

Town of Monkton
Town Forest Committee
MEETING MINUTES
Wednesday, April 1, 2026, 7:00pm
At Town Hall and via Zoom
(Approved: April 22, 2026)

Members: Callie Brynn (Chair), Jaime Schulte (Vice Chair), Jessica Demeritt, Molly Parren, CJ Buzzy, John McNerney

Members Not Present: Cassandra Corcoran

Guests: Sam Peisch

Call to Order - Callie called the meeting to order at 7:02pm, with five members present.

- Regular business (7:00p)
 - Review Agenda and any additions - added consideration of the Story Walk request
 - Announcements - none
 - Public Comment (Guests) up to 10 minutes - none offered
 - Review Minutes
 - **Jessica moved to approve the minutes of February 25, 2026 as written. CJ seconded. There was no further discussion. The vote passed 5-0-0.** Molly joined the meeting just after this vote.
 - Recommendations & requests
 - Story Walk request - request in email for story walk on one trail. The committee would like to know more about the request, such as the proposed duration and subject of the story. The Committee was interested in a temporary arrangement that the public could give feedback on. We are mindful that public feedback in the past was not to have too many signs in the forest. Callie will follow up.
- New Business
 - Organizational Meeting - Committee roles
 - Discussed that roles to fill are Chair, Vice Chair, Clerk, Treasurer. Minutes Taker could be separate from Clerk. Potentially other roles in the future such as Events Coordinator, Outreach Coordinator, Trails Committee, etc.
 - Callie indicated that she would prefer not to continue as Chair, but wants to remain an active committee member. Jessica and the committee expressed appreciation for Callie's leadership as Chair over the past four years or so from just before the process began to explore possibilities for the land that would eventually become the Monkton Town Forest through to establishing it post-acquisition. S. Peisch also expressed appreciation for C. Brynn's service and what he described as outstanding public outreach that the committee did in the process of establishing the Town Forest.
 - Jaime was willing to do any role.

- CJ has bandwidth for discrete projects, maybe could be Treasurer.
 - Jess would do any role. Prefers someone with a longer time on the Board for Chair.
 - John would not want to be Chair at this point.
 - Molly would be Secretary/Clerk/Minutes.
 - **John nominated Jaime as Chair, Jessica seconded. Jaime accepted the nomination. The vote passed 6-0-0.**
 - **Jessica nominated Callie for Vice-Chair. John seconded. Callie accepted the nomination. The vote passed 6-0-0.**
 - **Callie nominated Molly as Minutes Taker. Jessica seconded. Molly accepted the nomination. The vote passed 6-0-0.**
 - **Callie nominated Jessica as Clerk. CJ seconded. Jessica accepted the nomination. The vote passed 6-0-0.**
 - **Callie nominated CJ as Treasurer. Jessica seconded. CJ accepted the nomination. The vote passed 6-0-0.**
 - No other roles to be created at this meeting.
- MOU Management Fund Policy
 - The policy would specify what the funds received since the town forest was established can be used for. Callie to send VLT MOU to Committee.
- Proposed and routine work (kiosk/signage, trails, access, invasives)
 - Boundary/trail marking, kiosks, parking sign, connector trail, gates; OLL access
 - We have some updates to do to signage, such as for hunting seasons.
 - OLL access - parking to be considered on the north side of OLL, possibly 2 spots under the utility line (GMP is OK with that). There was discussion of the curb cut location on OLL
 - Trash/debris removal
 - Town Forest cleanup event on Saturday, April 18th, 10:00am.
 - Deb Gaynor indicated a municipal waiver for bringing trash to a transfer station (one time).
 - Kaolin Dam status
 - Might need to pay the dam fee soon. Need to discuss with Barnum.
 - Need to do some maintenance at the spillway on the boards, etc.
 - OAR Maintenance
 - Walter Crandall indicated to Jaime that they are working on an amount for 2025. Jaime talked with Walter Crandall and will send the draft road agreements to Walter also.
 - New residents (Roberge) indicated it would be good to have a meeting about the road. Committee would like to have a meeting to discuss with the residents. Jaime to update the new Selectboard on the history.
- Old Business
 - Old Lovers Lane (Town Highway 36) - we need to move the conversation forward & meet with Cote, Vermont Family Forests, etc.

- Federal grant final report - final processing of grant closure is still pending.
- Molly camera policy - no new update
- Shared ROW Jewells - John to follow up
- Game of Logging (Fall) - will consider if VFF would like this as a location.
- Financial (8:15p)
 - Management fund balance - received documentation from the Monkton Treasurer. Jaime to review existing fund transactions and hand off to CJ.
 - Grants/fundraising committee updates - CWSP letter of support - Jaime spoke with Danelle from ACRPC recently at an event and she would like to meet with the Committee on next steps (likely in May or June).
- Upcoming Community Events (*'On the calendar'*)
 - Earth day cleanup 4/18 at 10am - John and Jessica to publicize.
- Action Items
 - CJ to update the hunting sign on kiosks - no changes to our policy are proposed for the 2026 season, just need the updated dates, etc.
 - Callie to send the existing VLT MOU for the Management Fund to the committee to consider.
 - Jaime to work with Jessica on handoff of the Clerk duties.
 - John to look into curb cut distance from an intersection.
 - Callie to create the write-up about the cleanup on 4/18 and Jess/John will post.
 - Jaime to share the history of the Airport Rd topic with the current Selectboard and the latest draft of a road agreement.
 - Callie to reach out to Tyler Cote and VFF to set up a site walk. Callie, Jaime, and John to participate.
 - CWSP letter of support - Jaime to contact ACRPC (Danelle) to schedule.
- Set the next meeting date(s): April 22, 2026, 7:00pm

Adjournment - Jessica moved to adjourn, John seconded. The vote passed 6-0-0.