claims requirements, reserve fund requirements, reinsurance and administrative costs are returned to participants. The pooling agreement does not permit the pool to make additional assessments to its members.

To provide unemployment coverage, VLCT has established a separate trust of funds from member contributions to pay administrative costs, unemployment claims, and provide excess reinsurance protection. Contributions are based on payroll expense and the previous two-year unemployment compensation experience. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VLCT UIT is unable to meet its required obligations, the Program will be terminated with each member assessed their proportionate share of the deficit.

To provide worker's compensation (WC) coverage, VLCT has established a separate trust of funds from member contributions to pay administrative costs and workers compensation coverage. Contributions are based upon formulas applied to payroll expense. At the end of the coverage period, the members will be assessed or refunded any difference between estimated contributions and actual expenses. VLCT audits every community it serves to confirm WC data.

NOTE 9 - PROPERTY TAXES

Property taxes become an enforceable lien upon Town of Monkton property holders as of April 1<sup>st</sup> of each year. Taxes were levied in August 2019 and were payable in one installment by November 15, 2019. Taxes not paid on time are listed as delinquent taxes and related penalties and interest charges are assessed. The Town bills all property tax assessed for the benefit of the Town and the School District.

<u>Property Tax Levied 2019:</u>	<u>TAX RATE</u>	<u>x GRAND LIST</u>	<u>=</u>	<u>TOTAL RAISED</u>
Non-Residential Education Tax	\$ 1.6267	\$ 762,044.36		\$ 1,239,617.56
Homestead Education Tax	1.6547	1,773,851.00		2,935,191.29
Muni Tax & '19 Lodged Grand List	0.4119	2,528,047.00		<u>1,041,302.75</u>
<b>Gross Property Taxes Levied</b>				<b>5,216,111.60</b>
Less: Education Portion of Homestead Rebates Paid by State <u>Directly</u> to Schools (i.e. Never Received nor Distributed by Town):				(729,833.64)
Less: Muni Portion of Homestead Rebates Paid by State <u>Directly</u> to Town:				<u>(11,358.12)</u>
<b>Net Property Taxes Levied for Collection by Town</b>				<b>\$4,474,919.84</b>
2019 Taxes Due Warranted to Delinquent Tax Collector on 11/16/19:				\$ 164,040.33
Total 2019 Delinquent Tax Balance as of 12/31/19:				\$ 96,255.57

Town of Monkton  
Notes to Financial Statements  
For The Year Ended December 31, 2019

SIX YEAR TAX RATE COMPARISON: 2014 – 2019:  
(Per \$100 of assessed value)

	<u>Town Tax Rate</u>	<u>Homestead Ed Tax Rate</u>	<u>Non-Resident Ed Rate</u>
2014	.4991	1.9031	1.7895
2015	.4707	1.9064	1.7926
2016	.4828	1.8072	1.7495
2017	.3929	1.5544	1.4648
2018	.3582	1.5402	1.5726
2019	.4119	1.6547	1.6267

Town of Monkton  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 December 31, 2019

	Governmental Fund Types					Account Group
	General Fund	Highway Fund	Special Revenue Funds	Capital Project Funds	General Long-Term Debt	Totals
<b>ASSETS:</b>						
Current Assets:						
Cash	2,252.10	-	382,837.51	24,317.05		409,406.66
Due from Other Funds	27,506.73	-	-	31,622.54		59,129.27
Total Current Assets	29,758.83	-	382,837.51	55,939.59	-	468,535.93
Other Assets:						
Amount to be Provided for:						
Retirement of Long-Term Debt	-				129,859.26	129,859.26
Total Other Assets					129,859.26	129,859.26
<b>TOTAL ASSETS</b>	<b>29,758.83</b>	<b>-</b>	<b>382,837.51</b>	<b>55,939.59</b>	<b>129,859.26</b>	<b>598,395.19</b>
<b>LIABILITIES AND FUND EQUITY:</b>						
Liabilities:						
Other Current Liabilities	18,306.41				-	18,306.41
Due to Other Funds	-	59,129.27				59,129.27
Notes Payable	-				129,859.26	129,859.26
Bond Payable	-					-
Total Liabilities	18,306.41	59,129.27			129,859.26	207,294.94
Fund Equity:						
Fund Balances:						
Unreserved	11,452.42	(59,129.27)				(47,676.85)
Reserved			382,837.51	55,939.59		438,777.10
Total Fund Equity	11,452.42	(59,129.27)	382,837.51	55,939.59	-	391,100.25
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>29,758.83</b>	<b>-</b>	<b>382,837.51</b>	<b>55,939.59</b>	<b>129,859.26</b>	<b>598,395.19</b>

Town of Monkton  
 Combined Schedule of Revenues, Expenditures and Changes in Fund Balances  
 All Governmental Fund Types  
 For the Year Ended December 31, 2019

	Governmental Fund Types				Totals
	General Fund	Highway Fund	Special Revenue Funds	Capital Projects and Other Funds	
<b>REVENUES</b>					
Property Taxes <sup>1</sup>	\$ 3,677,379.22	\$ 674,291.18	\$ 100,431.47	\$ 30,000.00	\$ 4,482,101.87
Interest & Penalties on Delinquent Taxes	23,246.27	-	-	-	23,246.27
Investment Income	35.57	-	22.85	0.36	58.78
Licenses, Permits	3,629.00	1,365.00	-	-	4,994.00
Other Revenue	45,141.94	143.35	4,612.80	-	49,898.09
Subdivision/Zoning	20,590.80	-	-	-	20,590.80
Grants	-	-	-	-	-
Loan Proceeds	-	-	-	-	-
Sale of Property/Equipment	-	500.00	(10,000.00)	10,000.00	500.00
State Payments/Refunds	51,965.30	186,045.93	8,219.50	-	246,230.73
<b>TOTAL REVENUES</b>	<b>3,821,988.10</b>	<b>862,345.46</b>	<b>103,286.62</b>	<b>40,000.36</b>	<b>\$ 4,827,620.54</b>
<b>EXPENDITURES:</b>					
Payroll	143,916.31	314,629.76	-	-	458,546.07
Town Offices	22,972.30	-	-	-	22,972.30
General Expenditures	136,943.91	-	-	-	136,943.91
DRB/Planning/Conservation/Energy	4,223.44	-	-	-	4,223.44
Appropriations <sup>2</sup>	72,899.00	-	-	-	72,899.00
Town Garage	-	48,794.36	-	-	48,794.36
Truck Purchase	-	-	-	-	-
General Highway Expenses	-	209,323.13	-	-	209,323.13
Road Maintenance	-	372,408.18	-	-	372,408.18
School	3,433,751.47	-	-	-	3,433,751.47
Routine Expenses	-	-	36,784.32	-	36,784.32
Facilities Construction/Maintenance	-	-	-	265.00	265.00
<b>TOTAL EXPENDITURES</b>	<b>3,814,706.43</b>	<b>945,155.43</b>	<b>36,784.32</b>	<b>265.00</b>	<b>4,796,911.18</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>7,281.67</b>	<b>(82,809.97)</b>	<b>66,502.30</b>	<b>39,735.36</b>	<b>30,709.36</b>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>					
FUND BALANCES, JANUARY 1, 2019	4,170.75	23,680.70	316,335.21	81,614.53	425,801.19
<b>FUND BALANCES, DECEMBER 31, 2019</b>	<b>\$ 11,452.42</b>	<b>\$ (59,129.27)</b>	<b>\$ 382,837.51</b>	<b>\$ 121,349.89</b>	<b>\$ 456,510.55</b>

<sup>1</sup> General fund property tax revenue includes school, general fund current & delinquent taxes.

<sup>2</sup> Appropriation for RML was moved to Special Revenue Funds in 2019.

< The accompanying notes are an integral part of these financial statements. >

Town of Monkton  
 Combining Balance Sheet  
 Special Revenue Funds  
 December 31, 2019

	Recreation Fund	PVR Education Fund	Act 68 Reappraisal	Agricultural and Natural Areas Conservation	Municipal Building Fund	Record Restoration Fund	Wildlife Crossing Fund	RML Operating	Totals
ASSETS:									
Current Assets:									
Cash	\$ 19,008.37	\$ 677.55	\$ 63,249.20	\$ 172,553.34	\$ 100,012.05	\$ 4,248.00	\$ 2,466.92	\$ 20,622.08	382,837.51
Total Current Assets	19,008.37	677.55	63,249.20	172,553.34	100,012.05	4,248.00	2,466.92	20,622.08	382,837.51
<b>TOTAL ASSETS</b>	<b>19,008.37</b>	<b>677.55</b>	<b>63,249.20</b>	<b>172,553.34</b>	<b>100,012.05</b>	<b>4,248.00</b>	<b>2,466.92</b>	<b>20,622.08</b>	<b>382,837.51</b>
LIABILITIES AND FUND BALANCES:									
Liabilities:									
None	-	-	-	-	-	-	-	-	-
Fund Balances:									
Reserved	19,008.37	677.55	63,249.20	172,553.34	100,012.05	4,248.00	2,466.92	20,622.08	382,837.51
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>19,008.37</b>	<b>677.55</b>	<b>63,249.20</b>	<b>172,553.34</b>	<b>100,012.05</b>	<b>4,248.00</b>	<b>2,466.92</b>	<b>20,622.08</b>	<b>382,837.51</b>

Town of Monkton  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
 Special Revenue Funds  
 For the Year Ended December 31, 2019

	Recreation Fund	PVR Education Fund	Act 68 Reappraisal	Agricultural and Natural Areas Conservation	Municipal Building Fund	Records Restoration & Preservation Fd	Wildlife Crossing Fund	RML Operating Fund <sup>1</sup>	Totals
REVENUES									
Property Taxes	\$ 4,500.00	\$ -	\$ -	\$ 50,000.00	\$ 20,000.00	\$ 4,248.00	\$ -	\$ 21,683.47	\$ 100,431.47
Investment Income	1.99	-	-	12.25	8.03	-	-	0.58	22.85
Other Revenue	3,920.00	-	-	-	-	-	-	692.80	4,612.80
Transfers In/Out	-	-	-	-	-	-	-	(10,000.00)	(10,000.00)
State Payments	-	-	8,219.50	-	-	-	-	-	8,219.50
<b>TOTAL REVENUES</b>	<b>8,421.99</b>	<b>677.55</b>	<b>8,219.50</b>	<b>50,012.25</b>	<b>20,008.03</b>	<b>4,248.00</b>	<b>-</b>	<b>12,376.85</b>	<b>103,286.62</b>
EXPENDITURES									
Routine Expenses	9,153.46	-	-	-	-	-	-	27,630.86	36,784.32
Facilities Construction/Maintenance	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>9,153.46</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,630.86</b>	<b>36,784.32</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(731.47)</b>	<b>677.55</b>	<b>8,219.50</b>	<b>50,012.25</b>	<b>20,008.03</b>	<b>4,248.00</b>	<b>-</b>	<b>(15,254.01)</b>	<b>66,502.30</b>
OTHER FINANCING SOURCES (USES):									
Transfers In (Out)	-	-	-	-	-	-	-	-	-
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<b>(731.47)</b>	<b>677.55</b>	<b>8,219.50</b>	<b>50,012.25</b>	<b>20,008.03</b>	<b>4,248.00</b>	<b>-</b>	<b>(15,254.01)</b>	<b>66,502.30</b>
FUND BALANCES, JANUARY 1, 2019	19,739.84	677.55	55,029.70	122,541.09	80,004.02	-	2,466.92	35,876.09	316,335.21
<b>FUND BALANCES, DECEMBER 31, 2019</b>	<b>\$ 19,008.37</b>	<b>\$ 677.55</b>	<b>\$ 63,249.20</b>	<b>\$ 172,553.34</b>	<b>\$ 100,012.05</b>	<b>\$ 4,248.00</b>	<b>\$ 2,466.92</b>	<b>\$ 20,622.08</b>	<b>382,837.51</b>

NOTES: <sup>1</sup> For 2019 and following years, the RML Operating Fund will be included in the financial statement section of the Town Report consistent with the Town's Reviewed Financial Statements.

Town of Monkton  
 Combining Balance Sheet  
 Capital Project Funds  
 December 31, 2019

	REC Community Center Building Fund	Highway Capital Projects Fund	RML Capital Drive Fund	Totals
<b>ASSETS:</b>				
Current Assets:				
Cash	\$ 3,342.95	\$ 7,784.40	\$ 13,189.70	\$ 24,317.05
Due from Other Fund	-	31,622.54	-	31,622.54
Total Current Assets	<u>3,342.95</u>	<u>39,406.94</u>	<u>13,189.70</u>	<u>55,939.59</u>
<b>TOTAL ASSETS</b>	<u><u>3,342.95</u></u>	<u><u>39,406.94</u></u>	<u><u>13,189.70</u></u>	<u><u>55,939.59</u></u>
<b>LIABILITIES AND FUND BALANCES:</b>				
Liabilities:				
Due To Other Funds	-	-	-	-
Fund Balances:				
Reserved	3,342.95	39,406.94	13,189.70	55,939.59
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<u><u>3,342.95</u></u>	<u><u>39,406.94</u></u>	<u><u>13,189.70</u></u>	<u><u>55,939.59</u></u>

Town of Monkton  
 Combining Statement of Revenues, Expenditures  
 Changes in Fund Balances  
 Capital Project Funds  
 For the Year Ended December 31, 2019

	REC Community Center Building Fund	Highway Capital Projects Fund	RML Capital Drive Fund <sup>1</sup>	Totals
<b>REVENUES</b>				
Property Tax Income	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00
Investment Income	0.36	-	-	0.36
Grants	-	-	-	-
Transfers In/Out	-	-	10,000.00	10,000.00
Donations - Fund Raising	-	-	3,189.70	3,189.70
<b>TOTAL REVENUES</b>	<u>0.36</u>	<u>30,000.00</u>	<u>13,189.70</u>	<u>43,190.06</u>
<b>EXPENDITURES</b>				
Routine Expenses	-	-	-	-
Equipment Purchase	-	68,600.00	-	68,600.00
Facilities Construction/Maintenance	265.00	-	-	265.00
<b>TOTAL EXPENDITURES</b>	<u>265.00</u>	<u>68,600.00</u>	<u>-</u>	<u>68,865.00</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	(264.64)	(38,600.00)	13,189.70	(25,674.94)
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	(264.64)	(38,600.00)	13,189.70	(25,674.94)
<b>FUND BALANCES, JANUARY 1, 2019</b>	3,607.59	78,006.94	-	81,614.53
<b>FUND BALANCES, DECEMBER 31, 2019</b>	<u>\$ 3,342.95</u>	<u>\$ 39,406.94</u>	<u>\$ 13,189.70</u>	<u>\$ 55,939.59</u>

NOTES: <sup>1</sup> RML's Board of Trustees established the Capital Drive Fund in 2019 in conjunction with the proposed move to a new Town Hall.

**MULTI-YEAR BUDGET COMPARISON  
GENERAL FUND**

Revenues	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
Grant Income		3,569.00	-	-	-	-	-
Property Taxes <sup>1 2</sup>		-	-	73,890.14	240,768.06	152,766.48	228,635.70
Current Use/Hold Harmless		67,576.00	66,987.00	50,470.00	51,000.00	49,844.50	44,172.00
ANR PILOT		2,012.00	1,725.93	1,439.87	1,500.00	1,153.80	1,500.00
Act 60 Equalized Ed. GL		946.00	952.00	963.00	1,000.00	967.00	1,000.00
Town Clerk Fees		16,003.00	21,585.07	19,773.00	20,000.00	20,779.00	19,000.00
Liquor Licenses		-	70.00	70.00	70.00	140.00	70.00
Copier Use Fees		2,818.97	2,571.50	3,412.87	3,100.00	3,494.06	3,200.00
DMV-AOT Fees		-	85.00	3.00	100.00	12.00	50.00
Records Restoration Fees		-	-	-	-	4.00	2,000.00
Dog Licenses & Fines		1,042.00	3,482.00	3,310.00	3,500.00	3,489.00	3,500.00
Judicial Fines		28,678.50	15,397.00	14,583.81	28,000.00	19,827.00	22,000.00
Interest Income		28.25	2,338.72	60.63	50.00	35.57	50.00
Misc. Revenue		1,057.75	3,993.05	1,077.15	-	525.88	-
Postal Facility Rental Fee		500.00	-	500.00	-	500.00	-
Sale of Equip or Property		6,200.00	-	-	-	-	-
Delinquent Taxes <sup>1</sup>		180,928.44	177,904.77	155,300.88	112,938.97	90,861.27	96,255.57
Del Taxes - Interest		16,524.66	37,804.49	6,141.46	15,109.98	13,301.42	8,600.00
Del Taxes - Penalty		7,826.92	2,245.60	5,919.69	8,991.03	9,944.85	7,600.00
Consultant-Eng-VGS Reimbursement		26,000.00	-	-	-	-	-
DRB First Cut Fees		-	-	135.00	-	-	-
DRB Subdivision Fees		900.00	1,810.00	2,610.00	2,000.00	1,285.00	2,000.00
DRB Boundary Adj Fees		300.00	495.00	135.00	200.00	675.00	200.00
DRB Variances Fees		100.00	135.00	-	100.00	405.00	100.00
DRB Conditional Use Fees		125.00	160.00	270.00	200.00	270.00	200.00
DRB Administrator Fees		10,111.80	8,984.54	9,536.80	8,000.00	8,278.80	8,000.00
Municipal Planning Grants		-	-	-	-	9,677.00	-
<b>Total Revenues</b>		<b>373,248.29</b>	<b>348,726.67</b>	<b>349,602.30</b>	<b>496,628.04</b>	<b>388,236.63</b>	<b>448,133.27</b>

**General Government Expenses  
General Government Payroll**

Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
Town Clerk Fees	16,003.00	3,128.00	-	-	-	-
Town Clerk Salary	10,500.00	30,288.35	35,000.00	35,000.00	35,000.00	35,000.00
Assistant Town Clerk	11,336.00	10,861.50	11,711.00	11,850.00	11,893.00	12,000.00
Treasurer	32,500.00	33,475.00	33,475.00	35,000.00	34,706.65	35,000.00
Assistant Treasurer	7,500.00	8,100.00	7,800.00	7,500.00	7,800.00	7,500.00
Delinquent Tax Collector	3,500.00	3,659.11	3,500.00	3,500.00	3,500.00	3,500.00
Web Master	300.00	300.00	300.00	300.00	300.00	300.00
Selectboard	6,730.00	5,005.00	6,490.00	7,700.00	6,465.00	7,700.00
Selectboard Administrative	798.75	456.00	412.00	1,200.00	706.88	1,200.00
Auditors	5,492.00	4,143.75	4,983.75	6,000.00	4,080.75	6,000.00
BCA - Election Officials	1,869.70	1,060.00	1,622.26	1,500.00	1,500.00	2,000.00
Custodian	983.15	983.15	993.30	1,000.00	993.30	1,000.00
Constable	250.00	250.00	250.00	250.00	250.00	250.00
Fire Warden	250.00	250.00	250.00	250.00	250.00	250.00
Health Officer	250.00	738.26	300.00	600.00	600.00	600.00
Animal Control Officer	660.00	682.50	90.00	1,200.00	1,200.00	1,200.00
FICA	10,996.63	10,579.74	10,134.17	10,800.00	10,592.03	10,000.00
Appraisal	14,295.00	14,190.00	12,922.50	16,000.00	15,637.50	16,000.00
Reappraisal	-	1,980.00	-	-	-	-
Zoning Administrator	12,915.06	15,277.66	9,692.05	15,000.00	8,309.27	12,000.00
DRB Board Members	-	1,120.00	480.00	1,500.00	420.00	500.00
DRB Clerical	-	-	240.00	1,500.00	-	500.00
DRB Recording Secretary	697.50	600.50	494.50	1,500.00	561.00	500.00
Planning Comm. Bd Members	930.00	1,440.00	1,390.00	1,680.00	1,320.00	1,540.00
Planning Comm. Clerical	-	-	-	400.00	13.48	200.00
ANAC Clerical	97.50	140.38	378.31	400.00	-	400.00
<b>Total Payroll</b>	<b>138,854.29</b>	<b>148,708.90</b>	<b>142,908.84</b>	<b>161,630.00</b>	<b>143,916.31</b>	<b>155,140.00</b>

Town Office	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
	Copier Rental	3,686.43	3,903.84	3,125.33	3,500.00	2,241.11	3,500.00
	Office & General Supplies	4,053.37	4,731.76	3,482.87	4,700.00	3,421.32	3,600.00
	Postage	2,519.87	3,108.04	3,176.73	3,200.00	2,570.07	3,000.00
	Equipment/Furniture	-	27.54	29.99	700.00	400.00	700.00
	Computer Equip & Software	1,798.06	383.99	215.00	5,500.00	4,825.00	5,000.00
	Computer Contract Service	2,551.99	2,628.55	2,922.19	2,900.00	2,788.62	9,600.00
	Conferences & Training	330.00	760.00	380.00	700.00	240.00	700.00
	Mileage Reimbursement	347.48	225.80	106.40	500.00	122.80	500.00
	Telephone	1,983.81	1,975.96	2,056.08	2,100.00	2,024.06	2,100.00
	Heat	2,182.04	1,755.88	3,452.30	2,750.00	2,965.84	2,750.00
	Electricity	1,408.90	1,269.50	1,354.65	1,500.00	1,373.48	1,500.00
	DMV-AOT Fees	-	76.00	-	-	-	-
	Service/Finance Charges	89.73	84.64	-	-	-	-
	<b>Total Town Office</b>	<b>20,951.68</b>	<b>20,931.50</b>	<b>20,301.54</b>	<b>28,050.00</b>	<b>22,972.30</b>	<b>32,950.00</b>

General Expenditures	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
	Sheriff Dept.	25,417.04	15,068.10	11,156.75	28,000.00	27,279.33	25,000.00
	Insurance - Workmens Comp	16,216.31	16,728.62	14,728.62	16,496.00	14,653.00	16,000.00
	Insurance - Prop & Liab	10,845.00	8,453.00	3,497.00	10,410.00	1,214.00	6,000.00
	Appraisal	590.26	560.24	595.71	600.00	576.57	600.00
	Reappraisal	-	44.80	-	-	-	-
	PVR Education Expense	-	270.00	270.00	300.00	145.00	300.00
	Printing /Advertising	6,836.47	5,757.50	6,831.82	7,300.00	5,734.08	6,500.00
	Property Maint & Upgrade	1,420.00	1,576.06	220.98	11,600.00	8,302.40	6,000.00
	Consultant Fees, Audit	3,000.00	3,000.00	3,150.00	3,250.00	3,674.43	3,800.00
	Consultant Engineer-ANGP	22,209.72	-	-	-	-	-
	Association Dues & Fees	3,218.00	3,332.00	3,622.00	3,800.00	5,241.00	5,200.00
	Legal Fees	5,291.91	2,969.55	285.00	6,000.00	767.50	6,000.00
	BCA-Elections Expense	2,798.00	1,812.75	2,948.37	2,000.00	952.83	3,500.00
	Property Tax Appeal Settled	303.36	6,514.41	-	300.00	416.27	-
	Legal Fees - Addison Natural Gas Pipeline	175.00	-	-	-	-	-
	Recycling Expenses	12,771.00	6,023.04	6,092.50	8,500.00	8,314.00	11,000.00
	Animal Expense	1,042.18	2,520.13	2,526.51	2,300.00	2,693.53	2,800.00
	Restoration of Records	-	3,000.93	2,728.73	2,500.00	2,590.00	2,500.00
	State fees - Marriage Licenses	-	500.00	850.00	700.00	550.00	700.00
	Park and Ride Expense	19,112.51	324.30	311.88	330.00	295.36	330.00
	New Municipal Building Comm Expense	-	458.98	2,041.67	20,000.00	20,124.68	10,000.00
	Cemetery Maintenance	3,900.00	4,000.00	4,000.00	5,000.00	4,000.00	5,000.00
	County Taxes	9,226.39	8,346.84	9,340.04	10,555.70	10,555.70	10,600.00
	Tax Maps	1,670.00	1,670.00	1,770.00	1,800.00	1,770.00	1,800.00
	Tax Sales	-	-	-	-	480.63	-
	Debt Principal Pmts: Genl Fund LTD	14,971.86	15,600.00	15,600.00	15,600.00	15,600.00	15,600.00
	Interest Expense	332.25	1,594.61	1,280.08	959.00	958.52	639.60
	Miscellaneous (includes ANAC G&A)	-	84.62	-	-	55.08	-
	<b>Total General Expenditures</b>	<b>161,347.26</b>	<b>110,206.86</b>	<b>93,847.66</b>	<b>158,300.70</b>	<b>136,943.91</b>	<b>139,869.60</b>

Town Office	Account	Actual			(Proposed)	
		FY - 2016	FY - 2017	FY - 2018	FY - 2019	FY - 2020
	Copier Rental	3,686.43	3,903.84	3,125.33	3,500.00	3,500.00
	Office & General Supplies	4,053.37	4,731.76	3,482.87	4,700.00	3,600.00
	Postage	2,519.87	3,108.04	3,176.73	3,200.00	3,000.00
	Equipment/Furniture	-	27.54	29.99	700.00	700.00
	Computer Equip & Software	1,798.06	383.99	215.00	5,500.00	5,000.00
	Computer Contract Service	2,551.99	2,628.55	2,922.19	2,900.00	9,600.00
	Conferences & Training	330.00	760.00	380.00	700.00	700.00
	Mileage Reimbursement	347.48	225.80	106.40	500.00	500.00
	Telephone	1,983.81	1,975.96	2,056.08	2,100.00	2,100.00
	Heat	2,182.04	1,755.88	3,452.30	2,750.00	2,750.00
	Electricity	1,408.90	1,269.50	1,354.65	1,500.00	1,500.00
	DMV-AOT Fees	-	76.00	-	-	-
	Service/Finance Charges	89.73	84.64	-	-	-
	<b>Total Town Office</b>	<b>20,951.68</b>	<b>20,931.50</b>	<b>20,301.54</b>	<b>28,050.00</b>	<b>32,950.00</b>

General Expenditures	Account	Actual			(Proposed)	
		FY - 2016	FY - 2017	FY - 2018	FY - 2019	FY - 2020
	Sheriff Dept.	25,417.04	15,068.10	11,156.75	28,000.00	25,000.00
	Insurance - Workmens Comp	16,216.31	16,725.00	14,728.62	16,496.00	16,000.00
	Insurance - Prop & Liab	10,845.00	8,453.00	3,497.00	10,410.00	6,000.00
	Appraisal	580.26	560.24	595.71	600.00	600.00
	Reappraisal	-	44.80	-	-	-
	PVR Education Expense	-	270.00	270.00	300.00	300.00
	Printing /Advertising	6,836.47	5,757.50	6,831.82	7,300.00	6,500.00
	Property Maint & Upgrade	1,420.00	1,576.06	220.98	11,600.00	6,000.00
	Consultant Fees, Audit	3,000.00	3,000.00	3,150.00	3,250.00	3,800.00
	Consultant Engineer-ANGP	22,209.72	-	-	-	-
	Association Dues & Fees	3,218.00	3,332.00	3,622.00	3,800.00	5,200.00
	Legal Fees	5,291.91	2,969.55	285.00	6,000.00	6,000.00
	BCA-Elections Expense	2,798.00	1,812.75	2,948.37	2,000.00	3,500.00
	Property Tax Appeal Settled	303.36	6,514.41	-	300.00	-
	Legal Fees - Addison Natural Gas Pipeline	175.00	-	-	-	-
	Recycling Expenses	12,771.00	6,023.04	6,092.50	8,500.00	11,000.00
	Animal Expense	1,042.18	2,520.13	2,526.51	2,300.00	2,800.00
	Restoration of Records	-	3,000.93	2,728.73	2,500.00	2,500.00
	State fees - Marriage Licenses	-	500.00	850.00	700.00	700.00
	Park and Ride Expense	19,112.51	324.30	311.88	330.00	330.00
	New Municipal Building Comm Expense	-	458.98	2,041.67	20,000.00	10,000.00
	Cemetery Maintenance	3,900.00	4,000.00	4,000.00	5,000.00	5,000.00
	County Taxes	9,226.39	8,346.84	9,340.04	10,555.70	10,600.00
	Tax Maps	1,670.00	1,670.00	1,770.00	1,800.00	1,800.00
	Tax Sales	-	-	-	-	-
	Debt Principal Pmts: Genl Fund LTD	14,971.86	15,600.00	15,600.00	15,600.00	15,600.00
	Interest Expense	332.25	1,594.61	1,280.08	959.00	639.60
	Miscellaneous (includes ANAC G&A)	-	84.62	-	-	-
	<b>Total General Expenditures</b>	<b>161,347.26</b>	<b>110,206.86</b>	<b>93,847.66</b>	<b>158,300.70</b>	<b>139,869.60</b>

Appropriations	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
Addison City Community Action (HOPE)		1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00
Addison City Court Diversion		550.00	550.00	550.00	550.00	550.00	550.00
Counseling Service of Addison Cty, Inc.		1,500.00	1,500.00	1,600.00	1,600.00	1,600.00	1,600.00
Addison City Home Health & Hospice		1,946.00	1,946.00	1,946.00	1,946.00	1,946.00	1,946.00
Homeward Bound		250.00	250.00	250.00	250.00	250.00	250.00
Addison City Parent/Child		1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00
Addison City Transit Resources		850.00	850.00	850.00	850.00	850.00	850.00
Bristol Family Center		250.00	250.00	250.00	250.00	250.00	250.00
Bristol Recreation Dept.		2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Bristol Rescue Squad <sup>2</sup>		4,000.00	4,000.00	5,000.00	7,500.00	7,500.00	7,500.00
AgeWell		1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
Elderly Services		800.00	800.00	800.00	800.00	800.00	800.00
Rural Fire Protection Program		100.00	100.00	100.00	100.00	100.00	100.00
Green Up Vermont		150.00	150.00	150.00	150.00	150.00	150.00
Hospice Volunteer Service		300.00	300.00	300.00	300.00	300.00	300.00
John D. Graham Emergency Shelter		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Lewis Creek Association		550.00	550.00	550.00	550.00	550.00	550.00
Monkton Mentors Program		300.00	500.00	500.00	500.00	500.00	500.00
Open Door Clinic		500.00	500.00	500.00	500.00	500.00	500.00
Otter Creek Natural Resources CD		198.00	198.00	198.00	198.00	198.00	198.00
Retired & Senior Volunteer Program		400.00	400.00	460.00	460.00	460.00	460.00
UWAC - Addison City Readers		450.00	450.00	450.00	450.00	450.00	450.00
Vergennes Rescue Squad		600.00	600.00	600.00	600.00	600.00	600.00
Vermont Adult Learning		700.00	700.00	700.00	700.00	700.00	700.00
Vermont Center for Indep Living		195.00	195.00	195.00	195.00	195.00	195.00
Women Safe		1,000.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00
American Red Cross		-	-	250.00	250.00	250.00	250.00
Hinesburg Food Shelf		-	-	-	-	-	500.00
Monkton Volunteer Fire Dept		36,000.00	36,000.00	36,000.00	45,000.00	45,000.00	55,000.00
Russell Memorial Library <sup>1</sup>		-	-	-	-	-	-
Monkton Museum - Hist Soc		1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<b>Total Appropriations</b>		<b>59,539.00</b>	<b>59,989.00</b>	<b>61,399.00</b>	<b>72,899.00</b>	<b>72,899.00</b>	<b>83,399.00</b>
<b>Total G.F. Expenditures</b>		<b>392,919.75</b>	<b>344,370.95</b>	<b>335,947.29</b>	<b>430,329.70</b>	<b>380,954.96</b>	<b>419,116.60</b>
<b>Total General Fund Expenses(over) under</b>							
Revenue - Budget					66,298.34	66,298.34	29,016.67
Total General Fund Expenses (over) under		(19,671.46)	3,855.72	13,655.01	7,281.67	(66,298.36)	
Revenue - Actual						60,000.00	
January 1, 2019 Unassigned Fund Balance						10,469.11	
Committed Fund Balance - Stabilization Fund						4,170.75	
Assigned Fund Balance - Planning & Zoning						(59,016.69)	
January 1, 2019 Total Fund Balance						60,000.00	
December 31, 2019 Unassigned General Fund Balance:						10,469.11	
Committed Fund Balance - Stabilization Fund						11,452.42	
Assigned Fund Balance - Planning & Zoning							
Total Fund Balance							

**MULTI-YEAR BUDGET COMPARISON**

**HIGHWAY**

Revenues	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
	HWY State Aid	146,354.41	146,253.30	146,176.26	147,000.00	147,485.65	151,205.00
	Highway Grants	70,051.26	86,682.81	29,457.91	60,000.00	38,560.28	183,031.20
	Property Taxes (Incl.LTD&Article7Proj)	571,830.80	627,715.96	503,928.21	674,291.18	674,291.18	808,519.95
	Overweight Permits	840.00	890.00	1,090.00	1,000.00	1,365.00	1,000.00
	911 Signs	260.00	220.00	100.00	200.00	100.00	200.00
	Post Office Parking Maintenance	-	-	-	-	-	-
	MVFD Diesel Fuel Purchase	338.08	-	-	-	-	-
	Sale of Equipment	-	-	3,000.00	-	500.00	-
	Misc Revenue	121.80	11,855.00	2,681.40	-	43.35	-
<b>Total Revenues</b>		<b>789,796.35</b>	<b>873,617.07</b>	<b>686,433.78</b>	<b>882,491.18</b>	<b>862,345.46</b>	<b>1,143,956.15</b>
<b>Highway Expenses</b>							
	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
	Regular employees	188,623.37	128,663.62	153,674.42	209,103.32	211,776.99	225,280.60
	Part-time Employees	-	44,480.25	44,264.88	10,800.00	12,960.00	-
	FICA	13,237.95	13,245.47	15,142.29	16,822.60	16,799.99	18,022.45
	VMERS DB - Employer	10,410.64	7,137.18	8,500.78	11,500.68	12,036.60	13,516.84
	Health Insurance	65,978.65	50,605.18	53,856.40	54,553.92	57,835.32	50,900.00
	Dental Insurance	3,363.36	2,313.31	2,518.66	2,355.60	2,756.42	2,500.00
	Short Term Disability Insurance	394.56	200.20	203.32	400.00	185.64	400.00
	Insurance - Unemployment	186.00	414.00	664.00	396.00	222.00	400.00
	Life Insurance	101.76	54.68	62.40	100.00	56.80	100.00
<b>Total Payroll</b>		<b>282,296.29</b>	<b>247,113.89</b>	<b>278,887.15</b>	<b>306,032.12</b>	<b>314,629.76</b>	<b>311,119.89</b>
<b>Garage Expenses</b>							
	Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
	Equipment/Tools/Supplies	10,916.63	11,287.41	8,834.65	8,000.00	10,800.96	12,000.00
	Conferences & Training	-	-	-	500.00	-	-
	Telephone	1,690.49	1,604.37	1,656.53	1,700.00	1,765.69	1,800.00
	Heat	1,932.62	2,988.28	4,091.09	4,800.00	4,395.04	5,000.00
	Electricity	1,581.24	1,642.67	1,816.13	2,000.00	2,223.04	2,200.00
	Trash Removal/Dumpsters	1,736.60	1,794.81	2,009.04	2,325.00	2,465.55	2,400.00
	Capital Equipment Expense	-	-	21,332.27	12,000.00	6,523.58	8,000.00
	Property Maint & Upgrade	776.22	3,063.79	7,703.79	5,000.00	20,620.50	7,000.00
<b>Total Garage Expenses</b>		<b>18,633.80</b>	<b>22,381.33</b>	<b>47,443.50</b>	<b>36,325.00</b>	<b>48,794.36</b>	<b>38,400.00</b>

General Highway Expenses	Actual FY - 2016			Actual FY - 2017			Actual FY - 2018			Budget FY - 2019		(Proposed) Budget FY - 2020	
Insurance - Prop & Liab	13,230.00	11,330.00	11,071.00	11,071.00			11,071.00			11,071.00	11,973.00	12,000.00	
Grease & Oil	2,301.83	2,000.05	2,829.01	2,829.01			2,829.01			5,000.00	4,095.69	5,000.00	
Equipment Fuel	24,661.57	33,386.55	44,642.26	44,642.26			44,642.26			42,000.00	34,545.41	42,000.00	
Repairs, Parts, Blades	33,139.84	36,536.86	32,224.00	32,224.00			32,224.00			45,000.00	62,792.72	45,000.00	
Tires	-	-	-	-			-			-	14,886.61	-	
Oxygen & Acetylene	332.04	356.87	370.81	370.81			370.81			500.00	451.78	500.00	
Interest Expense	3,749.37	4,126.85	5,264.46	5,264.46			5,264.46			3,866.18	3,908.33	2,139.06	
LTD Principal Pmts-Trucks	53,640.83	67,902.88	67,464.25	67,464.25			67,464.25			70,259.63	68,522.65	70,848.00	
Misc. Expenditures	1,957.68	7,962.48	4,176.25	4,176.25			4,176.25			18,000.00	8,146.94	5,000.00	
<b>Total General Highway Expenses</b>	<b>133,013.16</b>	<b>163,602.54</b>	<b>168,042.04</b>	<b>168,042.04</b>			<b>168,042.04</b>			<b>195,696.81</b>	<b>209,323.13</b>	<b>182,487.06</b>	
<b>Road Maintenance</b>													
Rental Equipment	2,616.60	2,700.00	1,900.00	1,900.00			1,900.00			6,000.00	1,390.57	4,000.00	
Gravel	78,479.88	76,440.17	64,711.93	64,711.93			64,711.93			82,400.00	78,109.00	86,520.00	
Salt	30,819.58	37,317.42	46,445.31	46,445.31			46,445.31			42,000.00	59,393.17	55,000.00	
Winter Sand	17,902.25	18,509.74	27,790.69	27,790.69			27,790.69			25,000.00	34,827.31	35,100.00	
Summer Chloride	23,895.28	25,988.00	20,799.00	20,799.00			20,799.00			27,300.00	17,041.76	20,000.00	
Winter Solution Chloride	5,461.00	-	-	-			-			-	-	-	
Hot Mix	103,813.56	161,306.05	99,803.02	99,803.02			99,803.02			105,000.00	108,453.92	110,000.00	
Cold Patch	521.25	323.75	430.50	430.50			430.50			520.00	1,172.75	1,000.00	
Culverts	3,805.30	18,981.36	34,242.42	34,242.42			34,242.42			42,198.00	55,581.25	20,000.00	
Signs, Painting	3,866.83	1,890.63	3,746.63	3,746.63			3,746.63			12,500.00	13,860.80	4,000.00	
911 Signs	226.19	165.04	149.52	149.52			149.52			200.00	82.20	200.00	
Highway Upgrade/Paving	16,000.00	14,172.00	19,531.90	19,531.90			19,531.90			25,000.00	2,495.45	20,000.00	
Contract Services	-	-	-	-			-			-	-	197,000.00	
<b>Total Road Maintenance</b>	<b>287,407.72</b>	<b>357,794.16</b>	<b>319,550.92</b>	<b>319,550.92</b>			<b>319,550.92</b>			<b>368,118.00</b>	<b>372,408.18</b>	<b>552,820.00</b>	
<b>Total Highway Expenses</b>	<b>721,350.97</b>	<b>790,891.92</b>	<b>813,923.61</b>	<b>813,923.61</b>			<b>813,923.61</b>			<b>906,171.93</b>	<b>945,155.43</b>	<b>1,084,826.95</b>	
Highway Expenses (over)/under Budget												59,129.20	
Highway Exp (over)/under Rev - Budget													
January 1, 2019 Balance	68,445.38	82,725.15	(127,489.83)	(127,489.83)			(127,489.83)			(23,680.75)	(82,809.97)		
December 31, 2019 Balance											23,680.70		
											(59,129.27)		

**MULTI-YEAR BUDGET COMPARISON**  
**RECREATION COMMITTEE**

Recreation Committee Revenue Account	Actual FY - 2016			Actual FY - 2017			Actual FY - 2018			Actual FY - 2019			(Proposed) Budget FY - 2020	
Property Tax	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	6,000.00	3,500.00
Activities Fees	4,760.00	4,590.00	5,040.00	4,590.00	5,040.00	5,040.00	4,590.00	5,040.00	4,590.00	5,040.00	4,590.00	4,000.00	3,285.00	3,500.00
Donations	101.05	10.00	-	10.00	-	-	10.00	-	-	-	185.00	-	-	-
Uniforms, Supplies/Equip	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Facilities Rental	275.00	350.00	175.00	350.00	175.00	175.00	350.00	175.00	350.00	450.00	200.00	200.00	300.00	300.00
Interest Income	1.75	1.67	1.87	1.67	1.87	1.87	1.67	1.87	1.67	1.87	-	-	-	-
<b>Total Recreation Comm. Revenue</b>	<b>9,637.80</b>	<b>9,451.67</b>	<b>9,716.87</b>	<b>9,451.67</b>	<b>9,716.87</b>	<b>9,716.87</b>	<b>9,451.67</b>	<b>9,716.87</b>	<b>9,451.67</b>	<b>9,716.87</b>	<b>8,700.00</b>	<b>8,421.99</b>	<b>9,800.00</b>	<b>9,800.00</b>
<b>Recreation Committee Expense</b>														
Activities Fees	430.00	540.00	460.00	540.00	460.00	460.00	540.00	460.00	540.00	460.00	500.00	480.00	500.00	500.00
Uniforms, Supplies/Equip	3,722.26	1,303.89	1,518.23	1,303.89	1,518.23	1,518.23	1,303.89	1,518.23	1,303.89	1,518.23	1,500.00	1,465.94	1,500.00	1,500.00
Electricity	241.44	347.00	461.56	347.00	461.56	461.56	347.00	461.56	347.00	461.56	400.00	484.41	400.00	500.00
Committee Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Facilities Maintenance	5,565.89	5,490.00	6,298.45	5,490.00	6,298.45	6,298.45	5,490.00	6,298.45	5,490.00	6,298.45	6,300.00	6,723.11	6,300.00	7,300.00
<b>Total Recreation Comm. Expense</b>	<b>9,959.59</b>	<b>7,680.89</b>	<b>8,738.24</b>	<b>7,680.89</b>	<b>8,738.24</b>	<b>8,738.24</b>	<b>7,680.89</b>	<b>8,738.24</b>	<b>7,680.89</b>	<b>8,738.24</b>	<b>8,700.00</b>	<b>9,153.46</b>	<b>9,800.00</b>	<b>9,800.00</b>
<b>Recreation Committee Expenses</b>														
(over)/under Revenue	(321.79)	1,770.78	978.63	1,770.78	978.63	978.63	1,770.78	978.63	(731.47)	(731.47)	-	-	-	-
January 1, 2019 Balance									19,739.84	19,739.84				
December 31, 2019 Balance									19,008.37	19,008.37				

**MULTI-YEAR BUDGET COMPARISON**

**Russell Memorial Library Operating Fund**

Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
<b>RML Revenue</b>						
Grant Income	50.00	-	-	-	450.00	-
Property Tax	20,150.00	23,650.00	30,800.00	21,683.47	21,683.47	31,948.00
Donations	5,170.00	135.00	120.00	-	140.00	-
Interest Income	0.60	0.28	-	-	0.58	-
Transfers In/Out	-	-	-	-	(10,000.00)	-
Miscellaneous Revenue	145.00	225.00	-	-	-	-
Strawberry Festival	2,702.25	2,595.50	2,884.32	-	-	-
<b>Total RML Revenue</b>	<b>28,217.85</b>	<b>26,605.78</b>	<b>33,804.32</b>	<b>21,683.47</b>	<b>12,376.85</b>	<b>32,568.00</b>

Account	Actual FY - 2016	Actual FY - 2017	Actual FY - 2018	Budget FY - 2019	Actual FY - 2019	(Proposed) Budget FY - 2020
<b>RML Expenses</b>						
Payroll - Librarian	7,380.41	6,504.30	11,154.00	11,640.00	10,918.25	12,319.00
Payroll - Assistant Librarian	4,763.65	3,520.98	4,826.80	8,500.00	6,286.61	5,736.00
Payroll - Clerical Asst	1,262.19	489.14	-	-	-	-
Payroll - Other Staff	1,517.50	4,615.65	2,512.63	833.00	1,714.79	3,712.00
FICA	1,141.70	1,157.46	1,414.73	1,427.00	1,447.39	1,448.00
Books - Young Adult	34.76	-	-	-	-	650.00
Books - All Other	1,782.05	2,048.73	2,145.37	2,500.00	2,449.56	1,150.00
General Office Supplies	520.75	241.03	437.01	-	270.01	300.00
Postage & Delivery	-	9.40	40.83	-	105.00	110.00
Computer Expenses	223.63	90.00	-	500.00	215.00	1,000.00
Conferences & Training	-	-	-	100.00	-	100.00
Mileage Reimbursements	-	73.60	8.00	-	-	-
Telephone Expenses	470.11	558.34	586.25	550.00	586.68	620.00
Electric & Heat	1,085.83	1,088.71	1,248.81	1,300.00	1,289.82	1,400.00
Insurance - WC & P&C	431.69	150.00	209.38	200.00	271.00	220.00
Janitorial Services	-	215.00	115.00	225.00	130.00	225.00
Board Authorized Gifts	-	40.00	100.00	50.00	-	-
Dues & Subscriptions	637.00	1,241.20	1,040.72	1,350.00	1,367.20	1,368.00
Maintenance - Bldg	4,181.68	3,039.33	5,938.00	500.00	-	200.00
Maintenance - Grounds	400.00	600.00	800.00	800.00	-	800.00
Programs	389.98	182.36	264.94	400.00	248.71	400.00
Miscellaneous Expenses	294.41	379.62	195.72	600.00	228.04	190.00
Strawberry Festival Expenses	916.49	100.00	409.78	-	102.80	620.00
<b>Total RML Expense</b>	<b>27,433.83</b>	<b>26,344.85</b>	<b>33,447.97</b>	<b>31,475.00</b>	<b>27,630.86</b>	<b>32,568.00</b>
<b>RML Expenses (over)/under Revenue</b>	<b>784.02</b>	<b>260.93</b>	<b>356.35</b>	<b>(9,791.53)</b>	<b>(15,254.01)</b>	<b>-</b>
January 1, 2019 Balance					35,876.09	
December 31, 2019 Balance					20,622.08	

Town of Monkton  
Capital Assets  
12/31/2019

**Town Real Estate:**

	<u>Type</u>	<u>Date in Service</u>	<u>Cost</u>	<u>Estimated Value*</u>
Morse Park (47.1 acres)	Land	1996	90,000.00	169,600.00
Ridge Road/Bean (5 acres)	Land	2006	95,000.00	NA
Barnum Cemetery	Land	NA	NA	NA
Grange Cemetery	Land	NA	NA	NA
Layn (Smith) Cemetery	Land	NA	NA	NA
Boro Cemetery	Land	NA	NA	NA
Old Town Dump (1 acre)	Land	NA	NA	NA
Swamp Lots Lime Kiln Rd (2 acres)	Land	NA	NA	NA
Pond Brook Mgt Area Parcel (8.3 acres)	Land	NA	NA	10,200.00
Pond Brook Mgt Area Parcel (58.3 acres)	Land	NA	NA	66,700.00
Pond Brook Mgt Area Parcel (1 acre)	Land	1995	NA	4,200.00
Pond Brook Mgt Area Parcel (4 acres)	Land	2008	NA	14,000.00
Nature Conservancy (71.9 acres)	Land	2014	14,924.00	NA
Nature Conservancy (10 acres)	Land	2014	2,076.00	NA
Martin (Tatro) Land (134 acres)	Land	2004	77,700.00	NA
Pond Road Pavilion Access	Land Improvemnt	2012	7,612.00	NA
Monkton Ridge Road Box Culvert	Infrastructure	2012	121,817.00	NA
Morse Park Pavilion	Infrastructure	2018	31,394.54	31,394.54
Hollow Rd Rec. Field	Infrastructure	1986	NA	NA
Recycling Utility Building	Infrastructure	NA	NA	2,575.00
Wildlife Crossing Culvert	Infrastructure	2016	300,586.66	NA
Park 'n Ride	Infrastructure	2016	19,112.51	NA
Various Culvert Projects	Infrastructure	2019	47,581.25	NA
Garage	Building & impr.	1987	152,650.00	319,739.00
Salt Shed	Building & impr.	1987	24,850.00	NA
Fire Station - Building	Building & impr.	1972	25,000.00	265,000.00
Fire Station - Addition	Building & impr.	2003	275,000.00	see above
Town Hall	Building & impr.	1859/1961	46,137.85	65,000.00
Russell Memorial Library	Building & impr.	1970	32,777.05	51,300.00
Fire Station - Addition	Building & impr.	2017	138,351.28	see above

Town of Monkton  
Capital Assets  
12/31/2019

**Equipment:**

	<u>Type</u>	<u>Date in Service</u>	<u>Cost</u>	<u>Estimated Value*</u>
1994 John Deere 410D backhoe	Equipment	1994	83,413.00	-
1995 Case 5240A Tractor	Equipment	2000	35,000.00	-
2005 John Deere 772D Grader	Equipment	2005	187,000.00	-
2005 Diamond Roadside Mower	Equipment	2005	24,590.00	-
2013 Mack Dump Truck	Equipment	2012	189,030.00	88,214.00
2013 Side Rotary Attachment	Equipment	2013	9,900.00	5,280.00
2013 John Deer 524K Bucket Loader	Equipment	2014	88,844.00	53,306.40
2014 John Deere 75G Excavator	Equipment	2015	89,060.00	59,373.33
2015 2242 Recycler	Equipment	2015	6,614.00	4,409.33
2016 Ford F550 Dump Truck	Equipment	2016	85,635.00	62,799.00
2016 Dump Body for 2003 Truck	Equipment	2016	31,900.00	23,393.33
2018 WS Dump Truck	Equipment	2017	203,193.00	162,554.40
Grader Roller Attachment	Equipment	2018	6,900.00	5,980.00
Trailer for Summer Chloride	Equipment	2018	14,432.27	12,507.97
2020 Mack Truck GR64F	Equipment	2019	120,600.00	120,600.00
Highway Dept Furnaces	Equipment	2019	6,921.04	6,459.64
Town Hall Furnace	Equipment	2019	6,248.18	5,831.63

\* Estimated Value is either most recent appraised value or for equipment, book value per town financial statements.

**Note:** The Town generally capitalizes all equipment that was purchased for \$5,000 or more. All land and land improvements maintained on this listing are per the Town Grand List.

2020 CAPITAL EQUIPMENT REPLACEMENT PLAN										
	Year Purchased	Life Cycle (Years)	2020	2021	2022	2023	2024	2025	2026	
1994 John Deere Backhoe/Ldr	1994	21	X							
1995 Case Tractor	2000	21		X						
2005 John Deere Road Grader	2005	15	X							
2005 Diamond Roadside Mower	2005	12		X						
2013 Mack Dump Truck	2012	10			X					
2013 John Deere Bucket Loader	2014	15								
2014 John Deere Excavator	2015	10						X		
2016 Ford Dump Truck	2015	8				X				
2018 Western Star Dump Truck	2017	10								
2020 Mack Dump Truck	2020	10								

2020 LONG TERM DEBT										
Existing Annual Long Term Debt Expense/Payoff Schedule										
	Balance Due	Annual Amount	2020	2021	2022	2023	2024	2025	2026	
2014 John Deere Excavator	26,672	12,325	13.19	13.48						
2016 Ford Dump Truck	28,654	14,327	14.32	14.32						
2018 Western Star Dump Truck	43,333	43,333	43.33							
2016 Fire Department Addition	31,200	15,600	15.60	15.60						
<b>TOTALS</b>	<b>129,859</b>	<b>85,585</b>	<b>86.44</b>	<b>43.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**2020 TOTAL MUNICIPAL PROPOSED EXPENDITURES & 2 YEAR COMPARISON**

2020 EXPENDITURE SUMMARY			2019 EXPENDITURE SUMMARY				
ARTICLE	DESCRIPTION	TOTAL MONIES TO BE VOTED	TOTAL 2020 EXPENSE	ARTICLE	DESCRIPTION	AMOUNT	TOTAL 2019 Budgeted EXPENSE
<b>Operating Budget To Be Voted</b>				<b>Operating Budget Voter Approved</b>			
6	Salary & General Expenses	335,717.60		6	Salary & General Expenses	357,430.70	
6	Highways	1,084,826.94		6	Highways	906,171.94	
6	Recreation Committee Fund	6,000.00		6	Recreation Committee Fund	4,500.00	
6	Agri-Natural Areas Conservation Fund	15,000.00		6	Agri-Natural Areas Conservation Fund	50,000.00	
6	Highway Capital Equipment Fund	30,000.00		6	Highway Capital Equipment Fund	30,000.00	
Total Operating Budget			<b>1,471,544.54</b>	Total Operating Budget			<b>1,348,102.64</b>
<b>Appropriations To Town &amp; Outside Agencies To Be Voted</b>				<b>Appropriations To Town &amp; Outside Agencies Voter Approved</b>			
6	Monkton Volunteer Fire Department	55,000.00		6	Monkton Volunteer Fire Department	45,000.00	
6	Russell Memorial Library	31,948.00		6	Russell Memorial Library	21,683.47	
6	Monkton Museum & Historical Society	1,000.00		6	Monkton Museum & Historical Society	1,000.00	
5	Social Agencies	27,399.00		5	Social Agencies	24,399.00	
Total Appropriations			<b>115,347.00</b>	Total Appropriations			<b>92,082.47</b>
<b>Special Funds (To Be Voted) &amp; Capital Expense (Prev. Approved)</b>				<b>Special Funds &amp; Capital Expense Previously Voter Approved</b>			
6	Tax Stabilization Fund (use of)	(30,000.00)					
Total Special Funds and Capital Expense Previously Voter Approved			<b>(30,000.00)</b>	Total Special Funds and Capital Expense Previously Voter Approved			<b>-</b>
<b>Capital Expense To Be Voted</b>				<b>Capital Expense Voter Approved</b>			
Total Capital Expense (To Be Voted)			<b>-</b>	Total Capital Expense (Voter Approved)			<b>166,000.00</b>
<b>Capital Expense, Long Term Debt Existing</b>				<b>Capital Expense, Long Term Debt Existing</b>			
Capital Budget	Bonds & Notes Due	13,185.00		Capital Budget	Bonds & Notes Due	12,599.00	
	2014 JD Excavator - Note Due	14,327.00			2014 JD Excavator - Note Due	14,327.00	
	2016 Ford F550 Dump Truck - Note Due	15,600.00			2016 Ford F550 Dump Truck - Note Due	15,600.00	
	2018 Wstrn Star Dump Truck - Note Due	43,333.00			2018 Wstrn Star Dump Truck - Note Due	43,333.00	
Total Capital Expense (LTD) is included in General and HWY budgets at top.			<b>1,556,891.54</b>	Total Capital Expense (LTD) is included in General and HWY budgets at top.			<b>1,606,185.11</b>
TOTAL EXPENDITURES			<b>1,556,891.54</b>	TOTAL EXPENDITURES			<b>1,606,185.11</b>

## 2017 - 2019 Delinquent Tax Report

Parcel ID		2017	2018	2019	2017- 2019
		Delinquent Tax Due *	Delinquent Tax Due *	Delinquent Tax Due *	Delinquent Tax Due * by Parcel ID
1	01.207.009-004			1,837.44	1,837.44
2	03.206.021-000		2,538.57	3,192.45	5,731.02
3	03.206.023-000			1,407.59	1,407.59
4	03.206.023-012		** 146.76	1,859.24	2,006.00
5	04.102.017-000	** 697.32	2,330.48	2,460.59	5,488.39
6	04.102.028.000			6,919.51	6,919.51
7	04.102.029.000		** 1,037.65	1,223.16	2,260.81
8	04.102.032-200			540.23	540.23
9	04.102.039.000			2,289.46	2,289.46
10	04.102.054-001			1,441.29	1,441.29
11	04.102.056-000			350.79	350.79
12	04.102.062-000			462.76	462.76
13	04.111.048-003			3,231.18	3,231.18
14	04.221.003-000	957.28	735.63	843.29	2,536.20
15	04.222.003-000		2,065.95	2,181.30	4,247.25
16	04.226.032-000	2,844.19	3,283.91	3,856.28	9,984.38
17	05.215.005-004			2,630.54	2,630.54
18	05.224.012-220			1,588.07	1,588.07
19	05.224.014-001			4,482.88	4,482.88
20	06.104.008-000			5,329.31	5,329.31
21	07.101.208-004			3,411.96	3,411.96
22	07.101.208-007			2,028.41	2,028.41
23	08.103.045-002			5,959.15	5,959.15
24	08.103.050-001			** 285.57	285.57
25	08.103.060-000	** 497.74	2,188.85	2,382.79	5,069.38
26	08.230.010-010			22,434.95	22,434.95
27	08.231.005-000			811.37	811.37
28	09.206.106-001			1,583.11	1,583.11
29	11.105.057-000			** 616.89	616.89
30	12.206.129-000		** 738.27		738.27
31	13.101.073-000			** 524.56	524.56
32	13.101.083-000			** 114.69	114.69
33	13.215.12C-000			** 1,229.58	1,229.58
34	13.216.029-000		2,470.93	3,932.46	6,403.39
35	14.101.145-000			2,812.72	2,812.72
<b>Total Delinquent Taxes as of 12/31/19, by year:</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total Delinquent - All Years</b>
		<b>\$ 4,996.53</b>	<b>\$ 17,537.00</b>	<b>\$ 96,255.57</b>	<b>\$ 118,789.10</b>

  
 William C. Joos  
 Delinquent Tax Collector

Notes: \* Amounts listed are base taxes only; interest and penalty also apply.  
 \*\* Indicates parcels for which partial payment(s) has been received.

**TOWN OF MONKTON, VERMONT  
POLICY FOR PAYMENT OF PROPERTY TAXES AND  
FOR COLLECTION AND PAYMENT OF DELINQUENT TAXES**

The purpose of this policy is to establish clear guidelines so that all taxpayers will be treated fairly in the payment of property taxes and will know the process for the collection of delinquent taxes.

1. Payments to the Town of Monkton can be made at any time in person at Town Hall, via the drop box at Town Hall, or via mail. There are several deadlines described in this document regarding payments. To meet these deadlines you must either be present at Town Hall, your payments must be in the drop box or, if paying by mail, the envelope must be postmarked by the deadline. **There are no grace periods allowed for late payment.**
2. Property taxes are payable to the Town Treasurer on or before the due date posted on the tax bills unless otherwise noticed. Taxes paid by mail must be postmarked by the due date on the tax bill; otherwise they will be deemed delinquent and subject to all applicable penalties. The Town of Monkton is not responsible for mailed tax payments not received.
3. Once the due date has passed, the Town Treasurer will give the Delinquent Tax Collector a list of all delinquent property taxes.
4. After the list of all delinquent property taxes is received, the Delinquent Tax Collector will send a notice to each delinquent taxpayer, itemizing the amount due; including tax, interest and penalty. The Delinquent Tax Collector may also send additional notices to delinquent taxpayers from time to time.
5. Payments, or portion thereof, received after the due date are subject to the following interest and penalties. Late payments paid in full within fifteen (15) days of the due date are subject to a 1% interest charge. Payments received more than fifteen (15) days late are subject to a **penalty of 8%** and interest charges of 1% per month for the first three (3) months and 1½% per month thereafter.
6. Payments will be applied first to outstanding interest, and the remainder will be divided proportionately between the principal amount of the tax, penalty, and any other costs or expenses including attorney's fee (if applicable).
7. If a delinquent taxpayer has not made arrangements for satisfactory monthly payments to the Delinquent Tax Collector on or before six (6) months after the due date, the Delinquent Tax Collector will take those steps required under Vermont law to sell as much of the property on which the tax is due as is necessary to pay the property tax, interest, penalty, and all legal costs (including attorney's fees and legal notices).
8. The Delinquent Tax Collector may, at their discretion, take those steps under Vermont law to schedule a tax sale at any time when taxes are delinquent. In exercising this

discretion, the Delinquent Tax Collector may take into account, among any other factors, the following considerations: the amount of taxes that are delinquent; the taxpayer's history of delinquency in previous years; whether or not the property has been the subject of tax sales in previous years while owned by the same taxpayer; whether or not a delay may impair the town's ability to collect in full taxes owed; whether or not delay may require the town to borrow additional funds in anticipation of taxes. Typically property will not be included in a tax sale, until at least \$500.00 in total delinquencies has accrued.

9. In the event that no one purchases the property at tax sale, or, if in the judgment of the Delinquent Tax Collector, proceeding with the tax sale is inadvisable, the Delinquent Tax Collector shall collect the delinquent taxes using any or all of the means permitted by law.
10. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. 1535 and to request that a portion only of the property be sold at tax sale upon meeting the conditions listed in 32 V.S.A. 5254.

Adopted by the Board of Selectmen

	Date
<u>Stephen Pilcher</u> /s/	1/28/2019
<u>Anne Layn</u> /s/	1/28/2019
<u>John McNerney</u> /s/	1/28/2019
<u>Marikate Kelley</u> /s/	1/28/2019
<u>William Martin</u> /s/	1/28/2019

## LISTERS' REPORT

Last year there were 76 property transfers, down from 103 in 2018 and 89 in 2017. There were 8 building permits issued for new houses.

The Common Level of Appraisal for the last three years:

**January 1, 2018 100.47% (after reappraisal)**

**January 1, 2019 97.99%**

**January 1, 2020 96.11%**

This shows a continual increase in market value versus the appraisal value.

The listers would like to thank property owners for their cooperation in helping us with appraisals. We are required to assess property at fair market value. Please let us know of any problems, questions, or changes to your property. Property owners need to notify us of changes of address so all communications will get to you directly.

Our regular hours are Tuesdays and Wednesdays 8-11 AM and Thursdays 5-7 PM. We are happy to schedule other times or a visit to your property at your convenience. You can contact us at 453-4515 or [monktonlist@comcast.net](mailto:monktonlist@comcast.net).

Your Monkton Listers,  
John Howard  
Bernie Wisniowski  
Sam Burr



Development Review Board

This year activity with the Development Review Board (DRB) continued to increase slightly as it has the past couple of years. In 2019 thle Board completed review of 14 applications consisting of 2 Major Subdivisions, 1 Minor Subdivision, 1 Administrative Officer Appeal, 1 Variance, 2 Conditional Use, 5 Boundary Line Adjustments and 2 Waivers. The subdivisions combined to create 4 new building lots in town which is lower than past years.

The Board would like to recognize and thank John Winsor who served on the DRB for several years, the most recent serving as Chair. We wish John and his family the best of luck on their move south.

The Board holds meetings twice a month on the 2nd and 4th Tuesdays at 7:30pm in the Monkton Town Hall. We welcome anyone to stop in with any questions they have regarding land use and development.

The DRB continues to make every attempt to treat all citizens equally and fairly while following the rules and regulations of the current Unified Planning Document for the Town of Monkton. Our goal is to respect the rights of landowners while protecting the interests of the Town as a whole.

Respectfully Submitted,

Curtis Layn  
Acting Chair, Monkton DRB



## ZONING ADMINISTRATOR'S REPORT

During 2019, the Zoning Office was fairly busy processing permits, working with applicants, and assisting the Development Review Board.

The Zoning Office also began the process of reorganizing all of the Zoning files. Previously the permits were filed by applicant name. This made locating permits slow and inefficient. The permits are now filed by parcel ID.

The Zoning Administrator will continue to work with the Development Review Board to ensure the processing of requests is smooth and timely.

Below is the year in review of zoning activities in the Town of Monkton.

	2019
Applications	
New Residential	10
Accessory Building (shed/garage/porch)	14
Addition	3
Other	10
<b>TOTAL</b>	<b>37</b>

Respectfully Submitted,

Kris Perlee  
Zoning Administrator



## Monkton Planning Commission

The Planning Commission (MPC) meets on the first and third Tuesday of each month. Its work includes updating the Town Plan and the Unified Planning Document (UPD), which contains Monkton's zoning and subdivision regulations to manage growth, and completing projects that help the Town effectively serve its citizens.

The MPC spent most of 2019 working on the Town Plan. The Town Plan, last adopted in March 2014, must be updated per Vermont State Law requirements. The last plan was on a 5-year cycle, but going forward, the new Town Plan will be on an 8-year cycle. Updates to the Town Plan for new State required sections include forest fragmentation and integrity, flood resiliency, and energy.

The development of the Enhanced Energy Plan, by Monkton Energy Committee and the MPC, is the most significant update to the Town Plan. It replaces the energy section of the Town Plan and is located in the appendix. The Enhanced Energy Plan, written to follow State requirements, allows Monkton to have standing, which allows us to participate, in the Act 248 process for siting of commercial renewable energy projects.

A public hearing was held on November 21<sup>st</sup> and the Town Plan was subsequently passed by the MPC and sent to the Monkton Select Board for their review and public hearing. We hope the Town Plan will be voted on by the Town in 2020. We thank everyone who participated in the November hearing. Town residents are a partner in the planning and zoning process; your voice and your opinions are critical.

Monica Przyperhart, from the Vermont Department of Fish and Wildlife came to a Planning Commission meeting in September to discuss forest fragmentation and connectivity. Members of the Conservation Commission, Agricultural and Natural Areas Committee, Town Forest Committee and Select Board joined us for this presentation.

In 2020, the planning commission will start work to update the UPD's zoning and subdivision regulations. We will have a town-wide meeting to engage the community; we hope you will attend. We will work closely with the Development Review Board and Zoning Administrator. The goal is to present the updated UPD to the voters by Town Meeting of 2021.

Please look for our upcoming posted-activities and announcements on our webpages on the Town website where you can also view: *Agendas, Minutes and Project Reports* at: <http://monktonvt.com/boards-and-committees/planning-commission/>. You are welcome to contact members with questions and comments, and as always—thank you for your participation.

During 2019, one member of the Planning Commission, John Brace, Sr., resigned in September. The Commission thanks John for his service to the Town and his thoughtful input to the planning process. The Select Board will fill this vacancy for the remainder of the term by appointment.

Respectfully Submitted by The Monkton Planning Commission:

Marilyn Cargill, Co-Chair, Peter Close, Gayle Grim, Clerk, Wendy Sue Harper, Co-Chair, Ivor Hughes, and Lee Mahony



## **Monkton Volunteer Fire Department**

**3747 States Prison Hollow Road**  
**Bristol, Vermont 05443**  
**Annual Report 2019**

During 2019, your volunteer fire department responded to 54 emergency alarms (versus 45 calls last year). Calls included fire emergencies, automobile accidents, carbon monoxide detector activations, powerlines down and medical assists. As is always true, we appreciate the assistance we receive throughout the year from Monkton First Response, Monkton Road Department, the Bristol Rescue Squad, the Vergennes Area Rescue Squad as well as our mutual aid partners.

As with many towns in Vermont maintaining adequate membership in our fire department is a major challenge. Recruiting new members is vital to the sustainability of the MVFD. We are fortunate to have a core group of members available to respond to most calls. We were happy to welcome Ben Charbonneau to the department in past year. We continue to look for new members and have a place for everyone. We meet most Wednesday evenings at the fire station for training or meetings. Please call me (355-3570) or contact any member with questions about the department.

The membership voted for the following individuals to lead the MVFD in 2020:

Chief	Curtis Layn	Captain Rick Gomez	Lieutenant Jeremy Steele
1 <sup>st</sup> Asst Chief	Robert Howard	Captain Buzz Kuhns	Lieutenant Max Murray
2 <sup>nd</sup> Asst Chief	Matt DuPont		

We are a dedicated group of 16. Some members, thankfully, can offer extra effort and respond to more emergencies, in part because they work in Monkton during the day. The department votes annually to recognize those who go above and beyond. I am pleased to acknowledge Mike New as the department *Outstanding Firefighter of the Year*. Matt DuPont earned the department's *Training Award* for recording the most training hours last year. Our *Most Active Members* in 2018 were Greg Cota and Bob Howard. Others who responded often included Rick Gomez, Matt Dupont, Mike New, Max Murray and Buzz Kuhns.

We thank our families, neighbors, the Town Select board, the rescue squads (most notably Monkton First Response), law enforcement agencies, and our all-important mutual aid partner-fire departments for their continuing support.

This year we also want to acknowledge and thank David Layn for over 15 years of dedicated service as department Chief. Under his leadership the department we improved our vehicle inventory, improved fundraising and had a number of new members join the department. Thanks, Dave!!

We would like to make special note this year of Ryan Adams and his Eagle Scout project. The department is fortunate to now have a new flagpole and garden because of his work. On behalf of the department members; thank you, Ryan!

Stop by the fire station some Wednesday when we meet or train or visit us at our upcoming annual breakfast. Of course, the Mud Bog fundraiser returns in September. We appreciate your continuing support and encouragement. Best wishes for a safe and healthy 2020!

Respectfully,

Curtis Layn  
Chief, Monkton Volunteer Fire Department, Inc.

**Monkton Volunteer Fire Department  
Financial Report  
January 1, 2019 - December 31, 2019**

Account Balances - January 1, 2019

Checking Account	\$ 46,353.00
Money Market Account	\$ 21,093.00
Truck Replacement Fund	0.00
<b>Total</b>	<b><u>\$ 67,446.00</u></b>

Income

Voter Appropriation	\$ 45,000.00
Donations	\$ 541.00
Fund Raising	\$ 10,160.00
Rent - USPS	<u>\$ 3,400.00</u>

	<u>Expenses</u>	2020 <u>Proposed Budget</u>
Awards	\$ 34.32	\$ 75.00
Building Repair and Maintenance	\$ 2,232.50	\$ 500.00
Cleaning and Supplies	\$ 940.00	\$ 2,000.00
Dispatch Services	\$ 1,054.92	\$ 2,000.00
Dues, Training & Meetings	\$ 4,005.00	\$ 3,000.00
Electric Service	\$ 2,852.06	\$ 3,000.00
Monkton First Response	\$ 59.36	\$ 4,000.00
Equipment Repair	\$ 3,417.52	\$ 4,000.00
Equipment Supplies	\$ 2,223.48	\$ 1,300.00
FEMA Requirements	\$ 2,901.73	\$ 3,000.00
Gas and Fuel	\$ 1,126.16	\$ 1,300.00
Heating Fuel	\$ 3,973.60	\$ 6,000.00
Insurance	\$ 16,258.00	\$ 9,500.00
New Equipment and Gear	\$ 4,166.70	\$ 6,500.00
Office Supplies & Postage	\$ 2,259.08	\$ 200.00
Radios and Supplies	\$ 3,065.75	\$ 3,600.00
Telephone Service	\$ 1,008.84	\$ 500.00
Truck Repair and Maintenance	<u>\$ 122.43</u>	<u>\$ 1,500.00</u>
<b>TOTAL</b>	<b><u>\$ 59,101.00</u></b>	<b><u>\$ 51,701.45</u>   <u>\$ (7,738.00)</u>   <u>\$ 51,975.00</u></b>

**NOTE: The MVFD is requesting \$45,000 for the Operating Budget and a \$10,000 allocation to the Truck Fund for 2020.  
Total Request = \$55,000**

Account Balances - December 31, 2019

Checking Account	\$ 48,598.00 *
Money Market Account	\$ 21,093.00
Truck Replacement Fund	0.00
<b>Total</b>	<b><u>\$ 69,691.00</u></b>

**Monkton Volunteer Fire Department  
Vehicles**

<u>Vehicle</u>	<u>Function</u>	<u>Make</u>	<u>Type</u>	<u>Model</u>	<u>Year</u>
<b>Engine #1</b>	Pumper	Freightliner	Heavy Truck	Medium Conventional	1999
<b>Engine #2</b>	Mini-Pumper	GMC	Heavy Truck	TOPKICK	1992
<b>Tanker</b>	Water Supply	Freightliner	Heavy Truck	M2	2006
<b>Utility #1</b>	Fire/Accident Support	GMC	Heavy Rescue	S8500	1994
<b>Brush #1</b>	Brush Fire/Towing	Ford	Pick up	F250	2002
<b>Rescue Boat</b>	Water Rescue	Zodiac	Inflatable Boat	Mark II	2010
<b>Boat Trailer</b>	Tow Rescue Boat	Karavan		1250-46	2010



## Monkton First Response

Monkton First Response is currently comprised of seven certified Emergency Medical Service providers located in and around the Town of Monkton.

In 2019 we had over 70 rescue related calls.

As First Responders our members go directly to the scene of an emergency to provide immediate lifesaving care and assistance. Since our members are located throughout the area, we are typically able to respond to a call within 5 minutes. If transport to a hospital is required, we assist our primary ambulance squads; Bristol Rescue, Vergennes Rescue and Charlotte Rescue, as required to provide continued care.

Training is available, at no charge, to individuals that would like to join and members are provided all required equipment and supplies.

Thanks to the Town of Monkton for their continued support and the members of the Monkton Volunteer Fire Department for their invaluable assistance.

**As with all volunteer organizations we are always seeking new members.**

If you have any questions or if you would like to volunteer to help your fellow Monkton residents, please feel free to call or email.

Respectfully,

Mark Rickner  
Head of Service  
Monkton First Response  
802.453.4257  
rickner@gmavt.net





## Bristol Rescue Squad

**In 2020 Bristol Rescue Squad, Inc. (BRS) celebrates our 50<sup>th</sup> year of operation, providing emergency medical services and transport for the Five Town region.**

We provide 24/7/365 coverage, responding to over 750 calls per year within our service area and through requests for mutual aid.

We rely on the support of our subscribers, billing, and the Towns we serve, for the funding that allows us to provide our services.

In 2019, to meet an ever-increasing volume of calls and to maintain our service level, BRS hired additional paid per diem staff to supplement our volunteer members. We continue to build our volunteer member base, with eight new members enrolled in the current EMT class. BRS pays for each class enrollment, typically between \$500 to \$1000 per individual, depending on the class level.

We are also actively recruiting volunteers from local College EMS organizations, and over the past year have had members join us from UVM Rescue, St. Michaels Rescue, and Middlebury College First Response. This influx of younger members has brought new life into BRS and we continue to look for new opportunities to serve.

Over the past year BRS members, and equipment, have been involved at multiple school-based events, including the Mock-Crash at Mt Abraham Union High School and public safety days. BRS members are also taking active roles in local planning for active shooter/mass casualty events.

Although our cost of operations has increased with the move to a combined volunteer/paid staffing model for the coming fiscal year we are keeping our funding requests level with last year's request.

**As with all volunteer organizations we are always seeking new members.**

**If you have any questions or if you would like to volunteer to help your fellow Five Town residents, please feel free to call or email.**

Thank you in advance for your continued support. We look forward to serving the Five Town region for the next 50 years.

Respectfully,

Mark Rickner  
Head of Service  
Bristol Rescue Squad  
802.453.4257  
mark.rickner@gmail.com

## E 911

The state recommends that E 911 numbers be available at the Town Clerk's office or they can be ordered for a small fee. Having a number assigned to every home, business, school, etc. for E-911 is an important tool to enable fire, rescue, law enforcement and others to locate you in a time of need. **But this only works if you use them!**

You should pick up your number and get it posted at your residence or business as soon as possible, if you do not have one yet.

### **It is well worth the nominal fee when there is an emergency!**

Numbers should be posted where they can easily be seen by emergency personnel from the road. If your residence or business is close to the road, it could be attached to your building, near the main entrance. If you have a long driveway, the number could be attached to your mailbox post or at the end of your drive so it can be seen from both directions of the roadway.

**These signs should also be reflective so they are easily seen at night.**

A map showing details of where to put your signs follows this report.

In 2019, twelve (12) E-911 numbers were assigned to new houses. Also, two (2) new roads have been named; Perron Road off Mountain Road and Sugarhouse Road off Hardscrabble Road. These roads either have new houses already on them or will have at a later date.

### **Please! Display the 911 number assigned to your building!**

Help emergency personnel and yourself.

If they can't find you, they can't help you!

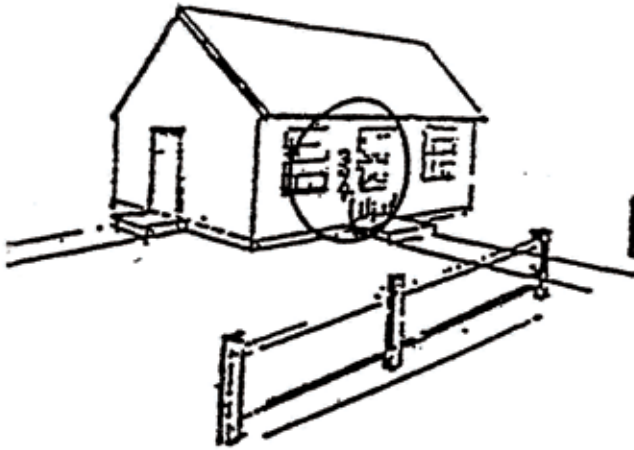
**Display your 911 numbers!**

911 Coordinator  
Town of Monkton  
Diane Bennett  
802-877-3623



# Where to Affix Street Numbers

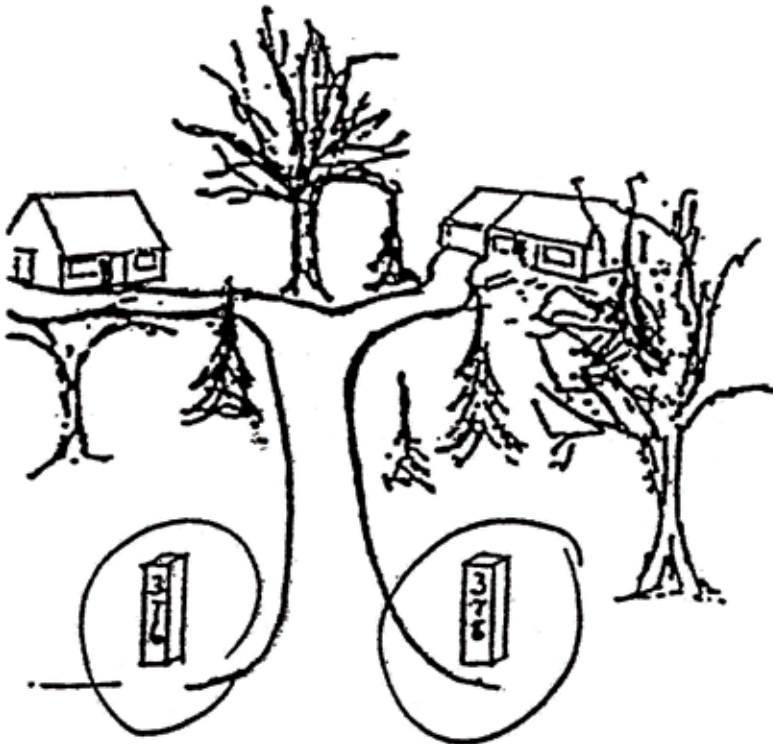
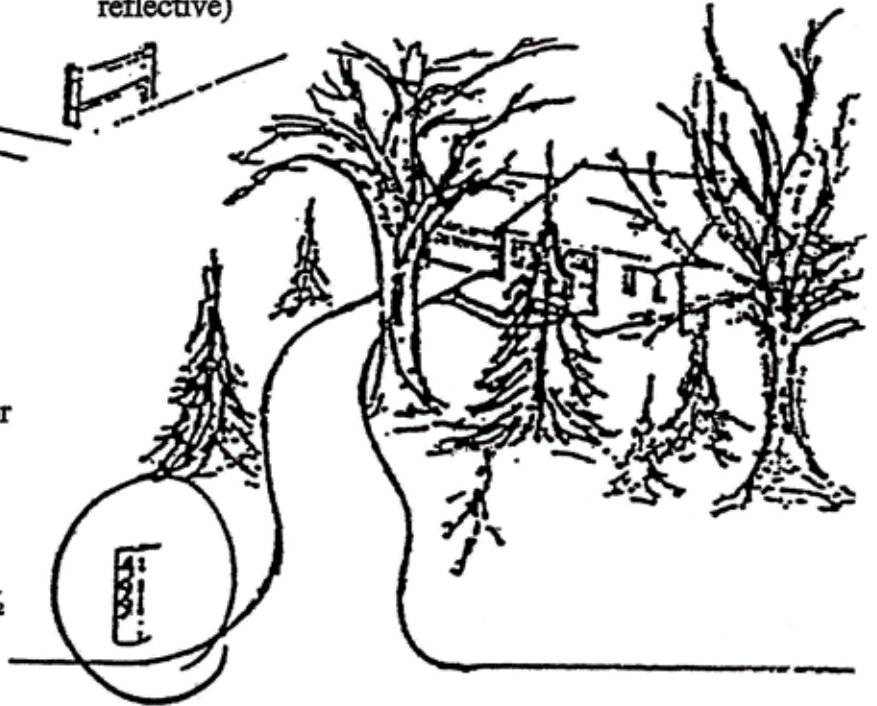
## Residence on Street



Numbers on Main Entrance  
(Min. 3" high x 2 ½ wide  
reflective)

## Residence on Back Lot or not visible from street.

Number on solid post or  
mail box at end of drive-  
way. (Min. 3" high x 2 ½  
wide reflective.)



More than one residence  
on Back Lot or Not Visible  
from Street.

All numbers on end of  
driveway on solid post  
or mailbox. Each structure  
has number at main  
entrance visible from  
driveway.  
(Min 2" high x 2 ½ wide  
(reflective)

## Emergency Management Report 2019

The job of Emergency Management Director (EMD) is to reduce the threat posed by hazards through mitigation, plan strategies to respond to disasters when they occur, and coordinate with local, State and Federal resources to assist in response and recovery. By way of trying to meet this mission statement the following actions were taken in 2019:

1. Reviewed and updated the Local Emergency Operations Plan (LEOP). The LEOP exists as a compendium of names, contact information and procedures to follow in the event of an emergency. There are now updated copies of the LEOP at the Monkton Fire Station, the Monkton Central School and the Town Hall

The 'Halloween' storm of October 2019 resulted in widespread damage throughout the State including parts on Monkton. The culvert halfway down Piney Woods Road was overwhelmed by the storm water resulting in the road being washed out. The Highway Department is waiting until spring to make repairs to the road. There were also other culverts that were damaged, including the large culvert on the North end of Mountain Road. A Major Disaster declaration has been signed covering public infrastructure damage caused by the storm. As a result the Town of Monkton is eligible for 75% reimbursement for storm response and recovery. The application process is just starting for these funds.

The closing of the Monkton General Store is also an issue as it means that gas, kerosene and food is no longer available locally. So in addition to the normal emergency precautions you should take this into account. For example, if you heat with kerosene you should have at least 5-10 day reserve.

The best way to be prepared for an emergency is to make sure you have what you need to shelter in your home for several days. Items to think about would include:

- Emergency Food and Water for 3 days
- Flashlight with extra batteries
- Portable radio with extra batteries
- First aid kit
- Non-electric can opener
- Essential medicines for at least 7 days

Monkton is a beautiful and safe town to live in; let's continue to make it as resilient as possible.

Respectfully Submitted,

Stephen Pilcher  
Monkton Emergency Management Director



**Remember to register your  
dog!  
On or Before April 1<sup>st</sup>**

All we need is a copy of your dogs valid rabies certificate  
**328 Dogs Licensed in Year 2019**

**Jan. – April 1**

Spayed / Neutered	\$10.00	Information for Special Licenses for Kennels
Un-Neutered	\$13.00	Available at the Town Clerks Office

**After April 1**

Spayed / Neutered	\$12.00	For dog problems contact: Animal control Officer:
Un-Neutered	\$15.00	at 802-238-0761

**\*\*Please be sure to bring a copy of your most recent Rabies  
Vaccination.\*\***

**RABIES CLINIC  
March 24, 2020  
At Monkton Vol. Fire Dept.  
6pm – 7pm  
RABIES SHOTS \$20.00**

**Please be sure to bring a copy of your most  
recent Rabies Vaccination.**

Some exciting news!!! . . . MONKTON COMMUNITY DOG PARK: Several Monkton residents have been working to create a fenced-in area in Monkton for dogs to play and for owners to meet and socialize. A great location for a dog park has been identified within Morse Park. The Vermont Housing & Conservation Board, VT State Wetlands Ecologist, Monkton Selectboard, and Monkton Recreation Committee have approved the approximately one acre location adjacent to the Morse Park parking lot. The next step in the process is to raise funds to build a fence. This will be done through grants and private donations; nothing is expected of taxpayers.

If you would like to make a tax deductible donation to help build our community dog park, please do so here. Checks can be made payable to the Monkton Community Dog Park. If you have questions or would like to be more involved or help build the Monkton Community Dog Park, please send an email to [dogpark@monktonvt.com](mailto:dogpark@monktonvt.com). We will have a table at Town Meeting Day, come say hello!

## **A Dog Park for Monkton**

A group of Monkton residents interested in creating an off-leash area for dogs in our town has come together to brainstorm and explore ideas. The workgroup has organized into a committee structure and includes; Cathie Buscaglia, Chairperson, Ian Schulze, Secretary, and Deb Gaynor, Treasurer. Other regularly participating members include: Callie Brynn, Corine Farewell, Linda Reynolds, Nora Woolf, and Lizzie Woolf.

For a number of years members of the Monkton community have enjoyed the use of the walking path in Morse Park. At all times of the year you can find hearty Monktonites out on the path enjoying the views and visiting with each other as they make a loop around the park. Many of our neighbors also walk their dogs on these paths. While most follow the town leash laws and keep their canine companions properly under control, there are times when the desire to let dogs run and play together lends itself to breaking the leash law. We believe that the creation of a designated off-leash area will reduce the incidence of dogs running free in the Morse Park area, which infringes on the enjoyment of runners, walkers, and others, and creates a dog waste problem around the Park.

### **Why do we want an off-leash area for dogs?**

A dog park will create opportunities for Monkton residents to socialize with each other while their dogs can get important off-leash interaction and exercise. Providing a designated area for off-leash activity will decrease the number of off-leash dogs around the rest of Morse Park. There is a great need for a dog park in our community as Monkton is located over 20 minutes away from the closest dog parks (Shelburne and Middlebury). With over 500 canine residents in Monkton, we expect this area to become a popular spot.

### **Where would the Monkton Off-Leash Area be located?**

We have identified Morse Park as an ideal location. We propose that the Monkton Off-Leash Area is located just south and southeast of the Rec Field parking lot on Pond Road. We have identified a roughly 1 acre parcel that could be fenced and easily accessible by residents and park visitors. See attached map.

We have reviewed the grant and conservation easement, and have researched the requirements regarding archaeological considerations, and have found no issues of concern. We have worked with the ANR-DEC District Wetlands Ecologist to mark both the wetlands boundary and the wetlands buffer area, and will lay out the fencing to be 5-10 feet from the buffer boundary. At ANR's suggestion we will also plant locally-sourced native plants such as willows and red-osier dogwood within the buffer area along the fence edge, to increase the attractiveness of the area.

### **What would Monkton's Dog Park consist of?**

**Fencing:** The off-leash area will be fenced in using 5 ft welded wire with cedar posts with a smaller fenced entrance space where dog owners will unleash and leash their dogs as they enter and exit. We are exploring the possibility of including a separate small dog area on the same parcel.

**Rules posted at entrance:** At the entrance there will be a notice about the expectations of dogs and their owners while utilizing the Off-Leash Area. Neither the park nor the Town will be responsible for injury or damage; like Morse Park this will be a “use at your own risk” arrangement. We have researched local and regional dog parks, and the Veterinary Medical Association recommendations, to identify what expectations are most common as well as what rules we want to include in our park.

**Poop Stations:** We propose having two poop stations (bags and disposal for dog waste). One would be located at the entry gate for the off-leash area and the other would be located at the entrance to Morse Park near the Park and Ride. The dog park group will be responsible for maintaining these stations.

**What will this cost the Monkton tax payer?**

The dog park group will take responsibility for obtaining grants, raising funds, and soliciting sponsorships from local/national businesses to fund the building and maintenance of the dog park. We do not expect or desire the dog park to have any impact on Monkton tax payers.

**What we have done to date -**

- \*Researched local and regional parks
- \*Explored options for siting a dog park within Monkton
- \*Received approval of the proposed location from VT Agency of Natural Resources regarding wetland boundary
- \*Met and reached agreement with Monkton Recreation Committee - 12/2/19
- \*Met with Monkton Select Board Committee - 12/9/19
- \*Received concept approval of location and conformance with the easement from Vermont Housing Conservation Board (VHCB) - 12/19/19, with agreement to review final details prior to ground breaking

## Proposed location within Morse Park



**Next Steps** - The group is working on fundraising ideas and identifying and securing grant funding. It is our goal to make this an inclusive and transparent process and anyone interested in joining the workgroup or sharing ideas is welcome. To join the committee or request additional information contact us at [dogpark@monktonvt.com](mailto:dogpark@monktonvt.com)

Off-leash areas are terrific community resources that provide an assortment of opportunities for leisure-time enjoyment. We look forward to bringing this resource to our community.

Some exciting news!!! . . . MONKTON COMMUNITY DOG PARK: Several Monkton residents have been working to create a fenced-in area in Monkton for dogs to play and for owners to meet and socialize. A great location for a dog park has been identified within Morse Park. The Vermont Housing & Conservation Board, VT State Wetlands Ecologist, Monkton Selectboard, and Monkton Recreation Committee have approved the approximately one acre location adjacent to the Morse Park parking lot. The next step in the process is to raise funds to build a fence. This will be done through grants and private donations; nothing is expected of taxpayers.

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## Monkton Recreation Committee - 2019

### **Monkton Recreation Volunteer Committee meeting schedule:**

When: **1st Monday of each month**

What time: **7:00pm**

Where: **Monkton Town hall**

**All meetings are open to the public.**

Monkton Recreation Committee coordinates and/or sponsors the following community programs:

**T-ball/Little League/Softball**

**Basketball**

**Soccer**

Property maintenance coordinated by Monkton Recreation:

**Rec. path at Morse Park (1.3 miles)**

**Morse park parking lot**

**Pavilion at Morse Park**

**Soccer/lacrosse fields and volleyball court at Morse Park**

**Playing field/pavilion/outhouse on Hollow Road**

**Lower playing field adjacent to school**

Contact Steph Murray @ 453-3038 to reserve a pavilion for family/community events:

\$75 Monkton residents      \$100 non-Monkton residents

**A huge THANK YOU to all the community members that volunteer to coach, assist with coaching, ref., and/or umpire ALL our recreational sports programs. Your volunteer effort is what keeps our youth sports programs going each season.**

**For more information, please feel free to attend one of our monthly meetings!  
We are always in need of more volunteers.**

Current committee members:

Charlie Huizenga, Eric Bessette, John Brace, John Ziakowski, Ed Cook, Steph Murray, Tim Hunt

## Morse Park Regulations Walk Path & Ball Fields

### Activities Allowed:

X-country Skiing  
Walking, running, snow shoeing  
Bicycling  
Snowmobiling, if there is sufficient snow  
Ball Playing  
Camping, by permit only  
Charcoal fires only

**NOTE:** If you are walking with a dog, all dogs must be on a leash!  
Owners are also required to clean up dog waste.

### Activities Not Allowed:

No ATV's  
No 4-Wheel drive cars or trucks  
No Horses



## Recycling Center News 2019

It was another exciting year at the Monkton Recycling Center! If you're not volunteering or using the facility, then you are really missing out. There were good conversations including gossip, occasional baked goods, laughter, and rainstorms with mud. Also, the bottom step was taken out accidentally by the plow and generously replaced by a citizen. And the old fire-practice trailer has been demolished leaving behind a green vista of conifers. Our long-time hauler Steve of PDS moved on to enjoying garbage free weekends. If you would like to get in on the fun, please contact me:  
[jessica.demeritt@gmail.com](mailto:jessica.demeritt@gmail.com)

Here is a grateful shout-out to **\*\*Monkton's Recycling Volunteers\*\***:  
Girl Scout Troop 30474, Girl Scout Troop 30166, Boy Scout Troop 525, Evva Dicovitsky, Joan Holloway, Amy Moody, Diana Butler for **\*\*7 days!!!\*\***, Bill Joos, Kristin Blanchette, Kathy Boyer, Rob Hunter, Girl Scout Troop 30657, Scouts BSA Troop 802, and all Troop Leaders and Scout parents. (If I missed your name I sincerely apologize and 100% appreciate ALL of the recycling center volunteers!) Last year I forgot to recognize volunteers Ian Smiley and Melanie Cote. Lee Mahoney has been very generous lending his truck for bottle returns.

Your donations of redeemable bottles raised funds for many in our community: Have-A-Heart Food Shelf, 3 Girl Scouts Troops, 2 Eagle projects, Mt Abe Fall Musical, a Silver Award, and Scouts BSA Troop 802. Thank you, Neighbors, for your generous support!

One challenging recycling quiz was posted on the Monkton Vermont Community Group Facebook Page. This winner's name will be added to

**\*\*Monkton Recycling Hall of Fame\*\***:

2019: Alaina Skye Dickason Roberts

2018: Jane Lindholm, Carroll Maxwell, John McNerney, Kim Clark, Anna Royar, Dawn Thibault, Sarah Mangini, Sarah Rougier, Gretchen Beaupre

The recycling center is located at 4047 State Prison Hollow Road; we have a shiny new sign. It's open the 2nd and 4th Saturday of each month from 9AM-12PM.

Reduce, Reuse, Recycle. Use it up, wear it out, make do, or do without.  
Respectfully submitted, Jessica Demeritt ([jessica.demeritt@gmail.com](mailto:jessica.demeritt@gmail.com))

## **Vermont's Guide to Recycling in Addison County**

The following recyclables ARE accepted at The Monkton Recycling Center:

Paper (newspaper, office paper, mail)

Boxboard and Corrugated Cardboard

Shredded paper (placed in a clear plastic bag and tied shut)

Paper bags

Plastic tubs, bottles and other plastic containers (NO black plastic)

Rigid plastic packaging

Metal cans and foil pans

Aerosol cans

Glass jars and bottles

Lids that are at least 2"x2"

All items must be clean, empty, and dry, and measure two inches on two sides.

These items are NOT acceptable at our center:

No milk or juice cartons, no ice cream containers, no styrofoam, no plastic bags, no bubble wrap, no laundry baskets, no wire coat hangers nor random scrap metal, no black plastic, no paper towels, no napkins, no paper cups nor plates, no animal feed bags, no motor oil containers.

As of January 2019, the Addison County Solid Waste Management District Transfer Station in Middlebury accepts at no charge:

Textiles; filmy plastic that is clean and dry; scrap metal; batteries; food waste; limited number of computers, monitors, printers and televisions.

### **New Vermont Laws 2020**

The legislature voted for a single use plastic bag ban to begin 7/1/2020. Included in that ban are styrofoam food and drink containers. Have you started using reusable bags already? Consider carrying a reusable beverage container or takeout container!

Food scraps are banned from the landfill as of 7/1/2020. Some options for food scraps include: composting, feeding to animals, bringing them to the Monkton recycling center (\$), or to the Transfer Station in Middlebury for free. Try to buy only what you will eat. Keeping food waste out of the landfill will extend the life of the landfill by almost 30% and reduce the creation of methane gas.



# MONKTON RECYCLING



## Russell Memorial Library Trustee's Report

*The mission of the Russell Memorial Library is to promote positive growth in our community by providing free access to library materials, resources, and programs for personal enrichment, self-education, and leisure.*

The library remains a busy place with increasing numbers of patrons and books checked out. Over the past year our programming has included monthly Saturday Stories, story hours at local day care centers in Monkton, summer reading program for MCS students, Vermont author visit, Poetry Club, Tabletop Game Nights, Yarns meetings, Beekeeping, Wildlife Rescue, drop-in crafts, and Trick or Treat at Halloween. Once again, the library partnered with the Monkton Historical Society for the annual **Vermont Reads!** Program. We want to thank our dedicated library staff for their endless enthusiasm and hard work to meet the needs of our patrons.

Our Strawberry Festival and Book Sale in June of 2019 was once again a wonderful and successful community event. Thank you to everyone who donated to the silent auction, book sale, and food offerings. **2020's Strawberry Festival** will be held on **Sunday, June 28<sup>th</sup>**. We hope to see you there!

We have set our proposed FY 2020 budget at \$ 31,948. Last year's budget (FY 2019) was \$31,475, but that amount had been offset by \$9,791.53 due to FY16 and FY17 allocated operating balances. For that reason, we requested only \$21,683.47 from the taxpayers last year.

Members of the RML trustees have been actively involved in the Monkton Municipal Building Committee's design process and we are excited about the possibility of a future space that can adequately serve *all* of our Monkton residents. While our library is cozy, it is too small to effectively serve our town. We currently cannot host author events or other community-centric events; we have only one comfortable chair for reading! Our vision is to create more than a space to house books; we want to build a welcoming space where people of all ages can gather and connect, with comfortable reading areas, computers with wi-fi, and books that can be easily accessed by all.

The RML has created a campaign to help us reach this vision. Our goal is \$100,000 and our very first donation was made by the Monkton Girl Scouts! They were also the first to put a new 'library' on the building site; check it out! The intent of this campaign is to raise funds to contribute to the library portion of the building project to help lessen the cost for voters. Should the project be approved, we will begin writing grants to offer residents new resources, media, and programming.

Stop by the Russell Memorial Library to check out a book on site or through Interlibrary Loan. Join our new Homecard Program and learn how to access our digital audio and e-books. You can also check out passes for free or reduced entrance fees to parks and museums around the state.

### Library Hours:

**Tuesday and Thursday, 3 pm – 7 pm**

**Friday and Saturday, 9 am – 1 pm**

Go to: [russelllibraryvt.wordpress.com](http://russelllibraryvt.wordpress.com) to learn about the library's programs and services.

**Subscribe to our website's blog and like us on Facebook** for all things related to reading and libraries.

Respectfully submitted,

Jane Low, Chair  
Sandy May

Ian Smiley, Treasurer  
Jo-Anne Wisniowski

Theresa Schwegel

## Monkton Boy Scout Troop 525

Another amazing year to be a Scout in Monkton. Troop 525 is currently at 24 boys. Mostly made up of Monkton boys, with a few "out of towners" from New Haven, Bristol and Hinesburg. A very diverse group working together for the greater good.

In addition to our many regular activities throughout the year, we had a few new ones thrown in. In March we spent some time cleaning up a few old Cemeteries in town that needed some help. This was in anticipation of a visit from members of the Old Cemeteries Association. These members helped us to properly set some head stones that were leaning over or fallen completely. Teaching us how to repair broken ones and shedding some light on the history of these places of rest.

In February we continued a new tradition we started. A community night of entertainment. This year we were treated to a night of Magic. Jeremy Mikaelson joined us for a night of wonder. A college student at St. Michaels, Jeremy is an award-winning Magician. A fun night to help battle the long winter.

The big one came in July. After more than a year of planning, 26 of us headed for Yellowstone. The most amazing place that I have ever seen. Most would think that taking a trip like this with 16 youth in tow would be more work than vacation. I can tell you that this was an adventure that we will not soon forget. The natural wonders of that place are a sight to see.

A big congratulations to Troop 525's Ryan Adams. Our newest Eagle Scout. Made official on July 13<sup>th</sup> when he passed his Eagle Board Review. For those that don't know, the new flagpole and surrounding garden was Ryan's Eagle project. Well done Ryan. All those years of fun and learning culminating with Scouting's highest award.

Sprinkle in our camping, regular meeting fun and our Second Annual Boat Race, and you have a full year of Scouting. A lot of work indeed. With the help of my amazing leaders, always helpful parents, and boys willing to take on this challenge, we continue. Always open to more adventure.

December brought us sad news. The loss of a long-time member of our "Scouting Family". The death of Andy Letourneau came as a shock. Andy had been a part of our Troop for many years. Always there to lend a hand. Dawning the apron as our "Sauce Man" for Spaghetti dinners. Hosting our wreath making operation. And attending our monthly Committee meetings. Always a steady voice that helped us along. His loss will be felt by many.

Scouting is a passion for many of us. Choosing to spend our time with our youth. Helping them to learn skills that will aid them in the future. Bringing them on adventures that will be memories forever. Helping others with selfless acts of kindness. This is what Scouting is all about.

To the people of Monkton. We say Thank You! Your support is what helps us along our path. A special Thank You to Friends Methodist Church, who continues to be our Charter Organization. Without them we would not be in existence. Until next time.

Yours in Scouting,  
George Parker  
Scoutmaster, Troop 525

# MONKTON BOY SCOUT TROOP 525



## BSA Troop 802

I am proud to introduce to you Monkton's newest group of Scouts and Scouters; **BSA Troop #802!** We are an all-female Boy Scouts of America Troop serving young ladies ages 11-17 from Monkton and the surrounding towns. Since their founding in July 2019, these girls have been enjoying many of the offerings scouts has to offer.

We spent our first months together getting to know each other and learning necessary camping and outdoor skills. We tied knots, lit stoves and lanterns, set up tents and cooked outdoors. The girls can safely use and care for pocketknives. They also learned how to keep themselves safe online. We enjoyed beautiful Morse Park for our first meetings and spent a day at an apple orchard here in town.

In October we put our skills to work at Fall Camporee in Benson. We introduced the scouting community to Ring Jousting during the Medieval themed weekend. The girls participated in many other events and even ranked toward the top in several of them including heraldry and cooking. Their Dutch oven apple pie was a welcomed treat to judges, made extra sweet with Monkton's apples. Mostly the girls had fun!

Also in the fall, we spent a weekend at Camp Kehoe in Bomoseen, VT where we helped to carve over 100 pumpkins! On the list of activities enjoyed there was hiking, exploring a beaver pond habitat and an old slate quarry. Hide and seek outside at night was another favorite as well as the campfire. And I hope you got to see our spooky side at The Haunted Trail just before Halloween. The girls really liked being a part of this annual tradition and hope to do it again next year.

In November we worked on testing and improving physical fitness. Then it was more hiking, this time at Red Rocks in Burlington. We celebrated rank advancements by welcoming 7 girls to the level of Scout at our first Court of Honor celebration. The event was held at the Friends Church.

You may have seen some of these girls helping at the recycling center in December. They enjoyed sharing their knowledge of what should and shouldn't go into those big blue dumpsters. Then we hosted a visit from Santa at the fire station and spread more holiday cheer while caroling around town.

During this January cold snap the girls spent an evening at the Mt. Abe pool testing their swimming skills and learning some basic water rescue techniques. They are now planning and building a sled for the upcoming Klondike Derby. An Iditarod inspired scout competition where the scouts act as the dogs! Other activities on our horizon include learning axe handling skills, a snowshoe hiking and winter camping weekend and learning orienteering skills with a map and compass. This summer we are scheduled for a week of camp at the Mount Norris Scout Reservation in Eden, VT.

This enthusiastic group of 10 girls has already seen tremendous support from the Monkton community. We look forward to more service opportunities. If you know a young lady who may be attracted to our program, we meet most Tuesdays at the Monkton Central School and would love to show off how much fun it is to Scout like a girl!

Thank you,

Karen Parker

Scoutmaster, Troop 802

# BSA Troop



# Strawberry Festival 2019



## MONKTON MUSEUM AND HISTORICAL SOCIETY

The 2019 activities of the Monkton Museum and Historical Society (MM&HS) began with our display at Town Meeting. Two topics were covered by our display. The first was recent news items related to Monkton that will become part of Monkton's history and the other related to the Smith-Dean cemetery in Monkton Boro. A recent visitor to the cemetery from Texas was looking for the gravesites for some of his ancestors. He was upset by the condition of the cemetery and contacted both State and Monkton officials as well as the Vermont Old Cemetery Association (VOCA). A work day was scheduled for Saturday, June 8<sup>th</sup>. The Town Meeting display included photos take by former Monkton resident, Holly Lukens, when compiling gravestone transcriptions a number of years ago. The display also included information about the VOCA organization. VOCA President, Tom Giffin led the effort on June 8<sup>th</sup>, as well as Steve Pilcher, the leader of Monkton's effort on the project. Many volunteers showed up to help in the effort to clean up the cemetery and straighten or repair gravestones including Monkton Boy Scouts and their leader, George Parker, some members of VOCA, and a number of Monkton residents. It was a very successful day in improving one of Monkton's earliest cemeteries.

The Memorial Day observance was held on May 20<sup>th</sup> at the East Monkton Church with a presentation by Monkton resident and MM&HS member, Kristen Farrell. The lecture and slideshow was entitled "A Tale of Two Cousins." Henry and Herrick Hurlburt were two Monkton natives who served their country in the Civil War and World War I, respectively. Both men served and survived the wars, but died less than a year later. Their experiences and those of soldiers like them offered an opportunity to reflect on why we honor all of our patriots who answered the military call when America asked.

In July, MM&HS held a field trip to both the Lincoln and the Bristol Historical Societies' museums. The trip offered the opportunity to view the collection of both organizations and to find out more details about how each operates. The field trip was well attended on a very nice day.

Perhaps the most significant effort of 2019 for MM&HS was the reactivation of the Monkton Boro schoolhouse preservation project. After many years of dormancy, exterior work on the building has begun. This is due primarily to Monkton resident Eric Bessette's willingness to become project manager. We cannot thank Eric enough for taking this leadership role on the project. We also thank contractor Paul Low and site manager John Brace for joining this effort. All three are members of the Recreation Committee. Phase 1, Site Preparation, has been completed, which removed brush and dead trees from around the building. Most items on the list for Phase 2, Contracted Repairs, have also been completed. Those repairs have included refastening loose siding, repair boards on eaves and corners as needed, removing rotten window panels on the eastside second story with faux painted window covers, construction of new window enclosures for the second floor south windows, filling foundation holes, and repair of front entry roof system ceiling and soffit. Remaining to be completed is stabilizing and capping the chimney as well as any roof repair. Phase 3, Volunteer Exterior Priming and Painting, has begun but remains to be finished this coming spring/summer. Also, work has been started on Phase 4 to clean out the inside of the building. Hopefully, this effort to improve the appearance of the building and mitigate environmental deterioration of the building exterior will be completed this year.

On September 16, 2019, MM&HS hosted a Vermont Humanities Council (VHC) presentation at the Monkton Fire Station. The presentation was "Kitchen Tunks and Parlor Songs." The presentation was very interesting and well attended.

There are many people to thank for our 2019 efforts to preserve Monkton history but just too many to name individually. However, there is one group we cannot thank enough, the Monkton community members and voters who have continued to support our efforts. We would not be here without you!

To contact us anytime, our email address is: [monktonmhs@gmail.com](mailto:monktonmhs@gmail.com) or leave a message at 482-2277.

Respectfully submitted by: Gill Coates, MM&HS President



**MONKTON MUSEUM AND HISTORICAL SOCIETY**  
**SPECIAL ACCOUNT FINANCIAL REPORTS**

<b>SPECIAL ACCOUNT – 2019</b> <b>(Currently Designated for Boro School Preservation)</b>	<b>SPECIAL ACCOUNT - PROPOSED 2020 BUDGET</b> <b>(Currently Designated for Boro School Preservation)</b>
BALANCE – 1/1/19:	BALANCE – 1/1/20:
Checking Account <span style="float: right;">\$ 5,659.21</span>	Checking Account <span style="float: right;">\$ 3,040.41</span>
INCOME:	INCOME: <span style="float: right;">0</span>
Sherwin-Williams Co. <span style="float: right;"><u>\$ 57.21</u></span>	TOTAL INCOME: <span style="float: right;">0</span>
Sale Tax Rebate on Paint	
TOTAL INCOME: <span style="float: right;">57.21</span>	EXPENDITURES:
EXPENDITURES:	Roof Inspection & Repair <span style="float: right;">\$ 200.00</span>
Bank of Middlebury <span style="float: right;">\$ 10.00</span>	Chimney Repair & Cap <span style="float: right;">200.00</span>
Account Reactivation	Reimbursement Misc. Exp. <span style="float: right;">369.05</span>
Red Schoolhouse <span style="float: right;">1,791.49</span>	(windows, pressure washer rent, equip. to capture lead paint flakes, lead test swabs, & paint samples)
Contracting - Repairs	TOTAL EXPENDITURES: <span style="float: right;"><u>(769.05)</u></span>
Sherwin-Williams Co. <span style="float: right;"><u>874.52</u></span>	
Paint	
TOTAL EXPENDITURES: <span style="float: right;"><u>(2,676.01)</u></span>	BALANCE – 12/31/20:
BALANCE – 12/31/19:	Checking Account <span style="float: right;"><u>\$ 2,271.36</u></span>
Checking Account <span style="float: right;"><u>\$ 3,040.41</u></span>	
2019 Report Submitted by Caroline Aubé, Treasurer	2020 Budget Submitted by Gill Coates, President

## Municipal Building Committee Report

The Town of Monkton realized in 2006 the need for new Town Offices and purchased 5 acres of land adjacent to the Friends Methodist Church. The Municipal Building Committee has been working for over 2 years to realize the vision of a new town office, library and community space. Our focus has been on engaging the community to ensure that the design will reflect the preferences of Monkton residents. We have sent out a town wide survey, hosted an Open House at Town Hall and Russell Memorial Library, and held several public meetings.



View of Proposed Town Offices and Library

The Building Committee distilled the community's comments into a list of Design Principles which are as follows:

- Minimize costs and impact on taxes
- Preserve historic character
- Take advantage of the views to the west
- Keep the design simple yet inspirational
- Maximize use of space
- Build spaces that can be used for multiple purposes and at different times of the day and week
- Energy efficient design and construction-ability to install solar energy in the future
- Ensure ample storage space
- Outdoor terrace or porch to extend the community space
- Leave room for expansion in the years to come

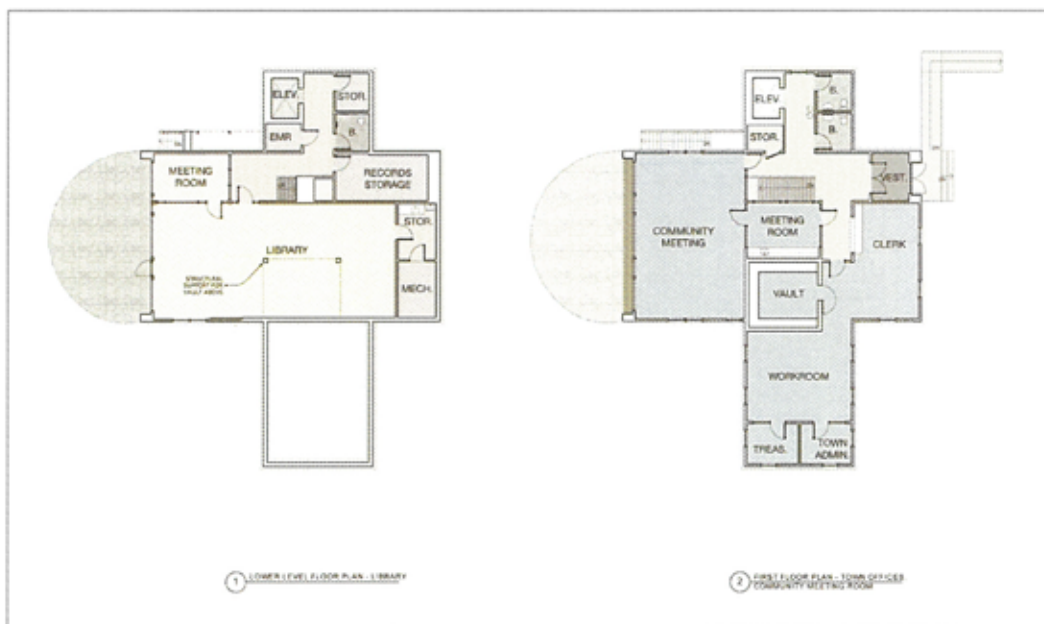
Rather than ask a design-build firm to create a finished design, we elected to hire an architectural firm to work with the town on designing a building to fit these criteria. Of all the firms we interviewed, Bellwether Architects best understood the project and the need for community involvement. Bellwether has led two well attended community outreach meetings to receive more detailed feedback regarding the building's design.

The resultant design incorporates Town Offices, Library and shared community space in a multi-level building that is compatible with the historic character of the Monkton village center. The two-level design, where the lower level is slight buries in the hill, takes advantage of the amazing views to the South and West and saves construction and operating costs. On the upper level, the Town Hall

includes expanded work and storage space, offices for conducting private business, increased vault space and a small conference room. The building as a whole will be energy efficient and use cold climate heat pumps for both heating and cooling. The roof will be compatible with solar panels although no panels are included in the current budget.

The community room is also on the upper level. The community room seats 48 people and looks directly West over Monkton Pond and the Adirondacks. This space is available even when the Town Offices and Library are closed. The community space is one of several shared spaces in this design and how it is used depends on the user. To Town committees it is a meeting space, to the library it is large program space, to the community at large it could host weekly films, talks, or classes. It could even be rented for private events to the extent that it didn't interfere with other uses.

The lower level is home to the expanded Library, mechanical room and additional records storage. There is also the potential to incorporate expansion and this option is being considered. The Library shares the views to the West and is accessed via stair, elevator and directly from the outdoor patio. The new library can accommodate a growing collection of library materials. The library will also have space for patrons to browse, work and read while simultaneously allowing staff a space to work. The collections will be easy to navigate ensuring full access to everyone.



Floor Plans of Lower and Upper Levels (Monkton Ridge Road is on right)

Building new Town Offices and a Library is a significant undertaking. Initial funding for the project will come from the Municipal Building Fund, the Library Capital Campaign and a bond from the Vermont Bond Bank. The Municipal Building Fund is a 'savings account' that the voters established to save towards this project over the past 3 years. There is currently \$100,000 in this fund. The Library Capital Campaign is a way for people interested in this project to directly donate to it. The bulk of the monies will come from a 20 year bond with a 2.5% interest rate from the Vermont Bond Bank. This bond will be written for \$1,700,000.

Monkton is in a good financial position to take on the new long term bond debt. In 2020 we will pay off the 2018 Western Star Dump Truck and in 2021, the first year of principal payments on the bond,

we will have paid off the last capital building project, the Fire Station addition. In addition, the plan is to sell/lease the existing Town Office and Library. Not only will this help pay for the new building, but it could provide inexpensive office space for businesses looking to move to Monkton. There is also the possibility of grant funding. And since we will no longer be 'saving' for the new building via payments to the Municipal Building Fund, there will be more tax revenue available to pay down the bond. While all of these initiatives will reduce the overall impact, the majority of the monies to service the loan will come from an increase in Municipal property taxes.

Estimating the exact impact on property taxes is difficult, but considering only the bond payment itself in 2021, the payment will be \$117,970. This would increase the tax rate by 4.6 cents on the dollar resulting in an increase of \$46 for every \$100,000 of assessed value. Given the average assessed property/home value of \$260,000 in Monkton, this would result in an average increase of \$119 in property taxes. How much of this you would actually pay depends on the amount of property tax adjustment you receive from the State which is dependent on household income. Seventy percent of Monkton residents receive a property tax adjustment.

However, we have been putting \$40,000 a year into the Municipal Building Fund that would no longer be needed and we will have paid off the Fire Station addition which was another \$15,600 a year. The net result could be a tax increase as low as 2.4 cents on the tax dollar resulting in an increase of \$24 for every \$100,000 of assessed value or an average increase of \$62 in property taxes.

There is a final public meeting prior to the bond vote in which the design and a detailed budget will be presented for feedback and recommendations from the public. This meeting will be held at the Monkton Central School on Tuesday night February 11<sup>th</sup> at 7:00 p.m.

Community engagement continues when we get to the building process. During our public outreach meetings, several people mentioned that we could build this building ourselves. While we're not sure that is possible, we are in the process of hiring a Construction Manager who will oversee the project and hire subcontractors. By utilizing a Construction Manager more of the local tradespeople will have a chance to bid on portions of the project. There will also be opportunities for volunteers to step in, especially in landscaping and outside areas.

For more detailed information, please go to our webpage at [monktonvt.com/building](http://monktonvt.com/building). The Building Committee has generated an extensive Frequently Ask Questions (FAQ) which can be found there as well.

Contact the Municipal building Committee at: [building@monktonvt.com](mailto:building@monktonvt.com)

Committee members: Heather Bessette, Will Bown, Melanie Cote, Peter Norris, Stephen Pilcher, Deb Rickner, Peter Straube, Jere Urban.

# Addison County Regional Planning Commission

14 Seminary Street

Middlebury, VT 05753

www.acrpc.org

Phone: 802.388.3141

Fax: 802.388.0038

## Annual Report –Year End June 30, 2019

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2019 fiscal year:

### Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation.

### Educational Meetings and Grants

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics, including water quality, housing and planning essentials.
- Wrote or provided information and support to communities and organizations to secure grant funding.

### Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted Local Emergency Management Plan training for town Emergency Managers and hosted a Tier II workshop for municipalities and businesses required to report hazardous chemicals.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Goshen, Lincoln, New Haven, Orwell, Ripton, Salisbury, Starksboro.
- Assisted communities in completing Local Emergency Management Plans to maintain ERAF status.

### Energy Planning:

- Assisted a third round of five towns, Bristol, Whiting, Vergennes, New Haven and Shoreham in strengthening their energy plans by adding goals and policies supporting renewable energy.
- Began working with Efficiency Vermont and municipalities to implement enhanced energy plans.

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce road erosion inventories for local roads.
- Assisted Towns with bike and pedestrian, structures, and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Weybridge.
- Sponsored town transportation planning studies, and supported municipal capital budget development.
- Hosted regional Walk/bike council and began planning for the May 2020 Bike/Ped Summit in Middlebury.

### Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Addison  
Lincoln  
Salisbury

Bridport  
Middlebury  
Starksboro

Bristol  
Moakton  
Starksboro

Corrwall  
New Haven  
Vergennes

Farmington  
Orwell  
Waltham

Goshen  
Panton  
Weybridge

Leicester  
Ripton  
Whiting





# ADDISON COUNTY SOLID WASTE MANAGEMENT

## 2019 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>d</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

E-mail: [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### 2019 Highlights

**Waste Diversion.** In 2019, the Universal Recycling Law was amended to require haulers to offer curbside food scrap collection only to nonresidential customers and apartment buildings with 4 or more residential units. By 7/1/2020, **all** generators must divert food scraps (except for bones and meat scraps), and a VT landfill ban on food scraps takes effect. The District is committed to working with each of its member towns, haulers and businesses to plan for the new mandate. The VT Materials Management Plan required all solid waste planning entities to measure the diversion rate of Municipal Solid Waste (MSW) that was recycled, reused, reduced and composted in 2018. The District's 2019 Solid Waste Implementation Report showed that the District reached a MSW Diversion Rate of 55.82% in 2018, a record for the District. The District has exceeded the State goal of 50% diversion since 2006, due to the amazing efforts of our residents and businesses to source separate their items, thereby reducing the waste sent to the landfill for disposal.

**Recycling.** The decline in market prices for most recyclables continued in 2019. Fortunately, the District has been able to weather the recycling losses, which are estimated to reach \$35,000+ by the end of the year. In spite of this, the District's commitment to recycling remains steadfast. Act No. 69 (S.113), adopted this last Legislative session, will take effect on 7/1/2020. It will enact multiple requirements for single-use products provided by a store or food establishment, which will also be prohibited from providing single-use plastic carryout bags. Expanded polystyrene food service products will not be allowed to be sold in VT. Plastic straws will be available upon request only, and plastic stirrers will be banned. A study committee has emerged from Act 69 to further examine ways to manage packaging and printed materials.

**Product Stewardship.** As a method of controlling costs and keeping unwanted and banned items out of the landfill, the District has continued to be a strong advocate for Extended Producer Responsibility (EPR) laws. EPR laws help distribute the cost of recycling and safe management of these products among industry, government and consumers. EPR can alleviate the financial burden on municipalities and residents, while mitigating environmental impacts by increasing collection and recycling rates of covered products. VT now has the second highest number of EPR laws in the U.S. The success of these laws and their economic benefits to the 21 District towns has prompted efforts by the VT Product Stewardship Council, of which the District is a member, to investigate the feasibility of similar laws for household hazardous waste, as well as packaging and printed materials.

**Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department in 2019 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter. The District provided free disposable gloves, prizes for kids, and free disposal of all roadside waste. The District subsidized the disposal of 17.80 tons of roadside trash, 7.49 tons of tires, 3 auto batteries, 11 E-Waste items, 9 appliances, and various other hazardous items, for a total economic benefit to its member towns of \$3,622.

### 2020 Annual Budget

The District adopted a 2020 Annual Budget of \$3,523,752, a 9.3% increase. The Transfer Station tip fees will increase to \$128/ton for MSW and C&D. The rate for Single Stream Recyclables will increase to \$120/ton. Rates on some other items will have nominal increases. New fees: The District Fee will increase to \$34/ton on all waste destined for disposal. A fee of \$110/ton will take effect for the new Asphalt Shingle and Drywall C&D Recycling program. **There will be no assessments to member municipalities in 2020.**

For a copy of the full 2019 Annual Report and Adopted 2020 Rate Sheet, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

## Local Health Report for Addison County

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Middlebury at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

**Supported health in the community:** United Way of Addison County received funding from the Health Department to coordinate evidence-based prevention strategies to address youth alcohol use, marijuana use, and prescription drug misuse. New Haven improved bike-ability by widening shoulders when repaving local roads in response to a request from the Addison Walk Bike Council.

**Provided WIC food and nutrition education to families:** In Addison County, we served 785 Vermont families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program, which provides individual nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables.

**Ensured emergency preparedness:** Worked with local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.

**Worked to prevent and control the spread of disease:** Responded to 110 infectious disease cases in our region. We participated in the statewide effort to prevent the spread of Hepatitis A disease by conducting vaccine clinics in several locations in Addison County. We conducted community education to raise awareness about the increase in diseases spread by ticks. We also helped statewide and national health partners understand the risk of vaping and e-cigarette use.

**Student health and youth empowerment:** According to the 2017 Vermont Youth Risk Behavior Survey, 30 % of students in Addison County feel they do not matter to people in their community. In 2018, we collaborated with community organizations to improve youth resiliency by launching the OK. You've Got This campaign. [www.okyouvegotthis.org](http://www.okyouvegotthis.org)

**Substance misuse and abuse:** Our new Substance Abuse Prevention Consultant is making local connections in the field of substance use, with partners and projects ranging from prevention to treatment and recovery.

Learn more at <https://healthvermont.gov/local>  
Join us on <https://www.facebook.com/vdhmiddlebury>



U.S. Department of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

December 23rd, 2019

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion 802-296-5166
Disabled American Veterans 802-296-5167
Veterans of Foreign Wars 802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Handwritten signature of Becky Rhoads

Becky Rhoads, Au.D.
Associate Medical Center Director

## MARRIAGES FILED IN 2019

	<u>DATE OF MARRIAGE</u>	<u>PLACE OF MARRIAGE</u>
TIFFANY J. ROGERS JOSHUA L. ROCHON	JUNE 1, 2019	BRISTOL, VT
JORDAN M. LUND JACOB A. CHARLAND	JUNE 15, 2019	MONKTON, VT
MEGAN E. BROWNING WILLIAM L. BOWN	AUGUST 10, 2019	CHARLOTTE, VT
KORY L. GEORGE KRISTIN E. STILLWELL	AUGUST 16, 2019	MILTON, VT
ASHLEY F. ROSEMEYER DEAN W. LIEBAU	SEPTEMBER 27, 2019	SO. NEWFANE, VT
KATHARINE M. AREND ZANE R. STOCKBRIDGE	SEPTEMBER 28, 2019	BRANDON, VT
CAMERON L. MCMAHON BRANDY L. PHILLIPS	OCTOBER 10, 2019	MONKTON, VT
NICOLE A. ROHRIG STEPHEN G. REILLY	OCTOBER 12, 2019	BRIDPORT, VT
BROOKE A. LINDSLEY BENTON J. MITCHELL	OCTOBER 26, 2019	BOLTON, VT
HAYLEE A. GILLETTE ERIC E. ST. CYR	NOVEMBER 2, 2019	MONKTON, VT
JULIE A. MCDONALD EDWARD R. STANSBERY	NOVEMBER 30, 2019	MIDDLEBURY, VT

## 2019 BIRTHS

<u>CHILDS NAME:</u>	<u>BIRTH DATE:</u>	<u>PARENT(S):</u>
THEIA MAY RONARK	JANUARY 7, 2019	JANELLE M. RONARK ANDREW P. RONARK
CHARLEE MARIE PAUL	FEBRUARY 19, 2019	WHITNEY M. PAUL MATTHEW D. PAUL
ISAAC FENRIR BERGMAN	FEBRUARY 22, 2019	CHARLOTTE M. CARR ERNEST M. BERGMAN II
OLIVER JAMES HUIZENGA	APRIL 08, 2019	KRISTI L. HUIZENGA JUSTIN R. HUIZENGA
HENRY PAUL ACKER	APRIL 12, 2019	TATUM J. MAIN WADE L. ACKER
ARIELLA JAYDE WALKER	APRIL 14, 2019	TAYLOR M. HERLIHY
COALTON MICHAEL CHAREST	APRIL 25, 2019	THERESA E. CHAREST JASON M. CHAREST
MARILLA GRACE SHERIDAN	MAY 03, 2019	AMBER C.D. SHERIDAN TODD A. SHERIDAN
CALLIE SUSAN SZAREJKO	MAY 20, 2019	CHELSEA H. SZAREJKO JOSEPH T. SZAREJKO
JUDAH OLIVER WOOLF	JULY 26, 2019	ELIZABETH BRITTON WOOLF NORA OLIVER WOOLF
PIERCE KELLEN RUSSETT	AUGUST 29, 2019	LEAH M. N. RUSSETT PARKER M. RUSSETT
SULLIVAN JAMES LECOMPTE	OCTOBER 04, 2019	KERI M. LECOMPTE SAWYER J. LECOMPTE
ALICE YVETTE ROONEY	NOVEMBER 23, 2019	KAITLYN R. ROONEY PATRICK T. ROONEY
HARPER JADE LOUCY	NOVEMBER 24, 2019	CASSANDRA M. LOUCY RYAN P. LOUCY
ADALYN ELAINE HODGETTS	NOVEMBER 28, 2019	ASHLEY N. HODGETTS ALEX S. HODGETTS

## 2019 DEATHS

<u>NAME OF DECEASED:</u>	<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>
MICHELLE MARIE HOLBROOK	FEBRUARY 25, 2019	COLCHESTER, VT
MAUREEN ELIZABETH MCGANN	APRIL 24, 2019	BURLINGTON, VT
RONALD WALTER BEEMAN	AUGUST 2, 2019	MIDDLEBURY, VT
DAWN M. THIBAUT	AUGUST 4, 2019	BURLINGTON, VT
RUTH ONALEE D'AVIGNON	NOVEMBER 1, 2019	MONKTON, VT
ANDREW JOHN LETOURNEAU	DECEMBER 12, 2019	BURLINGTON, VT

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**WARNING FOR  
ANNUAL MEETING  
MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT  
(Bristol, Lincoln, Monkton New Haven, Starksboro)**

The legal voters of the Mount Abraham Unified School District, consisting of the towns of Bristol, Lincoln, Monkton, New Haven, and Starksboro are hereby notified and warned to meet in the large Cafeteria of the Mt. Abraham Union Middle/High School in Bristol, Vermont on **Tuesday, February 25, 2020 at 6:00 PM** to consider and act upon the following articles (1-9) and to discuss the articles to be voted upon by Australian ballot (Articles 10-11).

**To be acted upon on Tuesday, February 25, 2020:**

- Article 1: To elect a moderator who shall assume office immediately and serve a one-year term or until the election and qualification of a successor.
- Article 2: To elect a Clerk who shall assume office on July 1, 2020 and serve a one-year term or until the election and qualification of a successor.
- Article 3: To elect a Treasurer who shall assume office on July 1, 2020 and serve a one-year term or until the election and qualification of a successor.
- Article 4: To establish the salaries for the elected officers of the District.
- Article 5: To hear and act upon the reports of the School District directors and officers.
- Article 6: To authorize the District Board of Directors to borrow money by the issuance of bonds or notes not in excess of anticipated revenues for the fiscal year 2020-2021 per 16 V.S.A. §562(9).
- Article 7: To discuss articles to be voted upon by Australian ballot (Articles 10-11).
- Article 8: To transact any other business which may legally come before this meeting.
- Article 9: To adjourn the meeting until 7:00 AM March 3, 2020 when voting by Australian ballot shall commence.

**To be voted by Australian ballot on Tuesday, March 3, 2020:**

- Article 10: Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to establish an Education Reserve Fund to be initially funded with \$250,000 of the District's audited fund balance existing on June 30, 2019? The audited fund balance as of June 30, 2019 is \$750,705, with the School Directors having the discretion to allocate such funds to anticipated/unanticipated expenditures, such as maintenance, student needs, or general budgetary expenditures? The remaining balance \$500,705 has been applied to the proposed budget to offset taxes.
- Article 11: Shall the Mount Abraham Unified School District adopt a budget of \$31,399,182 for school year 2020-2021? It is estimated that this budget amount, if approved, will result in education spending of \$18,746.76 per equalized pupil. This proposed spending per equalized pupil is 4.71% higher than spending for the current year.

**For the purpose of voting by Australian ballot:**

Voters of the Town of Bristol will vote at Holley Hall located at 1 South St, Bristol, VT 05443. The Polls will open on Tuesday, March 3, 2020 at 7:00 AM and close at 7:00 PM.

Voters of the Town of Lincoln will vote at the Town offices located at 62 Quaker St, Lincoln, VT 05443. The Polls will open on Tuesday, March 3, 2020 at 7:00 AM and close at 7:00 PM.

Voters of the Town of Monkton will vote at the Monkton Fire Station located at 3747 States Prison Hollow Rd, Monkton, VT 05469. The Polls will open on Tuesday, March 3, 2020 at 7:00 AM and close at 7:00 PM.

Voters of the Town New Haven will vote at the New Haven Town Hall located at 76 North St, New Haven, VT 05472. The Polls will open on Tuesday, March 3, 2020 at 7:00 AM and close at 7:00 PM.

Voters of the Town of Starksboro will vote at Robinson Elementary School located at 41 Parsonage Rd, Starksboro, VT 05487. The Polls will open on Tuesday, March 3, 2020 at 7:00AM and close at 7:00 PM.

Upon closing of the polls, the ballot boxes will be sealed, transported to and re-opened at the Superintendent's Office in the Town of Bristol, where the ballots will be commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bristol, Lincoln, Monkton, New Haven and Starksboro under the supervision of the Clerk of the Mount Abraham Unified School District.

The legal voters of the Mount Abraham Unified School District are further notified that voter qualification and registration relative to said meeting shall be as provided in Section 706(u) of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Dated this 29<sup>th</sup> day of January 2020.

On behalf of the Mount Abraham Unified School District Board of Directors:

  
Dawn Griswold, Chair of the Board

Received for the record and recorded this 29<sup>th</sup> day of January 2020 by:

  
Karen Wheeler, Clerk of the District

# WARNING

## PATRICIA A. HANNAFORD REGIONAL TECHNICAL SCHOOL DISTRICT ANNUAL MEETING – FEBRUARY 12 and MARCH 3, 2020

Member Towns are Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Lincoln, Middlebury, Monkton, New Haven, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham and Weybridge.

The legal voters of the Regional Technical School District are hereby warned to meet at the Hannaford Career Center, Middlebury, Vermont in said district on February 12, 2020 at **7:00 P.M.**, to **transact and vote on the following business:**

**ARTICLE 1:** To elect the following officers:

- a) A Moderator                      b) A Treasurer                      c) A Clerk

**ARTICLE 2:** To hear and act upon the reports of the Treasurer and Auditors of the District.

**ARTICLE 3:** To see if the voters of said District will vote to authorize its Board of Directors to borrow money, pending receipt of payment from member districts, by the issuance of its notes or orders payable not later than one year from date for the purpose of paying the sum approved by the voters.

**ARTICLE 4:** To see if the voters of said District will vote to authorize its Board of Directors to use funds in the Building and Equipment Reserve Fund for capital improvements and program equipment.

**ARTICLE 5:** To see if the voters of said District will vote to authorize its Board of Directors to use funds in the Health Reserve Fund for expenses related to Health Care Coverage.

**ARTICLE 6:** To do any other business proper to come before said meeting.

**The meeting will then be recessed to March 3, 2020 on which date member district voters are further warned to vote on the article listed below by Australian ballot at their respective polling places:**

**ARTICLE 7:** Shall the voters of the Patricia A. Hannaford Regional Technical School District approve the school board to expend **\$3,864,752** which is the amount the school board has determined to be necessary for the ensuing fiscal year? This budget represents a **11.43%** increase over expenses for the current year. It is estimated that this proposed budget, if approved, will result in education spending at the Patricia A. Hannaford Career Center to be **\$25,503** per full-time equivalent student on a 6-semester trailing average. This projected spending per full-time equivalent student is **15.39%** higher than spending for the current year.

The legal voters and residents of the Patricia A. Hannaford Regional Technical School District are further warned and notified that an informational meeting will be held on the above-listed Australian ballot article on Wednesday, February 12, 2020 at the Hannaford Career Center in the Town of Middlebury, Vermont immediately following the Patricia A. Hannaford Regional Technical School District's annual meeting which begins at 7:00 pm.

Dated this 16<sup>th</sup> day of January, 2020 at Middlebury, Vermont.

  
Suzanne S. Buek, Chair  
PAHRTSD

RESOLUTION CERTIFICATE

I certify that I am the duly elected and qualified Clerk of the Town of Monkton, a municipal corporation located in the County of Addison, State of Vermont (the "Town"); that I have custody of the books, records and seal of the Town; and that the following is a true and exact copy of a Resolution duly adopted at a meeting of the Selectboard of the Town, duly called, noticed and held on January 28, 2020, at which a quorum of members of the Board was present and voting; and that the same remains in full force and effect, and has not been amended, rescinded, abridged, modified or contested in any way:

RESOLVED, that the public interest and necessity demand certain public building improvements namely, construction of a Town Hall and Library at an estimated cost of \$1,700,000; and

BE IT FURTHER RESOLVED, that the cost of constructing such improvements, after application of available state and federal grants-in-aid, and the application of available reserves, will be too great to be paid out of the annual revenue of the Town; and

BE IT FURTHER RESOLVED, that proposals for the issuance of general obligation bonds or notes of the Town in the aggregate amount not to exceed \$1,700,000 to pay for its share of the cost of the same, subject to reduction through the receipt of any available state or federal grants-in-aid and other financial assistance, should be submitted to the legal voters of the Town at a special meeting thereof to be duly called and held for that purpose on March 3, 2020; and

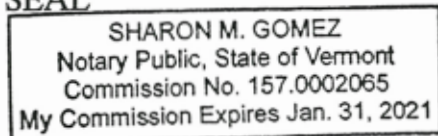
BE IT FURTHER RESOLVED, that all acts relating to the proposition of incurring bonded indebtedness and the issuance of general obligation bonds or notes of the Town of Monkton for the purpose of constructing and operating said improvements within the corporate limit of the Town be in accordance with the provisions of Chapter 53 of Title 24, Vermont Statutes Annotated; and

BE IT FURTHER RESOLVED, that the attached Warning and form of Ballot be adopted for use in connection with consideration of the above-stated propositions of making public improvements and incurring general obligation indebtedness therefor.

Dated: January 28, 2020

ATTEST:

SEAL



  
Town Clerk

WARNING

The legal voters of the Town of Monkton, Vermont, are hereby notified and warned to meet at the Monkton Fire Station in the Town of Monkton on Tuesday, March 3, 2020, between the hours of seven o'clock (7:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I

Shall general obligation bonds or notes of the Town of Monkton in an amount not to exceed One Million Seven Hundred Thousand Dollars (\$1,700,000), subject to reduction from the receipt of available state and federal grants-in-aid and other sources of funding, be issued for the purpose of financing the cost of constructing Town Offices and Library, the estimated cost of such improvements being One Million Seven Hundred Thousand Dollars (\$1,700,000)?

The legal voters of the Town of Monkton are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of the Town of Monkton are further notified that an informational hearing will be held on Saturday, February 29, 2020 at the Monkton Central School in the Town of Monkton at ten o'clock (10:00) in the forenoon (a.m.), for the purpose of explaining the proposed improvements and the financing thereof.

Adopted and approved at a meeting of the Selectboard of the Town of Monkton duly called, noticed and held on January 28, 2020. Received for record and recorded in the records of the Town of Monkton on January 29, 2020.

ATTEST:

  
Town Clerk

  
  
  
  
  
Selectboard

ANNUAL TOWN MEETING WARNING-2020

THE LEGAL VOTERS OF THE TOWN OF MONKTON ARE HEREBY NOTIFIED AND WARNED TO MEET AT THE MONKTON CENTRAL SCHOOL ON SATURDAY FEBRUARY 29, 2020 AT 10:00 A.M. FOR THE FOLLOWING PURPOSES:

ARTICLES 1, 7, 8 AND 9 TO BE VOTED ON BY AUSTRALIAN BALLOT ON TUESDAY MARCH 3, 2020 AT THE MONKTON FIRE STATION  
POLLS WILL BE OPEN FROM 7:00 A.M. TO 7:00 P.M.

ARTICLE 1: To elect all Town Officers by Australian Ballot.

ARTICLE 2: To receive and act on the Report of the Auditors as submitted.

ARTICLE 3: To set the time and date for the payment of Real Estate Taxes to be paid to the Town Treasurer.

ARTICLE 4: Shall the Town empower the Selectboard to set the Tax Rate when the Grand List is finalized?

ARTICLE 5: Shall the Voters approve the following requests by various Agencies?

a) Addison County Community Action Group (Hope)	\$1,250.00
b) Addison County Court Diversion & Community Justice	\$ 550.00
c) AgeWell	\$1,100.00
d) Addison County Home, Health & Hospice, Inc.	\$1,946.00
e) Addison County Parent/Child Center	\$1,600.00
f) Addison County Readers	\$450.00
g) Addison County Transit Resources	\$850.00
h) American Red Cross	\$250.00
i) Bristol Family Center	\$250.00
j) Bristol Recreation Dept.	\$2,000.00
k) Bristol Rescue Squad	\$7,500.00
l) Counseling Service of Addison County Inc.	\$1,600.00
m) Elderly Services Inc	\$800.00
n) Green Up Vermont	\$150.00
o) Hinesburg Food Shelf	\$500.00
p) Homeward Bound (Humane Society)	\$250.00
q) Hospice Volunteer Services	\$300.00
r) John W. Graham Emergency Shelter	\$1,000.00
s) Lewis Creek Association	\$550.00
t) Monkton Mentors Program	\$500.00
u) Open Door Clinic	\$500.00
v) Otter Creek Natural Resources Conservation District	\$198.00
w) Retired & Senior Volunteer Program	\$460.00
x) Rural Fire Protection Program	\$100.00
y) Vergennes Area Rescue Squad Inc.	\$600.00
z) Vermont Adult Learning	\$700.00
aa) Vermont Center for Independent Living – Addison	\$195.00
bb) Women Safe Inc.	\$1,250.00
Total:	\$27,399.00

**ARTICLE 6:** Shall the voters approve the following sums of money for the listed purposes?

a) Salaries and General Expenses	\$335,717.60
b) Highway Expenses	\$1,084,826.94
c) Monkton Volunteer Fire Department	\$55,000.00
d) Russell Memorial Library	\$31,948.00
e) Monkton Museum and Historical Society	\$1,000.00
f) Recreation Fund	\$6,000.00
g) Agricultural and Natural Areas Fund	\$15,000.00
h) Highway Capital Equipment Fund	\$30,000.00
i) Tax Stabilization Fund	\$(30,000.00)
Total:	\$1,529,492.54

**ARTICLE 7:** Shall the voter authorize the Selectboard to appoint the Town Treasurer pursuant to 17 V.S.A. §2651f effective March 2021. Article to be voted by Australian Ballot.

**ARTICLE 8:** Shall the voter authorize the Selectboard to appoint the Delinquent Tax Collector pursuant to 17 V.S.A. §2651d(a)(1) effective March 2021. Article to be voted by Australian Ballot.

**ARTICLE 9:** Shall the Town of Monkton vote to adopt the proposed Monkton Town Plan dated 2020 – 2028 to amend and replace the previous Monkton Town Plan, which expired in March 2019? Article to be voted by Australian Ballot.

**ARTICLE 10:** Does the Town of Monkton support the distribution of natural gas in parts of the Village District as per the Memo of Understanding signed by Vermont Gas in June 2013.

**ARTICLE 11:** Shall the voters authorize the Selectboard to borrow money from time to time and pledge the credit of the Town from the past and present indebtedness as may be necessary for them.

**ARTICLE 12:** To transact any other business proper to come before this meeting.

Monkton Town Clerk  
Received and Recorded  
on 28 January, 2020 at 9:00 AM/PM

Attest: Sharon Gomez  
Sharon Gomez, Town Clerk  
Monkton Town Clerk received

Stephen Pilcher  
Stephen Pilcher, Chair Selectboard

Anne Layn  
Anne Layn, Vice Chair Selectboard

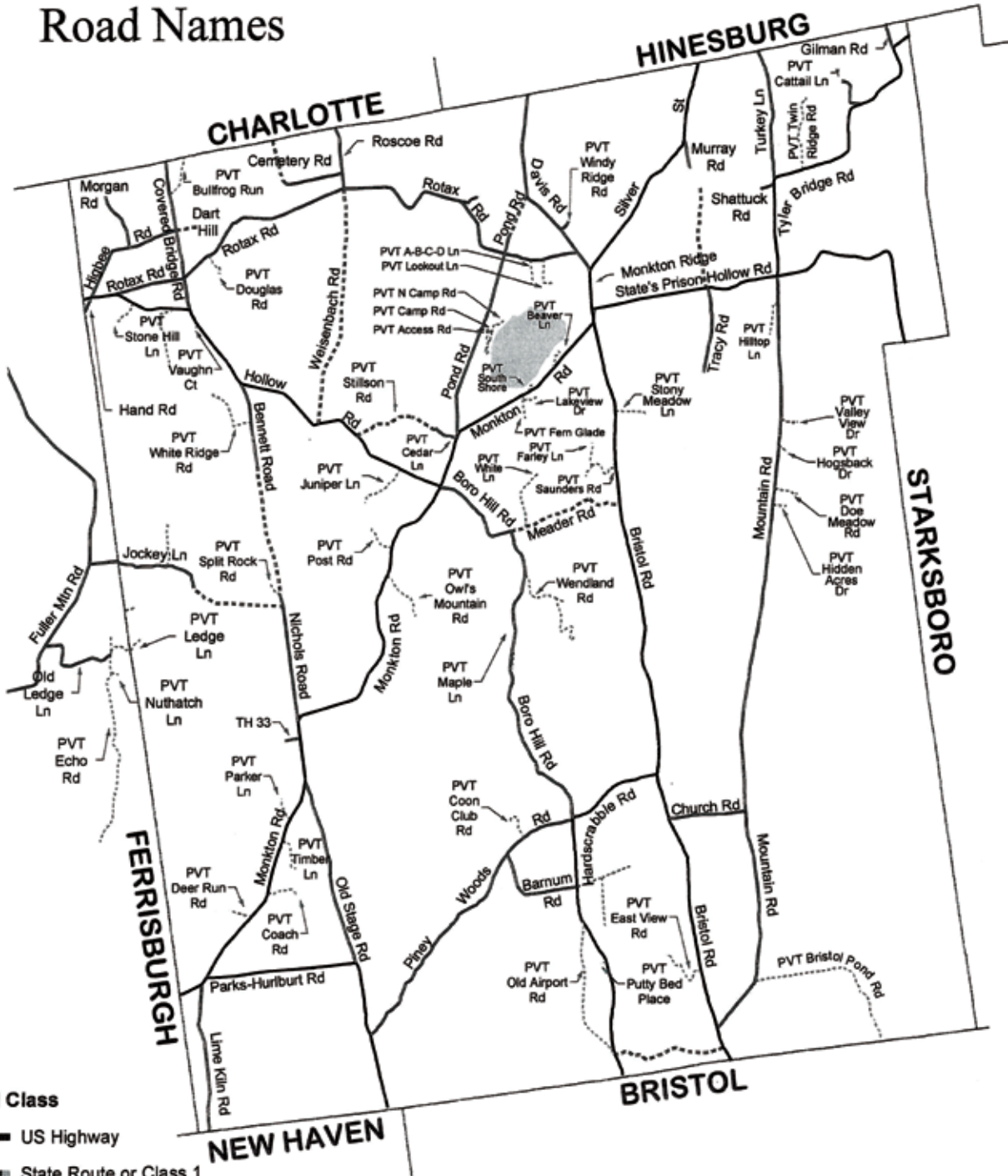
Marikate Kelley  
Marikate Kelley, Member Selectboard

William Martin  
William Martin, Member Selectboard

John McNerney  
John McNerney, Member Selectboard

MARCH 2020 TOWN MEETING CANDIDATES AND TERMS				
Town Clerk	1 Year Term	2020 - 2021	Sharon M. Gomez	
Town Treasurer	1 Year Term	2020 - 2021	William C. Joos	
Del. Tax Collector	1 Year Term	2020 - 2021	William C. Joos Joshua Giard	
Town Moderator	1 Year Term	2020 - 2021	Kenneth E. Wheeling	
Selectboard	2 Year Term	2020 - 2022	Paul Low Robert Fogg	
Selectboard	3 Year Term	2020 - 2023	William B. Martin	
Constable	1 Year Term	2020 - 2021	Charles Huizenga Sr.	
Lister	3 Year Term	2020 - 2023	John Howard	
Auditor	3 Year Term	2020 - 2023	Janet Cassarino	
MAUSD School Board Director	3 Year Term	2020 - 2023	Dawn Griswold	
Planning Commission	3 Year Term	2020 - 2023	Wendy Sue Harper	
Planning Commission	3 Year Term	2020 - 2023	Marilyn Cargill	
Russell Mem. Library Trustee	3 Year Term	2020 - 2023	Theresa Schwegel	
Russell Mem. Library Trustee	3 Year Term	2020 - 2023	Ann Marie Dingler	
Grand Juror	1 Year Term	2020 - 2021	/	
Town Agent to Defend & Prosecute	1 Year Term	2020 - 2021	/	
Town Agent to Deed Real Estate	1 Year Term	2020 - 2021	/	

# Town of Monkton Road Names



**Road Class**

- US Highway
- State Route or Class 1
- Town Class 2
- Town Class 3
- Town Class 4
- Legal Trail
- Forest Rd
- Private Rd



ACRPC 1/2017

*Community Information*  
*Town of Monkton ~ Chartered in 1762*

**Town Clerk:** Sharon Gomez 453-3800

Clerk's hours:

Monday, Tuesday, Thursday, Friday  
8 am to 1pm

**Closed Wednesdays**

**Town Treasurer:** William Joos

Treasurer's hours:

Monday, Tuesday, Thursday  
8 am to 1 pm

**Clerk & Treasurer's Evening Hours:**

Tuesday & Thursday  
4 pm to 7 pm

**Zoning Administrator:** 453-3800

Kris Perlee

**Zoning Adm. Hours:**

Tuesday 9 am. to 1 pm  
Thursday 4 to 7 pm

**Listers:** 453-4515

Bernard Wisniowski, Samuel Burr, John Howard

**Listers' Hours:**

Tuesday & Wednesday  
8 am to 11 am

**Listers' Evening Hours:**

Thursday 5 pm to 7 pm

**E-Mails:** Town Clerk - [monktontc@comcast.net](mailto:monktontc@comcast.net)  
Treasurer - [monktontr@comcast.net](mailto:monktontr@comcast.net)  
Select Board - [selectboard@monktonvt.com](mailto:selectboard@monktonvt.com)  
Zoning Adm - [monktonza@comcast.net](mailto:monktonza@comcast.net)  
Listers- [listers@monktonvt.com](mailto:listers@monktonvt.com)  
Animal Contr. [aco@monktonvt.com](mailto:aco@monktonvt.com)  
Town website - [www.monktonvt.com](http://www.monktonvt.com)

**Select Board:**

Steve Pilcher-chair 425-2178  
Anne Layn 453-2286  
Bill Martin  
John McNerney 877-9929  
Marikate Kelley

**Animal Control Officer:** 1-802-238-0761

**Delinquent Tax Collector** 453-3800

William Joos

**Emergency #'s:** 911

Fire, Rescue Squad

**State Police** 388-4919

**Town Garage:** 453-3263

Ben Hollwedel

**Town Constable:** 877-2442

Charles Huizenga, Sr.

**Schools:**

Monkton Elementary 453-2314  
Mount Abraham  
Principal 453-2333  
All other Depts. 453-2348  
Superintendent's off. 453-3657

**Russell Memorial Library:** 453-4471

Librarian: Deborah Chamberlin

**Hours:**

3:00 pm – 7:00 pm Tuesday & Thursday  
9:00 am – 1:00 pm Friday & Saturday

**Meetings:**

Select Board: 2<sup>nd</sup> & 4<sup>th</sup> Monday @ 7 pm  
DRB/ Zoning: 2<sup>nd</sup> & 4<sup>th</sup> Tuesday @ 7:30 pm  
MM & Historical Society: 3rd Monday @ 7pm  
Planning Comm. 1<sup>st</sup> & 3<sup>rd</sup> Tuesday @ 7 pm

**Post Offices:**

Monkton 453-3115  
Bristol 453-2421  
Hinesburg 482-2292  
New Haven 453-2752  
No. Ferrisburgh 425-3231  
Starksboro 453-3711

**Hospitals:**

Porter Hospital 388-4701  
UVM Medical 1-800-358-1144  
Rutland Regional 1-800-649-2187

**Northern New England Poison Center:**

1-800-222-1222

**Governor's Action Line:** 1-800-649-6825

(e-mail) [www.vermont.gov/governor](http://www.vermont.gov/governor)

**Attorney General:**

828-3171  
T J Donovan 1-800-649-2424

**Representatives:**

Mari Cordes 802-828-2228  
(e-mail) [mcordes@leg.state.vt.us](mailto:mcordes@leg.state.vt.us)  
Caleb Elder 802-373-6465  
(e-mail) [CElder@leg.state.vt.us](mailto:CElder@leg.state.vt.us)

**Senators:**

Chris Bray 453-3444  
(e-mail) [cbray@sover.net](mailto:cbray@sover.net)  
Ruth Hardy  
(e-mail) [rhardy@leg.state.vt.us](mailto:rhardy@leg.state.vt.us)

**U.S. Senators:**

Patrick Leahy 1-800-642-3193  
(e-mail) [senator\\_leahy@leahy.senate.gov](mailto:senator_leahy@leahy.senate.gov)  
Bernard Sanders 1-800-339-9834  
(e-mail) [www.sanders.senate.gov](http://www.sanders.senate.gov)

**U.S. Representative:**

Peter Welch 1-888-605-7270  
(e-mail) [www.welch.house.gov](http://www.welch.house.gov)

**Note: Town Meeting is on the Saturday preceding the first Tuesday of March  
Election Day is the first Tuesday of March**

**TOWN OF MONKTON**  
PO BOX 12  
MONKTON, VERMONT 05469

PRSR STD  
BULK RATE  
U.S. POSTAGE  
PAID  
MONKTON, VT 05469  
PERMIT NO. 1