

**Town of Monkton
Development Review Board
MEETING MINUTES
Tuesday, March 9th, 2021 7:30pm**

Regular Meeting via Zoom/Phone & in-person at the Firestation

Board Members Present: Scott Gordon (Chair), Betsy Brown (Clerk), Jaime Schulte, Phil Russell, Charlie Johnston

Board Members Absent: Curtis Layn (Vice-Chair), Chris Acker, Joshua Giard (Alternate)

Others Present: None

S. Gordon called the meeting to order at 7:34pm.

B. Brown moved to approve the minutes of February 23rd, 2021 as written. S. Gordon seconded. No additional discussion. **All were in favor (5-0-0).**

There was no Public Comment.

Checked the Final Plat Application #2020-07-MIN of the Leland T. Cunningham Trust for a two (2) lot subdivision for completeness.

B. Brown moved to waive the waiver application fee for the road frontage dimensional requirement if a fee is expected. J. Schulte seconded. Discussion was that the waiver is needed as part of the on-going application process rather than a stand-alone request. **All were in favor (5-0-0).**

B. Brown moved to set the Final Plat hearing for Application #2020-07-MIN of the Leland T. Cunningham Trust for April 13th, 2021 at 7:45pm. S. Gordon seconded. No additional discussion. **All were in favor (5-0-0).**

Old Business

B. Brown posted the DRB assistant role on Facebook and Front Porch Forum.

There was no New Business

P. Russell moved to adjourn. C. Johnston seconded. All were in favor (5-0-0). Meeting adjourned at 8:01pm.

Respectfully submitted,

**Betsy Brown
DRB Clerk**