

**Monkton Agricultural & Natural Areas Committee**  
**Meeting Minutes**  
**Wednesday, May 14th, 2025 6:30pm**  
**Virtual Meeting via Zoom**

**Members:** Laura Farrell (Chair), Debbie Houghton, Peter Huber, Jaime Schulte (Alternate)

**Absent:** Susan Mahony (Vice Chair), John Mejia

**Guests:** None

1. **Call to Order** - Laura called the meeting to order at 6:38pm. A quorum of 3 is present (without the alternate needing to vote).
2. **Agenda changes and Minutes taker**
  - a. Added discussion of the Agricultural and Natural Areas Fund
  - b. Jaime will take the minutes tonight. Peter may do it going forward.
3. **Approve Minutes**
  - a. Review minutes of 12 March 2025 - postponed to next meeting
4. **Updates:**
  - a. Town Forest Update (Jaime)
  - b. Operational Guidelines and Official ANAC Documents
    - i. The guidelines were approved by the Select Board and are now in effect
  - c. Raven Ridge: parking, conservation & rec, back trails - no update
  - d. Personnel - committee positions, etc. - postponed to the next meeting.
5. **Aggregate forest projects**
  - a. Discussed the three projects that are in progress, one of which may close near the end of the year. Low availability of appraisers has been a factor in timelines.
6. **Town Forest Celebration Open House**
  - a. June 14 from 10am to 1pm.
  - b. Discussed how ANAC can support the celebration - we will coordinate bringing food items to share. Jaime to coordinate.
7. **Site Visit form**
  - a. Discussed that the site visit form could be streamlined and clarified. We could do more to describe forest projects.
8. **Other Business**
  - a. Discussed the Agricultural and Natural Areas (ANA) Fund balance and timeline for upcoming projects. It was mentioned that the Select Board and Treasurer prefer significant advance notice of funding requests from the ANA Fund (ideally a number of months).
9. **Confirm Next Meeting date(s) and locations/zoom**
  - a. June 17th, 6:30pm

- b. July - no meeting planned at this time.
- c. August 13th, 6:30pm

10. **Review Minutes** - reviewed the draft minutes.

11. **Adjournment** - Peter moved to adjourn. Jaime seconded. The vote passed 3-0-0.

Respectfully submitted,  
Jaime Schulte