

**Monkton Development Review Board
Meeting Minutes
February 27, 2023**

Attendance:

DRB Members Present: Curtis Layn, Jaime Schulte, Philip Russell, Scott Gordon, Stephen Pilcher, Chris Acker

DRB Members Absent: Vicky Stern

Others in Attendance: Kris Perlee (ZA), Lynne Caulfield, Lisa Burns

The meeting was called to order at 7:31pm by C. Layn.

Minutes:

01/23/2023 – J. Schulte made a motion to approve as presented, S. Gordon 2nd. So Voted (4-0-2).

Public Comment:

There was no public comment.

New Business:

Hearing opened at 7:33pm

Preliminary Plat Application #2020-04-MAJ of Lynne Caulfield for a 3-lot subdivision located at 866 Bristol Rd (Parcel ID 05.103.017.001) in the RA-2/RA-5 Zoning Districts.

Address of the applicant needs to be corrected from 866 to 886. L. Caulfield gave an overview of the project. L. Burns discussed the need for the stormwater permit to be reviewed. C. Layn ran the checklist. The following items need to be addressed:

- Zoning district lines to be corrected.
- Acreage in each zone.
- Adjust building envelopes with correct setbacks.
- Correct the lot numbers.
- Stormwater permit review required.
- Add woodlands, driveways and power to the drawings.
- Copy of mail receipts.
- Wastewater plans and application.

Based upon the large number of issues the board wanted to continue the hearing. S. Gordon

made a motion to continue hearing on March 27, 2023, P. Russell 2nd. So voted (6-0-0)

Old Business: Discussion around posting agendas. K. Perlee stated that notices are now being posted in the Post Office. Discussion around if this was enough and if existing boards are big enough.

Adjournment P. Russell moved to adjourn the meeting at 8:55pm. C. Acker 2nd. Motion passed (6-0-0).