

MONKTON PLANNING COMMISSION MINUTES

June 17th, 2025

Approved: _____

Members Present: Marilyn Cargill (co-chair) Wendy Sue Harper (co-chair), Ivor Hughes, Sam Burr, Adam Miller

Absent: Debra Sprague

Guests: Susan Gulrajani (Town Zoning Administrator), Steve Pilcher (Development Review Board)

The meeting was called to order by Wendy Sue Harper at 7:01 pm.

Sam Burr moved to review the MPC minutes from April 15th, Seconded by Adam Miller. Suggestions were made to add language regarding Ivor's plans around the bicycle and pedestrian scoping study. Sam Burr moved to approve the minutes as amended, seconded by Ivor Hughes, and approved unanimously.

A physical copy of Monkton's Unified Planning Document was in the mail for Marilyn Cargill.

Ivor Hughes attended the most recent Select Board meeting and reported back that the town will be working with other local towns on the request to the Public Utility Commission, with New Haven's attorney Cindy Hill presenting the request.

Susan Gulrajani, Monkton Town Zoning Administrator, joined the Commission to report on her first few months on the job and answer some questions. Discussed topics included the number of Zoning Permits and Certificates of Compliance issued in the last few years, different aspects of the decision-making process surrounding her duties, a review of current issues facing her office, and a rundown of the recent training she attended. All present expressed their gratitude for the quality and professionalism of Ms. Gulrajani's work.

There was discussion around the Town Survey. Some small edits were made to the survey, and it was determined that postcards pointing to the survey should be in residents' mailboxes no later than the next Planning Commission on July 1st. A plan was developed for notification of residents through other means, to be implemented following that next meeting.

Adam Lougee was unable to attend this meeting as initially planned; he will be joining the Commission on July 1st to further discuss Act 181 Future Land Use (FLU) Maps. There was discussion around the confluence of Monkton's Unified Planning Document and the FLU Maps.

Adam Miller moved to adjourn, seconded by Wendy Sue Harper. Approved unanimously and adjourned at 8:50 pm.

These minutes submitted by Adam Miller