

**Monkton Development Review Board
Meeting Minutes
Monday November 28, 2022
Draft**

Attendance:

DRB Members Present: Curtis Layn, Jaime Schulte, Scott Gordon, Vicky Stern

Others in Attendance: Kris Perlee (Clerk), Mike Casey

The meeting was called to order at 7:32 PM C. Layn

Public Comments:

M. Casey once again attended the meeting to voice his concerns with his neighbor. He wanted to know about the conditional use permit for the wood processing business. K. Perlee explained the permitting and appeal process. C. Layn explained the process as well. C. Layn also explained that the DRB cannot do anything until the ZA has acted on a permit/complaint. He also explained that anything M. Casey presented could impact any future hearings and he should not provide information at this time. K. Perlee Provided M. Casey copies of state statute and section UPD that addresses the appeal process.

Minutes

11/12/2022 minutes deferred

Old Business:

Discussion around meeting minute. J. Shulte gave update on work he has done to update the minutes on the website.

New Business:

Review of DRB budget. The following adjustments were made:

- Increased Admin fee revenue by \$500
- Increased Board member pay to \$1500
- Increased Advertising to \$600

K. Perlee will provide these updates to the Town Administrator.

Adjournment: J. Shulte moved to adjourn the meeting at 9:00 PM. The motion was seconded by S. Gordon and passed 4-0-0.