

Town of Monkton
Development Review Board
DRAFT MEETING MINUTES
Tuesday, February 9th, 2021 7:30pm

Regular Meeting via Zoom/Phone & in-person at the Firestation

Board Members Present: Scott Gordon (Chair), Betsy Brown (Clerk), Jaime Schulte, Phil Russell, Charlie Johnston

Board Members Absent: Curtis Layn (Vice-Chair), Chris Acker

Others Present:

S. Gordon called the meeting to order at 7:34pm.

B. Brown moved to approve the minutes of January 26th, 2021 as written. S. Gordon seconded. No additional discussion. **All were in favor (5-0-0).**

There was no Public Comment.

New Business

- Brief updates on three Sketch Plans considered at recent meetings.

Old Business

- Discussed the Clerk position. B. Brown has a contact who may be able to assist the board as Clerk. Will locate and update a job description for the role. If that individual does not proceed then we will plan to advertise the position.

P. Russell asked about slope where driveways meet roads. There are examples where driveways are steep up or down meeting roads. C. Johnston found the state standard drawing, which calls for no more than a 3% slope at the intersection. Should clarify the sequence of review for driveway plans (Zoning Administrator, Curb Cut from the Selectboard, road foreman, and DRB consideration/review) and any needed changes to wording in the Unified Planning Document.

P. Russell moved to adjourn. B. Brown seconded. All were in favor (5-0-0). Meeting adjourned at 8:05pm.

Respectfully submitted,

Betsy Brown

DRB Clerk