

**Monkton Development Review Board  
Meeting Minutes  
June 27, 2022  
Draft**

**Attendance:**

DRB Members Present: Curtis Layn, Philip Russell, Stephen Pilcher, Chris Acker, Vicky Stern

DRB Members Absent: Jaime Schulte, Scott Gordon

Others in Attendance: Miranda Fisk, Justus DeVries, Marjorie Susman, Luanne Rotax, Kris Perlee (Zoning Administrator)

The meeting was called to order at 7:35 PM by C. Layn.

**Minutes:** Postponed review of minutes until next meeting or end of meeting.

**Public Comment:** None

**Final Plat Application #2021-02-MAJ of Miranda Fisk for a 2-lot subdivision located at 315 Roscoe Road (Parcel ID 01.228.001.002) in the RA-2/RA-5 Zoning Districts**

K. Perlee received the deed language and added it to the file. The final plat checklist was run. S. Pilcher asked for more details on the Natural Heritage information. M. Fisk explained that there was a possible wildlife siting years ago, but no protection per ANR.

MOTION: S. Pilcher made motion to approve the final plat as presented.

C. Acker 2<sup>nd</sup>. MOTION PASSED (5-0-0)

**Final Plat Application #2022-01-MAJ of Marjorie Susman and Marian Pollack for a 2-lot subdivision located at 3406 Lime Kiln Road (Parcel ID 10.234.010.000) in the RA-5 Zoning District.**

J. DeVries presented the application for M. Susman. A site plan was submitted. The plan looked good but was missing contour labels. J. DeVries stated that the wastewater permit has been submitted to the State of Vermont. Stormwater was discussed. J. DeVries submitted a letter sent to Rick Oberkirch, a State of Vermont permit specialist, asking for clarity if a permit is needed. It was discovered that a curb cut application has not been submitted. K. Perlee provided M. Susman with the application.

MOTION: S. Pilcher made a motion to approve with the following conditions:

1. Contours labeled on site plan
2. Wastewater permit be approved by the State of Vermont
3. Curb cut be approved

V. Stern 2<sup>nd</sup>. MOTION PASSED (5-0-0)

**New Business:**

L. Rotax was present for her hearing. K. Perlee explained that the hearing was scheduled for July 11. She presented a letter, that was created by K. Perlee, that she sent to her abutters that stated the hearing was June 27. K. Perlee explained that the meeting was warned in the Addison for July 11. He would follow-up with neighbors on the new date.

**Adjournment:** Phil Russell moved to adjourn the meeting at 8:41 PM. C. Acker 2<sup>nd</sup>. Motion passed (5-0-0).