

## Monkton Agricultural & Natural Areas Committee

### DRAFT MEETING MINUTES

Tuesday, 28th November 2023

6:30 pm

Meeting Room @ Town Hall

**Members Attending:** Laura Farrell (Chair), Susan Mahony (Vice Chair), Whitney Leighton (Clerk), John Mejia (Digital Wizard), Jaime Schulte, and Steve Parren (Alternate) and Debbie Houghton (Alternate).

1) **Call to order** – Laura called the meeting to order at 6:32pm.

2) **Approve the minutes of October 25<sup>th</sup> meeting.**

**Steve moved to approve the October 25<sup>th</sup> meeting minutes and Susan seconded.** There was no further discussion. **The minutes were approved (7-0)** as written.

3) **Updates:**

- Town Forest Update – Jaime shared that the committee is making progress on the project.
- Raven Ridge - Susan hiked it recently and noted that it was clean and well kept.

4) **Steve's Operational Guidelines draft** – The committee reviewed the language and made edits to best reflect the committee's history, mission, and processes. It was decided that it would be sent to the selectboard for their review and feedback before final committee adoption.

5) **2023 Annual report** – The committee reviewed the annual report drafted by Laura and collaborated on further changes and edits.

6) **Operating budget request** – The ANAC discussed how much to request for the 2024 operating budget.

**Steve made a motion to request for \$300 for the 2024 operating budget to use for outreach, printing, functions, and mailing purposes. Susan seconded. The motion was approved unanimously.**

7) **Planning for Brian Morgan and aggregate forest projects** – Laura provided a brief update.

8) **Confirm date(s) and locations/zoom**

- Dec 14th @ 6:30pm. Location TBD
- January 11<sup>th</sup> @ 6:30pm. Location TBD

**9) Adjournment**

- *Jaime moved to adjourn, and Susan seconded. The motion was approved unanimously.*

**Respectfully Submitted,**

**Whitney Leighton**