

**Town of Monkton  
Development Review Board  
MEETING MINUTES  
Tuesday, March 23<sup>rd</sup>, 2021 7:30pm**

Regular Meeting via Zoom/Phone & in-person at the Fire Station

**Board Members Present:** Scott Gordon (Chair), Curtis Layn (Vice-Chair), Betsy Brown (Clerk), Jaime Schulte, Chris Acker, Phil Russell, Charlie Johnston

**Board Members Absent:** Joshua Giard (Alternate)

**Others Present:** None

S. Gordon called the meeting to order at 7:55pm. There was a delay starting while the group at the fire station was connected to the Zoom call via laptop.

There was no Public Comment.

Annual Organization Meeting – Elect Officers

**J. Schulte nominated B. Brown for Chair. C. Layn seconded.** No additional discussion. **All were in favor (7-0-0).**

**S. Gordon nominated C. Johnston for Vice-Chair. B. Brown seconded.** No additional discussion. **All were in favor (7-0-0).**

Old Business

Discussed the Clerk role and decided to keep it open for now. In the meanwhile, B. Brown will continue to keep necessary paperwork moving for hearings and such. J. Schulte will continue to take minutes and run the Zoom calls. We will continue to pursue a DRB Assistant position to act as Clerk and discuss options for that role with the Selectboard. It was noted that the Zoning Administrator fills this role in some towns.

There was no New Business.

P. Russell moved to adjourn. C. Acker seconded. All were in favor (7-0-0). Meeting adjourned at 8:02pm.

**Respectfully submitted,**

**Jaime Schulte  
DRB Member**